

SELF-STUDY REPORT

SUBMITTED FOR
RE-ACCREDITATION

TO
NATIONAL ASSESSMENT
AND
ACCREDITATION COUNCIL
BANGALORE



PRB ARTS & PGR COMMERCE COLLEGE
BARDOLI

GRANT-IN-AID COLLEGE

AFFILIATED TO
VEER NARMAD SOUTH GUJARAT UNIVERSITY,
SURAT

(BARDOLI PRADESH KELAVANI MANDAL)

August 2015

P.R.B. ARTS & P.G.R. COMMERCE COLLEGE, BARDOLI





Shri Bhagubhai Rambhai Patel
(PRESIDENT)
(Bardoli Pradesh Kelavani Mandal)



Shri Kiritbhai N. Patel
(Secretary)
(Bardoli Pradesh Kelavani Mandal)



PRINCIPAL

DR. VINODBHAI N. PATEL

COLLEGE SONG (BARDOLI)

કોલેજ ગીત

ગોપાળદાદાએ બનાવ્યું રમ્ય વિદ્યાલય અહીં,
જ્ઞાનનાં રોપ્યાં અહીં, કેવા મધુર ફળદ્રુપ બી.

તે ખડો આશ્રમ પ્રસારે સુરભિ નિત સરદારની,
પાસે છે ગોવિંદઆશ્રમ ને ધજા કિરતારની.

રાજપથ પર છે ઉભી કોલેજ આ વિનયન તણી,
ને વળી વાણિજ્ય ને વિજ્ઞાનની વિદ્યા વરી.

ભવ્ય દરવાજા ઉપ મળશે સમુચિત ધ્યેયલેખ,
શિલ્પરૂપે શોભે છે કલ્યાણકાકાનું તેજ.

પાર્ણ આકારે મળે છે કેન્દ્રમાં ઉદ્યાન ને,
આભને પણ આંબતા વૃક્ષોની આભા સાંપડી.

વર્ગખંડો સોહે છે વિદ્યાર્થીના કલરવ થકી,
કેટલા અધ્યાપકોની લાગણી નિષ્ઠાભરી.

ને ભળ્યો ઉત્સાહ નવઆચાર્યનો હરદમ ફરી,
જાણે સાચું સ્વર્ગ વિદ્યાનું જ છે ઊતર્યું અહીં!

ચાલોને આપણે રચીએ યુગ પુનરુત્થાનનો,
બળ અને બુદ્ધિ વડે રચીએ કો' સેતુ જ્ઞાનનો.

સાથે મળીએ, શક્તિનો એવો રચીએ સ્રોત કે,
નીકળે ભાગીરથી ને થાય પુનિત બાંધવો.

-પ્રા. સંધ્યા ભટ્ટ

STEERING COMMITTEE

PRINCIPAL

DR. VINODBHAI N. PATEL

CO- ORDINATOR

DR. AJIT R. NAIK

MEMBERS

- ASSO. PROF. C.G.RAMPARIA
- ASSO. PROF. J.K.TANDEL
- ASSO. PROF. D.M.PRAJAPATI
- ASSO. PROF. B.K.PUROHIT
- O.S. Mr. B.M.SHAH

**P.R.B. ARTS & P.G.R. COMMERCE COLLEGE,
BARDOLI**

PRINCIPALS

DR. V N. PATEL

Nov. 2006 to till date

DR. C J. DESAI

Jun. 2005 to Nov. 2006

(IN CHARGE)

DR. J. G. PARMAR

Jun. 2001- Jun. 2005

SHRI P. D. NAIK

Sept. 1990- Jun. 2001

SHRI T. K. DESAI

May 1990-Aug. 1990

(IN CHARGE)

Shri D. J. Pandya

Jun. 1967- Apr. 1990

Shri K. L. Desai

Jun. 1963- 1967

A Note of Thanks

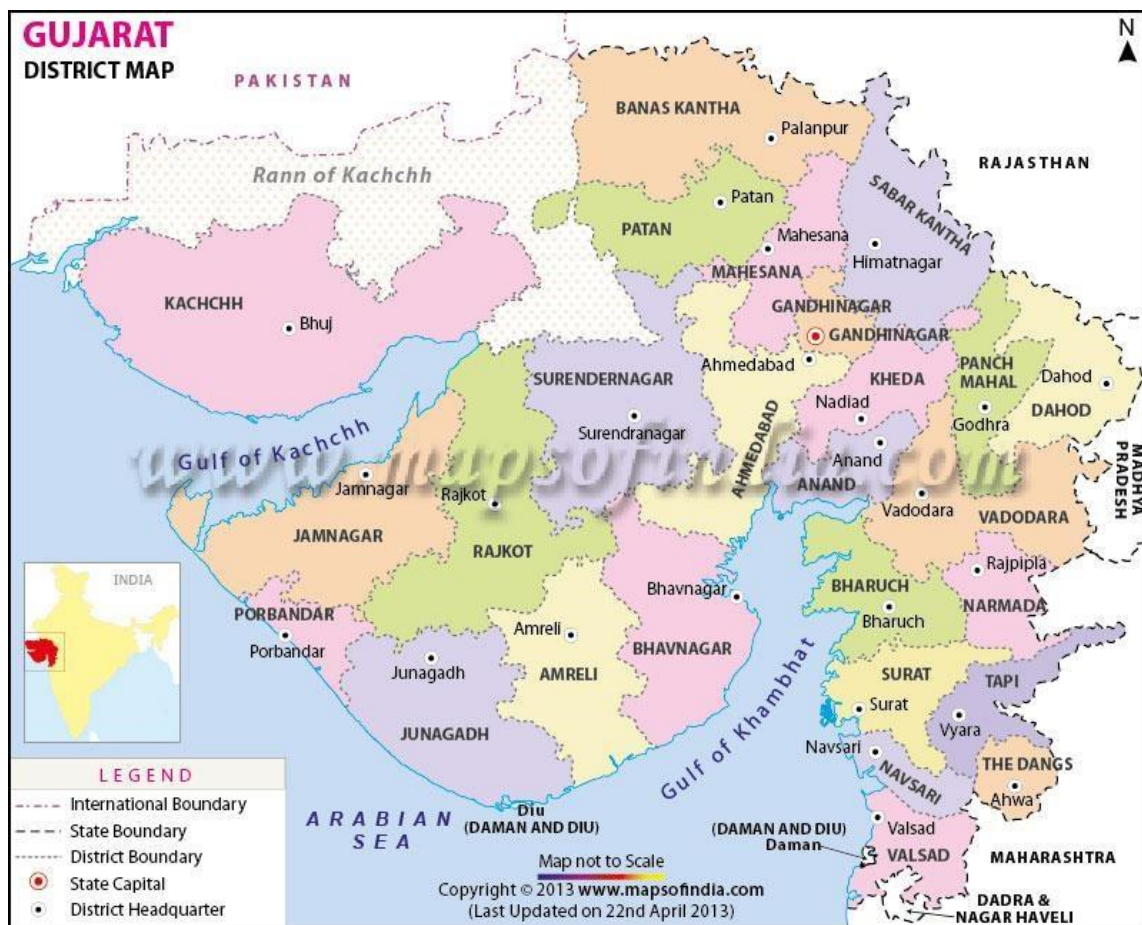
A hearty note of thanks to, National Assessment Accreditation Council (NAAC), Bangalore for providing an opportunity to go through a rigorous attempt of self-discovery through the preparation of the Re-Accreditation Report (RAR)

During the preparation of the RAR, the institution has gone through the feeling of resurrection identifying strengths and weaknesses to make further journey on the path of progress under the kindred care of NAAC.

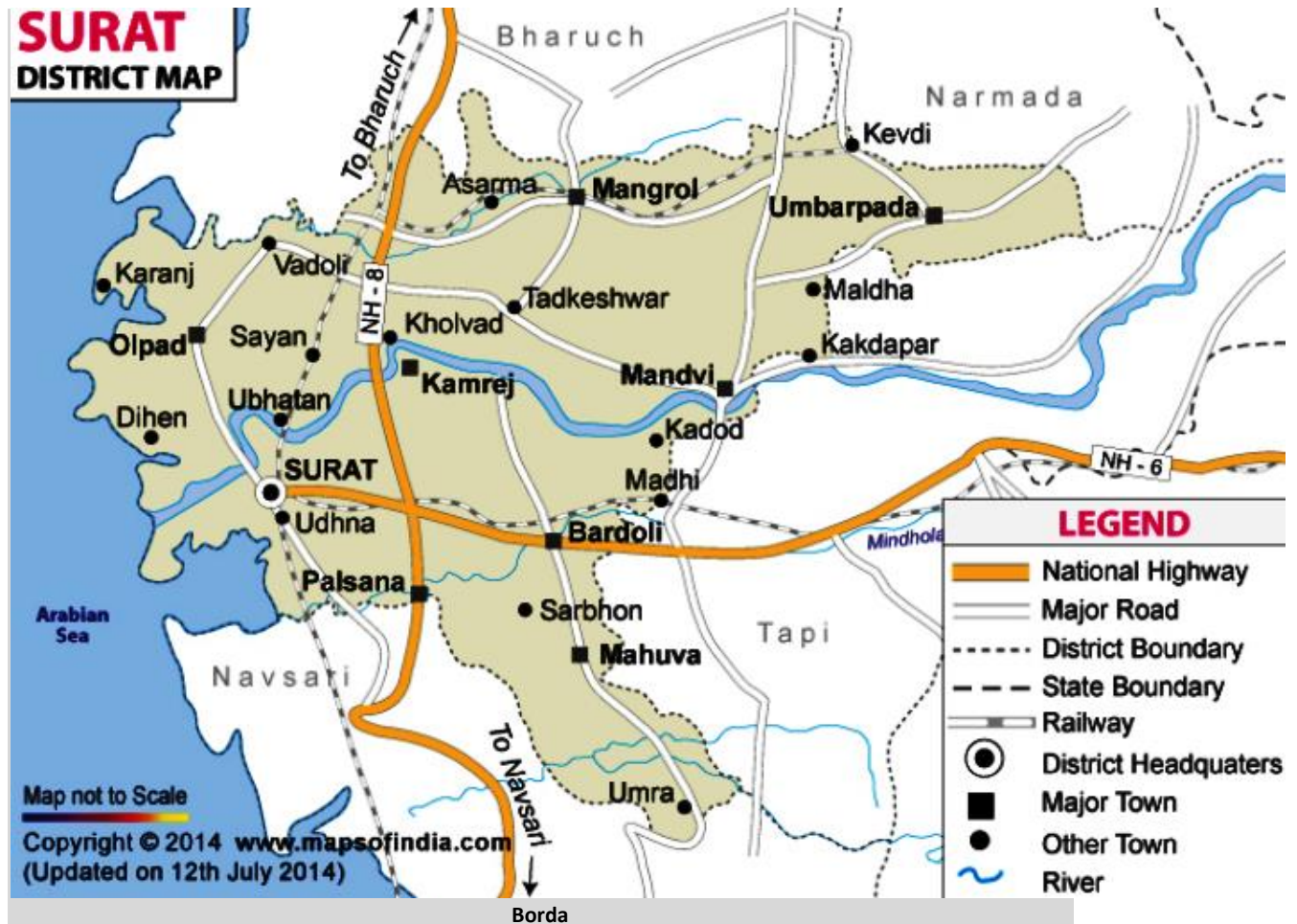
Bardoli Pradesh Kelavani Mandal and the Institution await the arrival of Peer Team.

CONTENTS	Page No.
A. INTRODUCTION	
1. Welcome to Bardoli, Surat. (Gujarat)	13
2. About Us	15
3. Executive Summary	
B. PROFILE OF THE COLLEGE	24
C. CRITERIA - WISE INPUTS	
1. Curricular Aspects	39
2. Teaching-Learning And Evaluation	54
3. Research, Consultancy And Extension	90
4. Infrastructure And Learning Resources	114
5. Student Support And Progression	143
6. Governance, Leadership And Management	184
7. Innovations And Best Practices	204
D. EVALUATIVE REPORT OF THE DEPARTMENTS	
1. Department of English	210
2. Department of Gujarati	219
3. Department of Economics	237
4. Department of History	245
5. Department of Hindi	229
6. Department of Sanskrit	253
7. Department of Psychology	260
8. Department of Accountancy	268
9. Department of Commerce	276
10. Department of Statistics	285
POST ACCREDITATION INITIATIVES	293
CERTIFICATE OF COMPLIANCE	296
DECLARATION	297
ANNEXURES	

Welcome to GUJARAT



Welcome to Bardoli (Dist. Surat)



About Us

While recognizing the growing needs of higher education in the Bardoli region which is inhabited mostly by the enlightened Patels—whose mettle was truly tested on the anvil of Freedom-movement and ‘Satyagrah’ by Sardar Patel, and the dwelling den of the tribals sprawling over the neighboring talukas who were to open their eyes to socio-economic equality through education awakened by Gandhian ways of social upliftment—the Bardoli Pradesh Kelavni Mandal the Public Trust emerged as an umbrella organization in 1960. And Patel Raman Brothers Arts & Science College (1963) was its debut venture. As its seeds were well sown, it sprouted healthily and prospered progressively. This could be possible, precisely because it is the very land where Mahatma Gandhi, the Father of the Nation and Sardar Patel, the Iron Man of India, had had their foot prints during the crucial phase of our freedom movement. It was the spirit of such great souls that percolated in the germination and growth of social, educational, co-operative and industrial institutions in this blessed area.

In 1971, the college was rechristened with the addition of Commerce faculty as Patel Raman Bros. Arts & Patel Gopalbhai Ranchhodji Commerce College, Bardoli. The college in 2013 celebrated the golden jubilee of its academic existence and fruitful presence in this region. Ours is a Grant-in-aid college affiliated to Veer Narmad South Gujarat University, Surat and recognized by the UGC under 2 (f) & 12 (B) schemes. The college located opposite to historical Swaraj Ashram of Bardoli has a sprawling campus of 9.2 acres in the semi-urban town in the tribal belt of Southern Gujarat.

The college runs two faculties viz. Arts and Commerce to fulfill the educational needs of this area. Our B.A. program offers English, Gujarati, Hindi, Economics and History as Principal subjects along with Gujarati,

Sanskrit, and Psychology as Minor subjects. We also offer degree of M.A. with Gujarati. The college is a recognized centre for M.Phil. and Ph.D. in Gujarati and M.Com. in Financial & Management Accountancy. The website gives detailed information of subjects offered by the college. The total strength of the college is around 3000 with 60% of female students. To build up moral, spiritual and physical character of students the college runs many extension activities like NSS, NCC and Sports. The college library is a unique centre of knowledge for learners with about 50000 titles and 70 periodicals and internet facility. To improve the standard of English in general and spoken English in particular the college has established computerized language laboratory which offers certificate courses affiliated to Cambridge university under the state government scheme SCOPE. The college also owns multimedia teaching aids to facilitate rigorous teaching-learning in the class-room. In addition to this, the college is a recognized centre of Baba Saheb Ambedkar Open University, Ahmedabad which offers various professional and creative courses to students. The campus of the college remains vibrant with umpteen curricular, co-curricular and extra-curricular activities throughout the year. The college invites all stakeholders of education to improve the quality of education on the campus with positive intervention.

Major Scholastic and Non-scholastic Glimpses of the Institution:

U.G.C. Major Research Project, U.G.C. Research Award and U.G.C. 'Teacher Fellowship Award' to college teachers

- Multimedia projector and computer in all lecture halls
- INFLIBNET/DELNET subscriptions
- Automation in office
- CCTV camera on campus
- Language Laboratory
- Babasaheb Ambedkar Open University Cell
- Publications by the faculties of college N.C.C. , N.S.S. units (Boys and Girls)
- Well-equipped Sports unit

EXECUTIVE SUMMARY

Introduction

P.R.B. Arts and P.G.R. Commerce College was first accredited on 28th February 2005 and it was awarded 'B+' Grade. Since then the college has been striving to achieve the levels of excellence envisioned through the paths suggested by the NAAC peer team members during their visit to the college. Keeping in mind the areas where improvement is needed, the college incorporated innovations and implemented various developmental measures with a view to raise the institution to the level of international merit.

Curricular Aspects:

With the introduction of Semester and Choice Based Credit System a lot of changes occurred in the academic scenario. The up-gradation of the curriculum as per the changing needs of the society as well as the emerging national and global trends has always been imperative for the institution. Our faculty members are the active members of various Boards of Studies in the faculty of Arts and Commerce and Academic Council at University level. Some of them have been the resource persons in SANDHAN BISAG Programmes initiated by the Govt. of Gujarat. The college offers graduate degrees in B.A. with English, Gujarati, Hindi, Economics, and History; and B.Com. with Accountancy in the Choice Based Credit System. The college also offers postgraduate degrees in M.A. with Gujarati; and M.Com. in Financial & Management Accountancy. Students are encouraged to take public exams like GPSC, UPSC, NET and SLET.

A Digital Education and Learning Lab was launched in 2009 with 25 computers. During the last few years ICT enabled classrooms have played a very positive role in teaching-learning experience. Different committees and *Dharas*, NCC/NSS play

major role in students' personality development incorporating different curricular aspects of higher education.

Teaching Learning and Evaluation

The last four years witnessed a transition from traditional methods of teaching and learning to technology based education. Use of Power Point presentations and audio-visual aids makes the learning students centric.

Merit of students is an important criterion for admission. At F.Y.B.A./B.Com. level, the minimum percentage of marks for admission is 35% to 40% but we offer admissions with average 50% to 60% marks. At first year level the rules of the government and UGC regarding reservation of seats in educational institutions are strictly observed. Before the final selection of options, students are provided counseling about options and other activities like NCC, NSS and Sports. The academic calendar for the year is prepared in tune with the University schedule.

For the effective teaching learning process modern methods of teaching like group discussion, assignments, seminars and the use of multi-media projector, expert lectures etc. are adopted. Students' participation is emphasized by encouraging co-curricular activities. Departmental meetings are held to plan out the teaching and co-curricular activities. The competitions regularly conducted at interclass are Elocution and Debate, Essay Writing, Poster Making, Slogan Writing, Completion of Poetry, Drawing, Mono Acting, Book Review, Poetry Recitation, Best out of Waste, Quiz, Mimicry, and Mehendi.

The important sports events organized by the college at university and State level are: Volley Ball, Cricket, Kabaddi, Kho Kho, Table Tennis, Carom, Chess, Swimming, Taek Won Do, and State Khel Maha Kumbh.

The teaching and nonteaching staff of the college was given training to improve their teaching-learning capability by the Knowledge Consortium of Gujarat (KCG), a state government enterprise. The appointment of ad-hoc faculty member is made as and when required but the quality of these teachers is strictly maintained by observing the UGC criteria. The college encourages teachers to take active part in national seminars, publication of books and research papers. This ultimately improves the quality standard of their performance and affects the students' result positively. Students are evaluated through assignments and internal tests. For the final examination, university evaluation system is followed.

The college library has been enriched with addition of 11898 books during the last five years taking the total number of books to about 50000. DELNET and INFLIBNET are available for online reference which helps staff and students in their research activity. Internet facility is provided on all computers.

The disciplined academic atmosphere and disciplinary rules facilitate the smooth functioning of the college and the college has never had any serious grievances or police case in its history. The attendance of the students is regularly maintained and the parents of the students irregularly attending the classes are informed by the college. There has been no instances of ragging, violence or gender harassment on the campus.

Research Consultancy and Extensions

Five teachers possess Ph.D. degree, two teachers are M.Phil. and three teachers are working on Ph.D. thesis. One faculty member (Gujarati department) has completed U.G.C. 'Major Research Project' on 'Tribal Musical Instruments and its Art', and has recently bagged U.G.C. 'Research Award' (2014-16). One faculty from English department has recently been awarded with U.G.C. 'Teacher Fellowship Award' (2015-2017) for doing Ph.D.

A National Level Seminar on ‘Tribal Folk Literature’ sponsored by U.G.C. is to be organized during the year 2015. Though the research activity is less, the major publications are in the subjects of Gujarati, English, Commerce, Accountancy, Statistics, and Physical Education. Many teachers have contributed chapters to books prepared for the students of the university. Participation, paper presentations and Chairmanship at State/National/International seminars at national level have been recorded.

The college has one Ph.D. guide in the subject of Gujarati, and Five M.Phil. guides in subjects like Gujarati, Hindi, Accountancy and Commerce.

Our extension activities are linked with social responsibilities through NSS/NCC camps, participation in various campaign programmes and volunteering in various public functions. This inspires a sense of citizenship and social responsibility among students. The National Service Scheme and the National Cadet Corps of the college conducted a number of social service activities during the last five years.

Infrastructure and Learning Recourses:

During the last decade college has undergone a tremendous change in terms of enhancing infrastructural facilities and learning resources. The most striking developments are:

- LCD Projector & Screen
- Computers in classrooms
- Internet connectivity
- Language Lab

- INFLIBNET/DELNET facilities
- CC camera on the campus

The college building has spacious class rooms, administrative office, Language-lab, Library, Staff-common room, and big playground different activities-- academic, curricular, co-curricular and extra-curricular. Our building is occasionally used for Parliament and state level assembly elections. Various public examinations are held in the building with active participation of the administrative staff and the students.

Student Support and Progression

The total strength of the college is 2529 including 890 boys and 1639 girls. 1848 students belong to SC/ST/OBC and they receive scholarship from the state government.

The college has many welfare schemes for the students. They are:

- Free Thalassemia Test (Compulsory)
- Free Sickle Cell Test (Compulsory)
- Free Blood Group Test (Compulsory)
- Life Insurance for all (Shahid Veer Kinariwala Scheme)
- Medical check- up at concessional rates
- Video coverage through CC camera
- Soft skill development programmes
- Career Guidance

Various activities for students are conducted under 'Saptdhara'- another state government initiative, and the winners are sent for further competitions at zone level, district level and state level.

Governance, Leadership and Management

The management has given complete authority to the principal to run the institution in the best possible manner. However, decisions are taken by the principal in consultation with the management. The college has formed various committees and the teachers in charge of the committees plan, organize and manage the activities.

Innovations and Best Practices

The innovations introduced by the college in the last four years are:

- Installation of LCD Projectors and computers in all classrooms.
- Introduced the Semester system at First Year, Second Year and Third Year B. Com. /B.A. as per the VNSGU, Surat norms.
- Arts and Commerce College, Bardoli account on Facebook
- Installation of Interactive White Board
- SCOPE-DELL Training for students.
- INFLIBNET/DELNET facilities in the library

SWOC Analysis of the Institution

Strengths:

- Good Infrastructure Facilities
- Technology enhanced Learning
- Large Number of Activities
- Student – Centered Learning
- Smart Class Rooms

- Well attended classes
- Biggest college in the rural area of Surat district
- Of the total strength nearly 2/3 strength of girl students

Weaknesses:

- Less Research Work
- No MoUs for consultancy and extension activities
- Dominance of vernacular language in teaching-learning

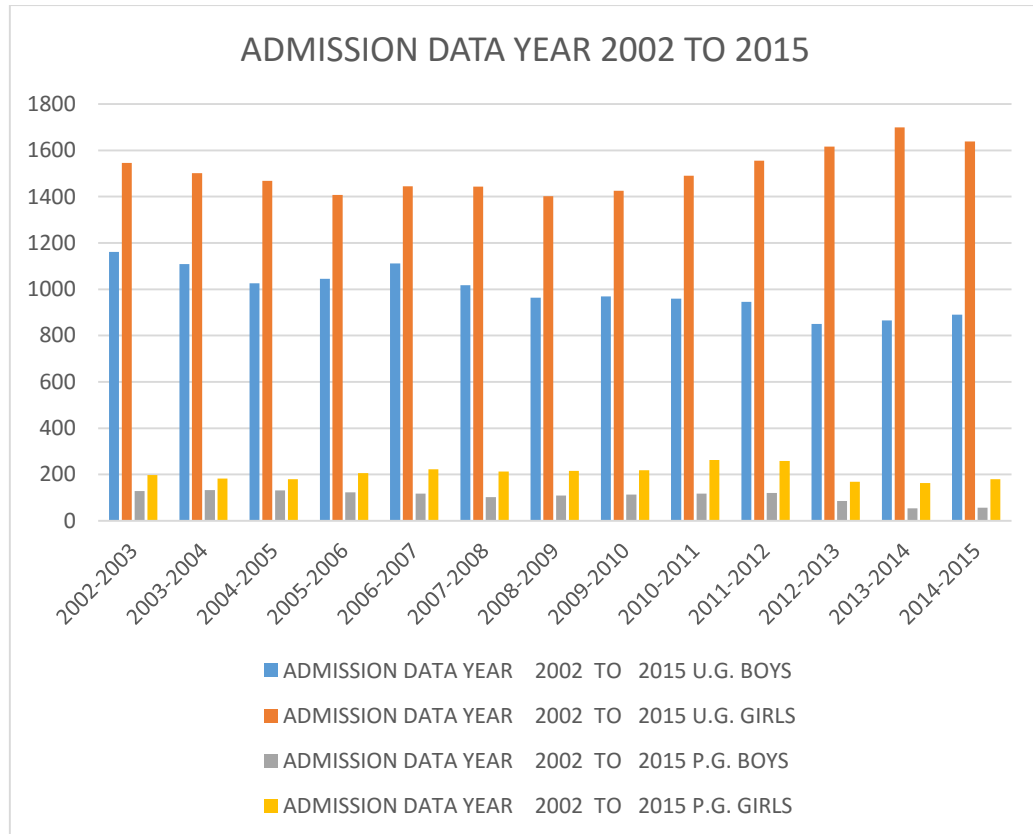
Opportunities:

- Certificate, Short duration Courses
- Scope for collaboration with various agencies
- Complete Automation
- Jobs in cooperative sectors

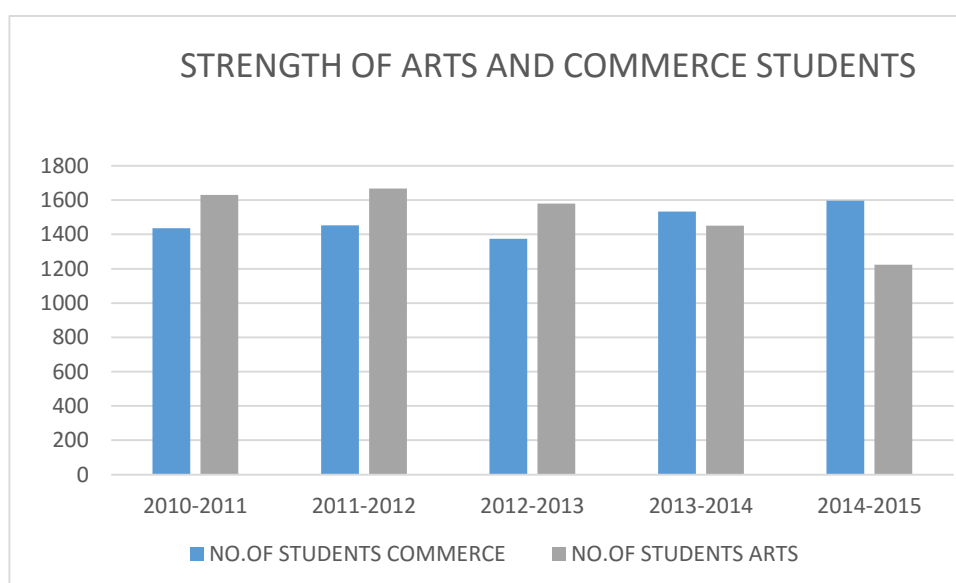
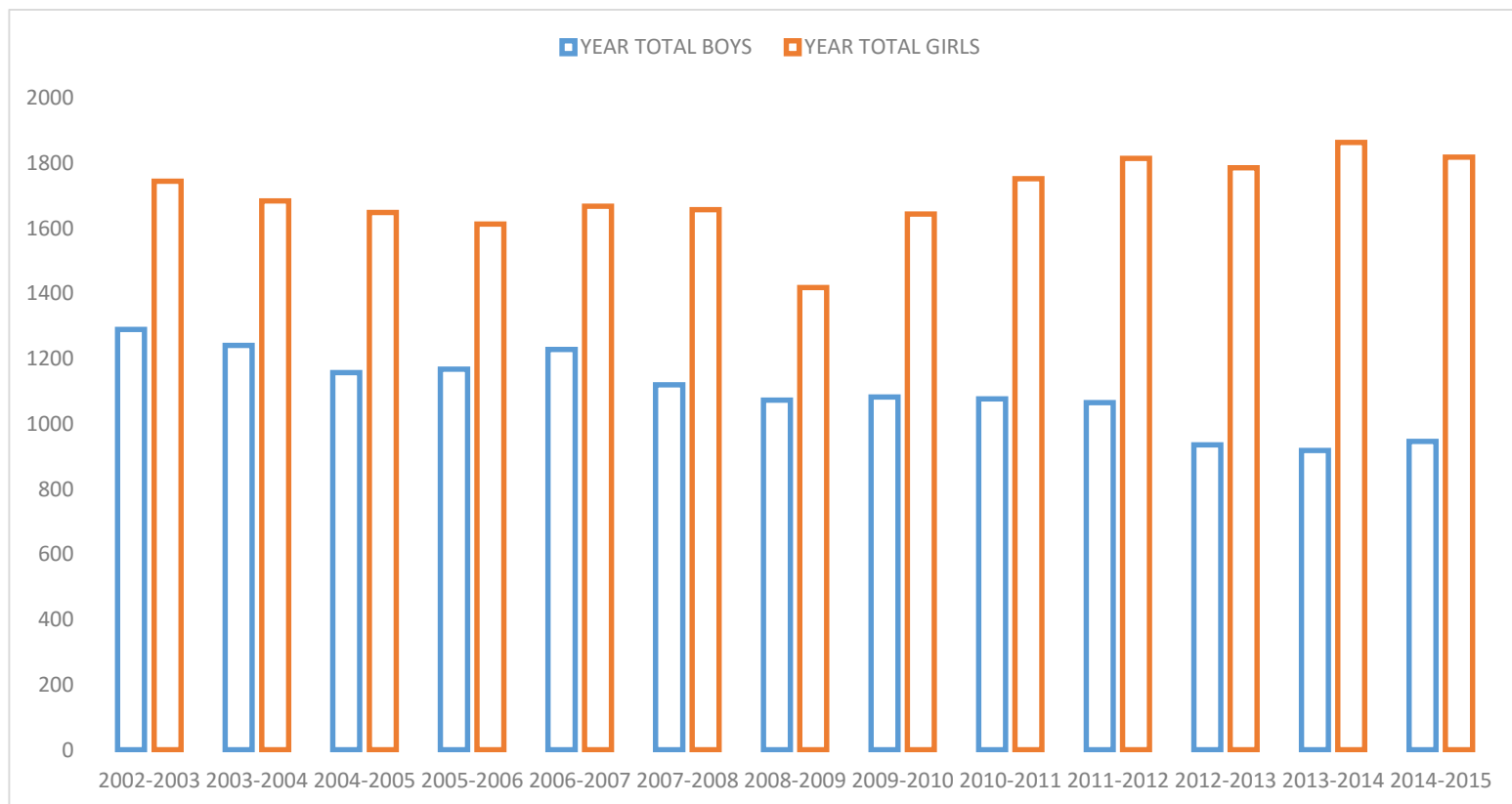
Challenges:

- Taking up research work in the midst of heavy work load and overburdened assessment work in semester system
- No fresh recruitment of staff as per government policy
- Assessment and evaluation process (requires to be revamped)
- Managing Library without a properly recruited librarian
- Inadequate classroom facilities and overburdened strength of students per class
- Large number of student commuters from rural areas
- To involve the alumni in the welfare scheme of the college
- Dominance of self-financed colleges over grant-in-aid colleges increasing

Student Strength of Arts & Commerce Streams



Student Boys- Girls Ratio



B. PROFILE OF THE AFFILIATED COLLEGE

1. Name and address of the college:

Name: Patel Raman Brothers Arts & Patel Gopalbhai
Ranchhodji Commerce College, Bardoli Dist. surat

Address: Opp. Swaraj Ashram, Station road, Bardoli

City: BARDOLI **Pin:** 394 601 **State:** Gujarat

Website: www.accb.ac.in

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. V.N.Patel	O: 02622-220171 R: 02622-224422	98251-36422	02622-220171	accb220171@yahoo.co.in
Steering Committee Co-ordinator	Dr. A.R.Naik	O:02622-220171 R:02622-222925	94261-58704	02622-220171	ajitrnaik@gmail.com

3. Status of the of Institution :

Affiliated College

Constituent College

Any other (specify)

✓

4. Type of Institution:

a. By Gender

- i. For men
- ii. For women
- iii. Co-education

✓

b. By shift

- i. Regular
- ii. Day
- iii. Evening

✓

5. Is it a recognized minority institution?

Yes

✓

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

--

6. Source of funding:

- Government
- Grant-in-aid
- Self-financing
- Any other

✓

7. a. Date of establishment of the college: Arts College : 01/06/1963
and Commerce College : 01/06/1971

b. University to which the college is affiliated /or which governs the college
(If it is a constituent college)

Veer Narmad South Gujarat University, Surat, Gujarat

Refer ANNEXURE – 1 (Affiliation Certificate)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	10/09/1987	(1) Upto U.G (2) Upto P.G
ii. 12 (B)	28/08/2004	--

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

Refer ANNEXURE – 2 & 3 (2 f, 12 b certificates)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC

(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/ Approval details Institution/ Department/ Programme	Day, Month and Year (dd- mmyyyy)	Validity	Remarks
i.		Nil		
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐ No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☐

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency and

Date of recognition: (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Tribal
Campus area in sq. mts.	37231.0859 mts. (9.2 acres)
Built up area in sq. mts.	4009.881 sq.mts. (43142 sq. ft.)

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities ☒ ☐

Sports facilities

<input type="checkbox"/> play ground	✓
<input type="checkbox"/> swimming pool	-
<input type="checkbox"/> gymnasium	✓

- Hostel

<input type="checkbox"/> Boys' Hostel	
i. Number of hostels	-
ii. Number of inmates	-
iii. Facilities (mention available facilities)	-

<input type="checkbox"/> Girls' Hostel	
i. Number of hostels	-
ii. Number of inmates	-
iii. Facilities (mention available facilities)	-

<input type="checkbox"/> Working Women's' Hostel	-
i. Number of inmates	-
ii. Facilities (mention available facilities)	-

Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)

Principal Bungalow	-
Vice Principal Bungalow	-
Watchman Quarters	-
Cafeteria	-
Health Centre	-

First aid, Emergency care facility, Ambulance..... Health centre staff

Qualified Doctors	Full time	-	Part Time	-
Qualified Nurses	Full time	-	Part Time	-

Facilities like banking, post office, book shops	-
Transport facilities to cater to the needs of students and staff	-
Animal house	-
Biological waste disposal	-
Generator or other facility for management/regulation of electricity and voltage	✓
Solid waste management facility	-
Waste water management	✓
Water harvesting	-

12. Details of programmes offered by the college (Data for current academic year 2014-2015)

SI. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A	3 Years	H.S.C. Pass	Gujarati English	1098	1098
		B.Com.	3 Years	H.S.C. Pass	Gujarati English	1470	1470
	Post-Graduate	M.A- Gujarati	2 Years	Merit B.A.	Gujarati	111	111
		M.Com	2 Years	Merit B.Com.	Accountancy and Commerce	126	126
	Integrated Programmes PG	--	--	--	--	--	--

	M.Phil.	Gujarati Hindi Accountancy Commerce	2 Years	M.A./M.Com.	Gujarati, Hindi, English	03	03
	Ph.D	--	--	--	--	--	--
	UG Diploma	--	--	--	--	--	
	PG Diploma	--	--	--	--	--	
	Any Other (specify and provide details)	--	--	--	--	--	
Dr. Babasaheb Ambedkar open University							
		Dr. Babasaheb Ambedkar open University	As Per Course	As Per BAOU Rules	Gujarati	25	25
	B.A.O.U	BA	3 Years	10+2	Gujarati		
		BCOM	3 Years	10+2	Gujarati		
	PG Diploma	--	--	--	--	--	--

13. Does the college offer self-financed Programmes?

Yes

☐

No

☒

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes

☐

No

☒

Number

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Arts	Departments: Humanities: <ul style="list-style-type: none"> - English - Gujarati - Hindi - Sanskrit Social Sciences: <ul style="list-style-type: none"> - Economics - History - Psychology 		Gujarati	Gujarati, Hindi
Commerce	Departments: <ul style="list-style-type: none"> • Accountancy • Commerce (Statistics, Business Administration, Mercantile Law) 		Finan. & Mgt. A/cy.	Accountancy, Commerce
Any Other (Specify)	Commerce <ul style="list-style-type: none"> - Environmental Studies, Banking 			
Other Subjects	Arts : <ul style="list-style-type: none"> Principles of Literary Criticism Population Education History of Major Revolutions Commerce: <ul style="list-style-type: none"> Banking 			

16. Number of Programmes offered under (Programme means a degree course like BA, BSc,MA,M.Com...)

a. annual system

b. semester system

U.G	P.G
1. B.A	M.A. (Gujarati)
2. B.Com	M.Com.

c. trimester system

17. Number of Programmes with

a. Choice based credit system

U.G	P.G
1. B.A	M.A. (Gujarati)
2. B.Com	M.Com.

b. Inter/Multidisciplinary approach

c. Any other

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes

No

19. Does the college offer UG or PG programme in Physical Education?

Yes

No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff (Office staff+Servant staff)	
	Professor		Associate Professor		Assistant Professor			
	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University/State Government <i>Recruited</i>	-	-	20	08	01 (P.T)	-	05 +05	-
<i>Yet to recruit</i>	-	-	-	-	03	-	12	-
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	-	-	-	-	-	03	04+04	02+01
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-

*M-Male *F-Female

Refer ANNEXURE - 4 (List of Teaching and Nonteaching Staff)**21. Qualifications of the teaching staff:**

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	05	--	--	--	05

M.Phil.	--	--	01	01	--	--	02
PG	--	--	15	06	--	--	21
Temporary teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	01	01
PG	--	--	--	01	--	--	01
Part-time teachers							
Ph.D.	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--
PG	--	--	01	--	--	--	01

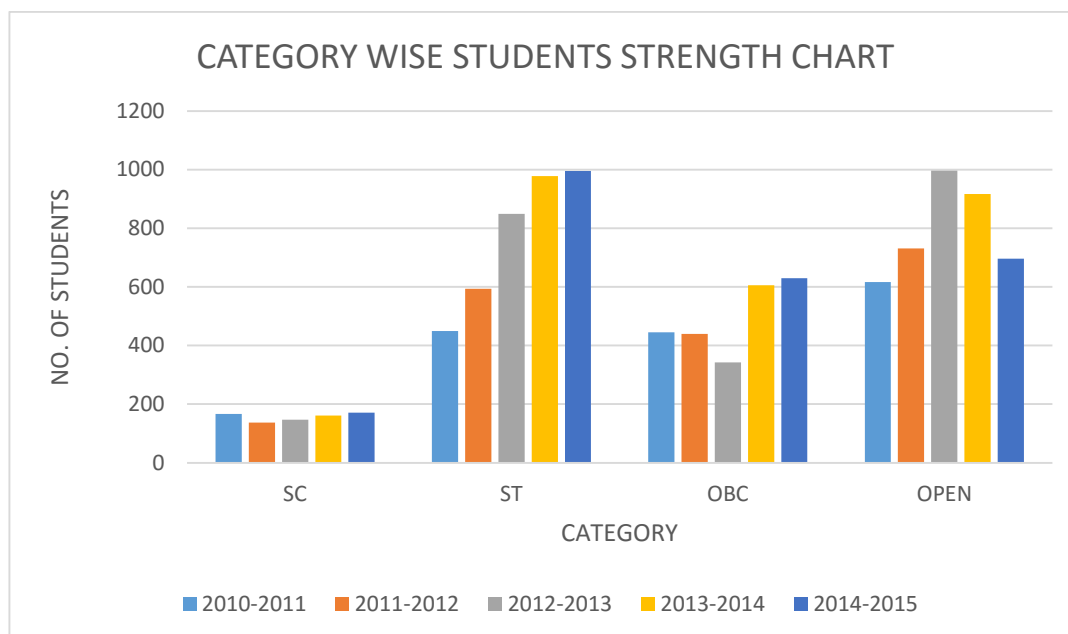
22. Number of Visiting Faculty /Guest Faculty engaged with the College.

M.A. (Gujarati) – 6, M.Com.(Commerce) – 7

23. Furnish the number of the students admitted to the college during the last four academic years. (Arts & Commerce)

Categories	Year (2010-11)		Year (2011-12)		Year (2012-13)		Year(2013-14)	
	Male	Female	Male	Female	Male	Female	Male	Female
UG	48	119	32	105	33	114	42	119

SC	PG	06	27	06	20	06	13	03	15
ST	UG	175	274	226	368	304	545	317	661
	PG	52	88	48	89	30	69	21	75
OBC	UG	100	345	95	345	62	280	192	414
	PG	21	78	24	73	10	52	13	44
General	UG	223	393	258	473	337	659	396	521
	PG	58	115	54	109	36	82	19	34
Others		--	--	--	--	--	--	--	--



24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2568	240	03	--	--
Students from other states of India	--	--	--	--	--
NRI students	--	--	--	--	--

Foreign students	--	--	--	--	--
Total	2568	237	03	--	--

25. Dropout rate in UG and PG (average of the last two batches)

	2012-2013		2013-2014	
	UG	PG	UG	PG
Enrolled	2889	282	2717	218
Appeared at exam	2429	280	2537	217
Dropout number	460	02	180	01
Dropout Percentage	9.66%	0.70%	6.63%	0.46%

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs. 9137.95

(b) excluding the salary component

Rs. 540.27

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

☒

No

☐

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes

☒

No

☐

b) Name of the University which has granted such registration.

Dr. Babasaheb Ambedkar Open University, Ahmedabad

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council

Yes

☒

No

☐

28. Provide Teacher-student ratio for each of the programme/course offered

4

Sr. No.	Programme	Teacher student ratio 2010 -11	Teacher student ratio 2011 -12	Teacher student ratio 2012-13	Teacher student ratio 2013 -14	Teacher student ratio 2014 -15
1.	B.A.	1:66	1:68	1:67	1:64	1:52
2.	B.Com	1:81	1:82	1:79	1:68	1:70
4.	M.A. (Guj. & Hist.)	1:21	1:20	1:14	1:10	1:09
5.	M.Com	1:11	1:12	1:10	1:09	1:11

29. Is the college applying for

Accreditation : Cycle 1:

28-2-2005 Accreditation outcome result "B⁺" grade

Cycle 2 :

☒

Cycle 3:

Cycle 4:

Re-Assessment:

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and reassessment only) --

Cycle 1 : 28-02-2005 Accreditation Outcome/Result: 'B+ Grade'

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure. Refer ANNEXURE – 5 (NAAC Accreditation Certificate & Peer Team Report)*

31. Number of working days during the last academic year.

291

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

189

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

08/08/2005

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

- I. AQAR 2005-06 submitted to NAAC on 27/05/2006
- II. AQAR 2006-07 submitted to NAAC on 04/12/2007
- III. AQAR 2007-08 submitted to NAAC on 04/12/2008
- IV. AQAR 2008-09 submitted to NAAC on 23/01/2009
- V. AQAR 2009-10 submitted to NAAC on 07/08/2015 (Online AQAR)
- VI. AQAR 2010- 11 submitted to NAAC on 07/08/2015 (Online AQAR)
- VII. AQAR 2011-12 submitted to NAAC on 07/08/2015 (Online AQAR)
- VIII. AQAR 2012-13 submitted to NAAC on 07/08/2015 (Online AQAR)
- IX. AQAR 2013-14 submitted to NAAC on 07/08/2015 (Online AQAR)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

N.A.

CRITERIA - WISE INPUTS

CRITERION I: CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The vision and mission of the institution is to work and propagate for the development of higher education in the backward area of Bardoli taluka dominated by the SC/ST and OBC communities, the community which constitutes remarkable population of the area. The constitution of Bardoli Pradesh Kelavani Mandal explicitly spells out these objectives. The vision and mission and the goals are reflected in the constitution of Bardoli Pradesh Kelavani Mandal. They are materialized into the form of logo/emblem of the institution with the axiom —*Satyam Shilfalam* i.e. “Truth and Character are the outcome of education” .

The broad vision and mission of the Society gets reflected into specific vision and mission of the institution:

Vision :

- Be an institution with a culture of mutual care and commitment, a satisfying and excellent work environment and continuous learning opportunities in the field of higher education
- To enable all the classes of society to have the privilege of higher education beyond the barriers of caste, creed and gender

Mission:

- Making students responsible citizens with their career and personality development
- To make the tribal and disadvantaged students aware of their rights and social responsibilities

Objectives:

- To bridge the gap between tribal and urban cultures by encouraging dialogue between them through education
- To create and maintain the relevance of humanities, social sciences and commerce in the present scenario of science and technology.
- To prepare students for under-graduate and post-graduate degree in Arts and Commerce faculties
- To encourage the students to strengthen their classroom learning through various activities to get them equipped for employment opportunities or self-employment.
- To undertake extension services to promote socio-economic, cultural development of the tribal and disadvantaged in particular and society in general

Before 1963 there was no opportunity for the tribal students to seek higher education in the entire eastern strip of South Gujarat. The Society's intention was to provide higher education to students in two faculties i.e. Arts & Commerce.

The Society introduced challenging subjects like English, Economics and Accountancy. The study of these subjects has brought massive change in social and economic spheres of life of the tribal community. The objective of introducing Economics as principal subject was to make the tribal students aware of the problems related to local economy and their location in society. In the era of growing urbanization and commerce goals were modified and the Commerce stream commenced in 1971. Later postgraduate centers in History, Gujarati and Commerce also commenced.

With the passage of time the closing of our P.G. Centers (M.A-History) resulted due to the unavailability of faculties and the opening of P.G. Centers in the city area. We have remained successful in running P.G. centers in Gujarati and Commerce in spite of many difficulties.

As far as communication of vision and mission to the students is concerned, the information is re-enforced among the admitted students through class wise/ department-wise Induction meetings arranged in the beginning of every academic year. All related amendments/improvements/changes are made known to the teachers and the students by issuing circulars and by arranging meetings from time to time.

Our Alumni also become the ambassadors of the Vision and Mission of the college.

The teachers and the stakeholders are kept informed of Government / University /UGC notifications as well as circulars received from other universities / institutions of Higher Education.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

Our college is affiliated to Veer Narmad South Gujarat University, Surat. Since 2010 the University has implemented Choice Based Credit System. Our Institution makes consistent efforts to tune up with the new system. All the HoDs and senior faculty members as co-opted members at the Board of Studies are actively involved in the formation of the new curriculum and its implementation. We have designed our time-table, and exam schedule to adapt the need of the said system. **Refer ANNEXURE -6 (Academic Calendar)**

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The university organizes orientation and training programmes for teachers when a new system is introduced or the existing system is modified. For example, when CBCS was introduced at under graduate level in 2010, the university organized Orientation programme for teachers in order to give them vivid picture of CBCS. The Knowledge Consortium of Gujrat (KCG) is providing subject-wise compulsory training to all teachers for capacity building in which practical sessions for syllabus design and better teaching methodology are arranged. The Government has introduced CBCS through three of its agencies KCG, university and BISAG (Bhashkaracharya Institute of Science and Applied Geo-logistics). The Institution has arranged for the provision of the audio-visual aids like multi-media projectors as well as reference section, new magazine and academic journals ready for consultation. The institution has connected the whole library with internet connection with INFLIBNET and DELNET facilities.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The teaching learning process in modern times does not restrict a teacher or student to the prescribed and the recommended books. ICT and CAT have become integral part of modern education. The curriculum is designed keeping in mind the use of technology in learning. The college has smart facilities in most of the class rooms. A class room is equipped with LCD projector, screen, and Computer. Teachers are asked to make power-point presentations in class rooms. For advanced learning the college library offers INFLIBNET and DELNET to all staff and students.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

Our institution co-ordinates with the social institutes and some private firms and generates physical facilities as well as reference material for the effective operationalization of the curriculum implemented by the university. The college has initiated private-public partnership and has benefitted by the expertise of the faculty members of LIC, Mahindra Finance, Lenovo and SBI.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The following staff members (HoDs) of the colleges are actively engaged with the curriculum development of the University with their positions as members of the Board of Studies:

English Department	-	Shri J. L. Pandya
Gujarati Department	-	Shri S. C. Chorya
Economics Department	-	Shri M. N. Desai
History Department	-	Smt. N. J. Patel
Hindi Department	-	Dr. D. S. Patel
Accountancy Department	-	Shri N. M. Patel
Commerce Department-	-	Dr. V. N. Patel
Statistics Department	-	Shri M. R. Desai

Feedback is taken from students and a report is given to the staff for consideration

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it?

If yes, give details on the process (Needs Assessment, design, development and planning) and the courses for which the curriculum has been developed.

The college does not develop curriculum for any course.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

- The principal draws the teachers' attention to the objectives of each syllabus and entrusts on the Head of the Departments effective implementation of the course.
- Discussions are held in the departmental meetings and the teachers arrive at a consensus.
- This is also done by:
 - Implementing continuous evaluation through feedback
 - By having additional lectures, talk shows and CD presentations to achieve the objective.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

Goals and objectives of the institutions

The institute offers certificate/skill development courses offered by Baba Saheb Ambedkar Open University (BAOU) and SCOPE (Society for Creation of Opportunities through Proficiency in English) in general English.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If „yes“, give details.

Students are welcomed to pursue regular VNSGU programmes as well as BAOU programmes simultaneously.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Issues may cover the following and beyond:

As far as the choice of subject is concerned lateral/vertical mobility is not still offered to students. Students having NCC/NSS/Sports are given the option of credits as per the work done by them.

a) Core Options: The institution provides core options to the students in the following subjects:

B.A: English
Gujarati
Hindi
Economics
History

B. Com. Accountancy
Commerce
Statistics

b) Elective Options: The institution provides elective options, too, in the following subjects:

B.A.

Sanskrit

Psychology

English (Foundation Course-Language through literature)

English (Written and Spoken communication)

Gujarati (Foundation Course in Gujarati)

Principles of Literary Criticism

Social and Economic Life of India

Population Education

History of Major Revolutions

B. Com. Banking

Statistics

c) Add- on Courses: NIL

d) Interdisciplinary Courses:

The college offers many interdisciplinary subjects like

Impact of Literature on Society and Culture

Principles of Literary Criticism

History of Major Revolutions

Population Education

Social and Economic Life of India

Environmental Studies.

e) Flexibility to the students to move from one discipline to another: The college offers the first year students to change discipline and stream in the initial stage of the year.

f) Flexibility to pursue the programme with reference to the time frame (flexible time for completion):

No. There is no such flexibility of time frame provided to students.

1.2.4 Does the institution offer self-financed programmes? If „yes“, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution does not offer any self-financed programmes.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If yes, provide details of such programme and the beneficiaries.

We provide Course in Computer Concepts (CCC) conducted by our BAOU. 234 students were enrolled during the current year.

The institute has provided the learners with the language laboratory to enrich the languages of learners, especially English language. Under the project of Govt. of Gujarat SCOPE coaching center is run at the institution.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If „yes“, how does the institution take advantage of such provision for the benefit of students? Yes, the university has made provision of combining the conventional and distance mode of education. We have BAOU Study Center at our college where various degree, diploma and certificate programmes are offered through distance mode

of education. Around 300 students are enrolled at our center during the current year. Our institution is also an examination centre of BAOU.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college has made the following efforts to integrate academic programmes with the goals and objectives of the institution:

- As a supplement to curriculum design by the university, the college tries to enrich students' awareness of technological developments by exposing them to computer and internet in class rooms.
- Invited lectures by experts on different topics are arranged to broaden the vistas of knowledge.
- Effective English language learning is made possible by providing training in the Language Lab.
- Different Study Circles are formed to make students participate in informal learning programmes.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market? The institution has implemented various courses and seminars to modify, enrich and organize the curriculum so that it can reflect the experiences of the students and fulfill the needs of dynamic employment market. Guest lectures by experts on different topics are arranged to broaden the vistas of knowledge.

Certificate Course in Co-operative Management was arranged for the students of Economics.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

- Though our Institute is a co-education college, the number of female students is always higher than the male students. So we educate our female students on the issues like- the importance of breast feeding, the problem of mal-nutrition, female foeticide and woman empowerment.
- We have three specific interdisciplinary courses viz. Population Education, Social and Economic Life of India Environmental Studies and Population Education to integrate the cross cutting issues.
- To meet the need of ICT the Computer Lab has been established, where students are trained.

Major Highlights:

- ✓ The college organized talks on gender education to minimize ignorance and misconceptions about female sex.
- ✓ Lectures on Gender Bias and Gender Harassment have been conducted.
- ✓ Discussions on Global Warming and Climate Change were conducted and videos and slides are shown.
- ✓ Environmental Studies has been included in the syllabus as an interdisciplinary subject as one of the foundation courses. Water Day, Earth Day, AIDS Day etc. are celebrated on the college campus.
- ✓ Workshop ICT was conducted for both teaching and non-teaching staff.
- ✓ Workshop on Aptitude Test was conducted for teachers.
- ✓ Talks by advocates on Human Rights and RTI are arranged.

- ✓ Class rooms are getting equipped for ICT enable teaching and learning.
- ✓ Discussions on Disaster Management are conducted & slides are shown.
- ✓ Talk on mental health is every year conducted by our Psychology faculty.
- ✓ Lecture on positive thinking
- ✓ Talks and rallies on working system of police department, Traffic awareness are arranged.
- ✓ Awareness session on UPSC exams.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The college does not offer value added courses but a number of activities are organized every year which ensure the overall development of students.

✓ **Moral and ethical values:**

- Both the sessions of the college begin with prayer to inculcate spiritual values among students.
- Yoga traing programs are offered by Smt. V. M. Bundela, a faculty from Accountacny.
- Lectures on Vivekananda, Dr. B. A. Ambedkar are organized every year to spread values of freedom, equality, and brotherhood among students as citizens of India.

✓ **Employable and life skills:**

- Personality development programmes are arranged to increase students' confidence level.
- The training courses for the open public exams like GPSC, UPSC were run successfully.

- A variety of certificate courses of Dr. Babasaheb Ambedkar Open University Cell.
- In addition to this a number of value-added activities are conducted throughout the year under the aegis of NSS/NCC, Career Corner and other committees.
- ✓ **Better career options:**
 - Career guidance is provided to students and they are made aware of better career options through notices and meetings. Campus placement programmes are also conducted.
 - Guidance for NET, SLET tests are given by expert faculties. Training in SCOPE and CCC classes provides students with job opportunities especially in Government sectors.

Community orientation:

- ✓ Community oriented programmes are undertaken by the National Service Scheme (NSS) and the National Cadet Corps (NCC) Boys and Girls 20-Gujarat Battalion.
- ✓ Blood donation camps, Thalassemia Test Drive, AIDS awareness programmes and rally, Environmental Awareness, Election Voter's Identity Card Drive and Human Rights Awareness Programmes are conducted every year.
- Our two national level activities NCC and NSS are community services. The annual camps are held regularly to train our students practically.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

During the class-room sessions the reactions of the students are observed through their behavior. Along with this the departmental discussions also become the source of feedback to the head of the department. Consequently it reaches to the Board of Studies.

In some of the elective courses options are offered which students can select as per their aptitudes and requirements.

Student feedback is taken so it can be discussed with the staff and the Board of Studies.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

Enrichment programmes are in the form of lectures and interaction. The Student's Council is formed for the enrichment programmes. The teachers are nominated as the chair-person of each committee. S/He monitors, motivates and guides the students for the relevant programmes. As per the requirement and area of interest other teachers as well as our alumni also help us for the better quality programmes.

1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Regular feedback is taken and suggestions are communicated to the university to help design and development the curriculum through the staff members who are also members of the Board of Studies.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If yes, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Feedback from students is collected from the final year U.G. and P.G. students. The feedback is informally discussed with teachers.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Nil

1.4.4 Any other relevant information regarding curricular aspects which the college would like to include.

One National Level Seminar on

1. *Physical Education, Sports Management and Sports Science* , organized by our institution in collaboration with Gujarat State University and College Physical Education Teachers' Association. (January 11-12, 2012)

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Our college is located in the tribal area of Surat district. The students who seek admission to the Arts & Commerce faculty (UG level) are mostly from rural area of Bardoli and from economically weaker section of society.

As far as the P.G. admission procedure is concerned, centralized admission system prevails for the students of M.A. - Gujarati and M.Com.

For the Bachelor's degree certificate in Arts and Commerce faculties, the cutoff percentage for admission is 36% that has been the criteria set by the university. However in English (as a special subject our cut-off percentage for admission is 50%).

The institution determines the cut-off percentage for admission every year. It varies from year to year.

The college Prospectus: The institution publishes college prospectus every year. It contains the admission form of the college, necessary information about the courses, fee structure, information about college and other important details in short for Arts & Commerce faculties.

Institutional Website: Required information regarding admission process and other details about college are displayed on the college website- www.accb.ac.in

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The process of admission to our college is very simple and transparent. We give admission to the students in B.A. semester-I on the basis of their result, percentage obtained by him/her at HSC. As soon as the Gujarat HSC Board results are declared, merit-based admission process starts at college. We neither conduct any entrance test nor interview as it is not needed.

In order to secure admission to B.A. /B.Com. (Sem.-1), students have to collect admission form from the college office and it is to be submitted along with necessary documents.

Students get renewed their admissions when they are qualified for promotion to the higher classes.

Admission to P.G. classes is granted on merit by the centralized admission committee of the university.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Admission Scenario at FYBA/B.Com. in nearby colleges

College	Minimum %	Maximum%
Arts & Commerce College, Bardoli	35 to 40%	75 to 80%
Arts & Commerce College, Vyara	35 to 40%	75 to 80%
Govt. Arts & Commerce College, Songadh	35 to 40%	71 to 75%
Govt. Arts & Commerce College, Uchchhal	35 to 40%	60 to 65%
Arts & Commerce College, Nizar	35 to 40%	60 to 70%
Arts College, Virpor	35 to 40%	71 to 75%

Category wise Admission Scenario at FYBA/B.Com./PG for College level.

Class	Open category		SC/ST category		Any other (OBC)	
	Highest	Lowest	Highest	Lowest	Highest	Lowest
UG- FYBA Sem.I	80.52%	36.40%	79.20% 77.10%	36.40% 36.60%	78.30%	38.12%
UG-FYBCOM Sem.-I	81.19%	37.05%	78.60% 77.90%	36.80% 37.15%	78.80%	37.40%
PG-GUJARATI Sem.-I	62.90%	61.30%	70.00% 50.70	50.70% 36.81	61.40%	36.00%
PG- M.Com. Sem.-I	72.00%	60.70%	63.60% 60.00%	58.60% 54.30%	70.00%	57.10%

We offer P.G. courses for M.A. (Gujarati) and M.Com. in our college, but the admission process is centralized at the university; same is the case with M.Phil and Ph.D., where students have been allotted centers for study by the university. But in comparison to other colleges of arts and commerce faculty in our area, our college is privileged with enough of rush of new entrants with high percentages at HSC.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If „yes“ what is the outcome of such an effort and how has it contributed to the improvement of the process?

There is no such mechanism.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

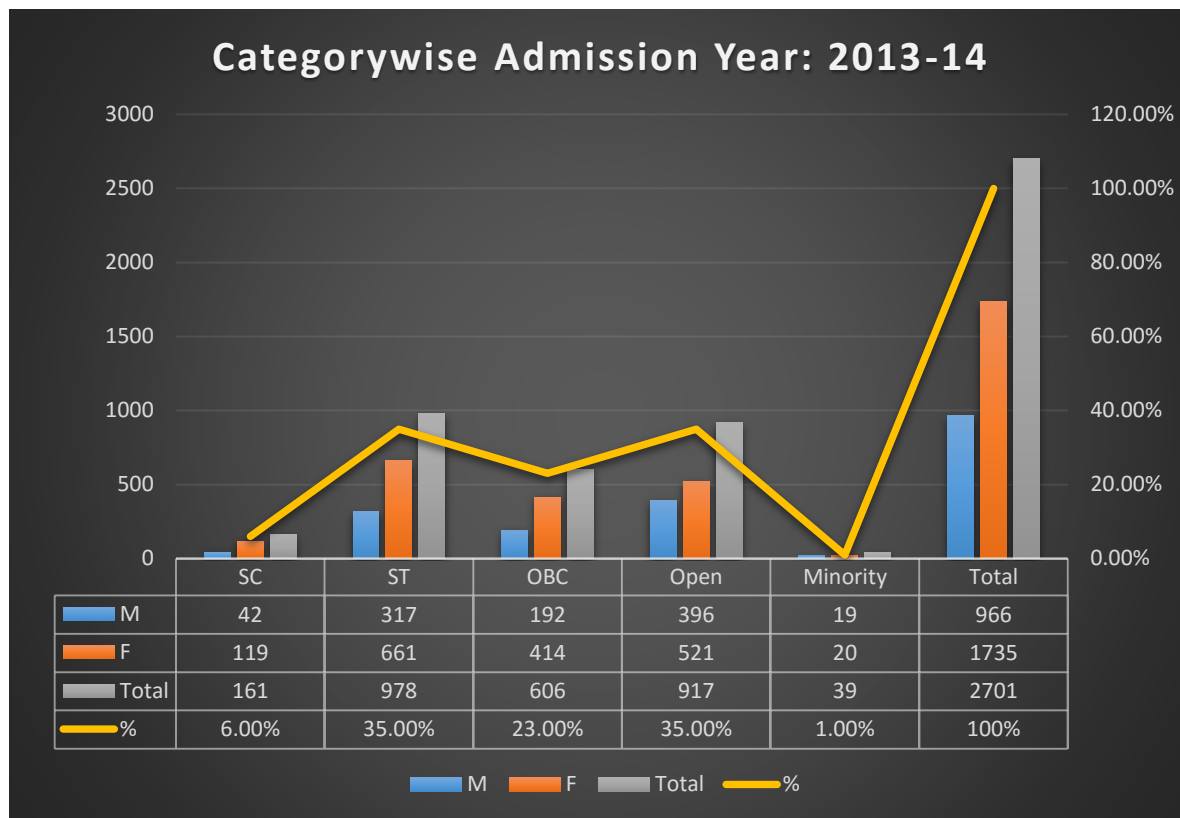
- SC
- ST
- OBC
- Open
- Women
- Differently abled
- Minority community

The rules and regulations for admission are determined by the university and the state government. The college follows them strictly. Admission is granted to students belonging to SC/ST, OBC, differently abled, sports persons, women, and students from economically weaker sections, rural area, tribal area and minority community along with the students from the general category. The college facilitates education for all classes without any discrimination.

The following chart/table shows the category wise admission to college during the year 2013-14:

Year 2013-14

*F=Female, M-Male



a) SC/ST/OBC

As our college is located in the tribal area, majority of our students are from disadvantaged community and economically backward classes. Hence, they all get admission in normal course.

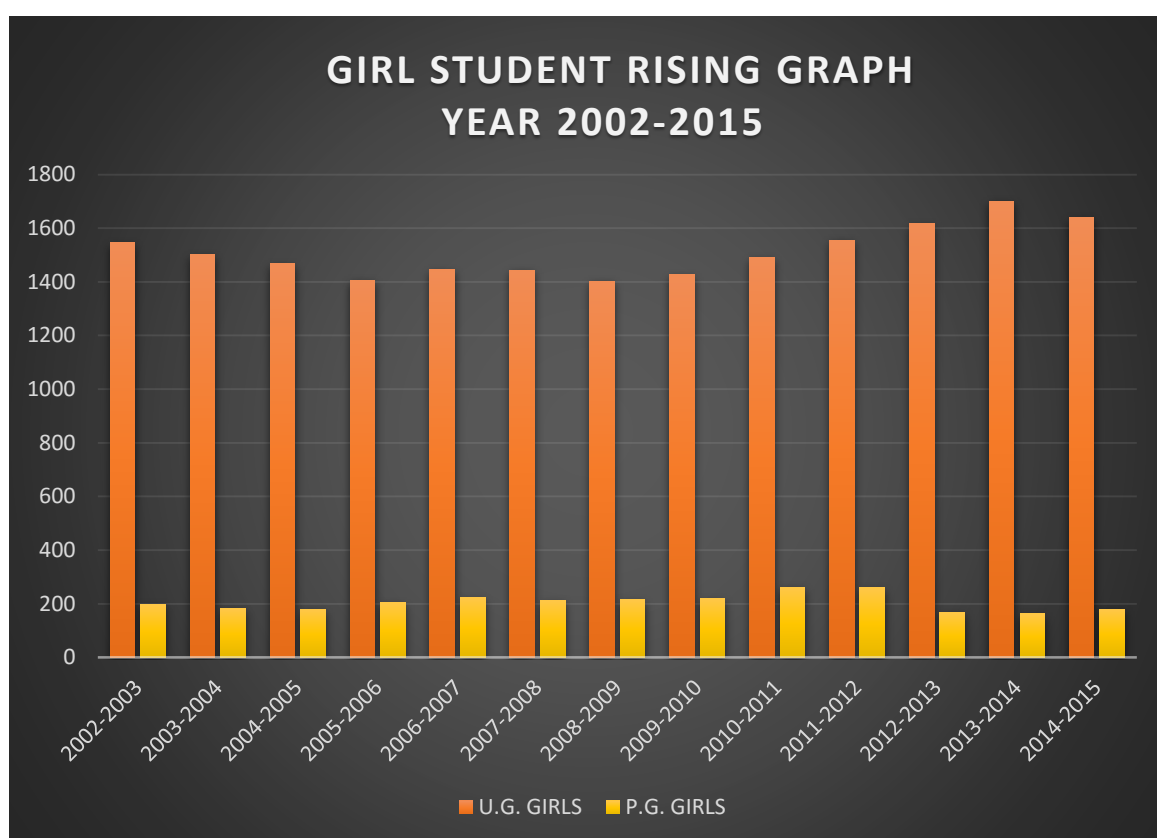
The college offers a number of schemes for the disadvantaged community in terms of adoption of bright but poor students, scholarships, Book Bank and other incentives for NCC, NSS and sports students to create an atmosphere of equity on the campus.

Scholarships and freeships are given to students to motivate them.

The **College Song** also proclaims equity for all and deep concern for the disadvantaged students.

b) Women:

One of the major concerns of the institution is to promote education among the tribal women and women from other disadvantaged communities. The women students share 66.19% of the total strength of admission in the college.



- ✓ The College has also formed sexual harassment cell as per the guidelines of U.G.C. and Govt. of Gujarat.

c) Differently-abled :

A number of steps are taken for the differently-abled students in the institution:

- The library offers a very special Braille corner to visually impaired students with its unique collection.
- The library offers special service of photo copying, issuing and submitting of books to the differently abled.
- Quota reserved for differently abled students is strictly maintained at U.G. and P. G. level.

d) Economically-weaker sections:

- The institution offers Scholarships (Government and Institutional) and free ships.
- Poor Boys/Girls Book Help Scheme

e) Any other: Sports personnel

- Talented Sports personnels are given priority in admission.
- They are given special leave for practice session and their absence in classroom is substituted with extra coaching if needed.
- Sports personnel are financially assisted in case of injury.
- Special sports outfits and nutritious food are given to all sports students.
- Residential provision is also provided at the time of special practice session.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio
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UG: B.A			
2010-11	608	608	100%
2011-12	580	580	100%
2012-13	586	586	100%
2013-14	450	450	100%
UG: B.Com.			
2010-11	638	638	100%
2011-12	618	618	100%
2012-13	647	647	100%
2013-14	702	702	100%
PG: M.A.-Gujarati (Sem.-I)			
2010-11	70	70	100%
2011-12	59	59	100%
2012-13	58	58	100%
2013-14	61	61	100%
PG: M.A.-History (Sem.-I)			
2010-11	70	70	100%
2011-12	59	59	100%
PG: M.Com. (Sem.-I)			
2010-11	86	86	100%
2011-12	59	59	100%
2012-13	60	60	100%
2013-14	60	60	100%

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M.Phil. (Gujarati, Hindi, Commerce, Accountancy)	2011-12 02		
Ph.D. (Gujarati)	Handled by university		
Integrated PG Ph.D.	Nil		
Value added	2010-11 to 2013-14		
1. SCOPE	120	120	100%
Certificate Courses	---	---	---
Diploma	---	---	---
PG Diploma	---	---	---
Any other	---	---	---

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The ratio of differently-abled students is very low in our college. There are hardly two or four students, among the total strength of 2600 students of the college. Yet, the differently-abled students are specially taken care of with regard to teaching, learning and sports activities. One of our differently-abled

students has bagged gold medal at University games.

- Special-sitting arrangement is done at the time of exam.
- Visually challenged student is provided with audio learning aids. S/He is also provided with Braille texts.
- Special facility of writer in the examination for visually challenged students is provided. S/He also given front seats in the class room.
- Special care is taken by the library with regard to issue and submission of books.
- Special ramps have been constructed for entry and exit.
- A special care is taken by the Time-Table committee of the college to arrange the classes for the differently-abled people on the ground floor.
- Wheel chairs are offered to such students.
- The staff pay immediate attention to their grievances, if any.
- They are encouraged to take part in co-curricular, sports activities.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If yes, give details on the process.

The college analyses the knowledge level of students based on their academic performance in the beginning of the year. The teachers take a note of it and plan their teaching methods accordingly. It is done as a class activity along with the classroom teaching. We invite students' attention to activities designed to strengthen their language skills and computer skills.

- The Government of Gujarat has launched SCOPE (Society for Creation of Opportunities through Proficiency in English) and CCC (Courses on Computer Concepts) certificate courses of short duration which is highly beneficial to the students.

- Dr. Babasaheb Ambedkar Open University cell also offers Bachelor Preparatory Programme (BPP)

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

The strategies adopted by our institution to bridge the knowledge gap of the enrolled students:

- Concerned teacher's academic guidance and help can be sought at any time during and after the college hours.
- Extra classes are arranged for weak students from all categories.
- Scholars/ College rankers are awarded with special cash prizes every year
 - Students who get first class find special mention in college magazine — 'Rutvij' with their photos.
- Curricular and extracurricular activities like Elocution, Essay competitions, Quiz programmes, poetry recitation in Gujarati, Sanskrit, Hindi and English are arranged.
- Guest lecturers are invited in good numbers every year in Arts and Commerce streams.
- Personality development and Vocational guidance programmes are arranged.
- Students are also encouraged to publish creative and critical writings in college magazine 'Rutvij' every year.
- Students are encouraged to display their creative power in the form of writing, drawing and some other form on college notice board. Students display their creative and critical power under the guidance of different committees and *Saptadharas*'- *Gyandhara*, *Sarjanatmak Abhivyaktidhara*

*Rang-Kalakaushalyadhara, Vyayam-Yog-Khelkuddhara, Samudayikdhara,
Geet-Sangeet-Nrutyadhara, Natyadhara*

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The Sexual Harassment Cell of the college organizes lectures/ talks on issues related to gender harassment and the legal provisions for the same. The staff and students attend such programmes and they remain well informed. The attempt is to draw attention towards gender harassment which deserves more attention to fight against discrimination based on gender.

For sensitization of the issue of environment, we have specific and compulsory subject of Environmental Studies at BA/BCom (sem-I-II). The faculty and the students alike deal with the subject with interest. We adopt a nearby village where our students work under the aegis of NSS. On and off- campus tree plantation programmes are also arranged

2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?

Advanced learners are given additional reading material from the main library and from the personal collection of faculties. They also visit to the Public Libraries of the town. Every teacher is advised to find out bright students in all classes in their respective subjects and note their names and contact numbers. Such students are asked to participate in various activities of the study circle and to express their views and ideas. They are encouraged to publish their works in the college magazine 'Rutvij'. This leads to the realization of their needs for career advancement and the college is always positive to their requirements.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

Our office keeps the record of dropout students. Internal and Terminal exam result are the better source to collect the data of academic performance of the students. We analyze the data and sort out slow learners and those who are likely to drop out and try to find the reasons of their weak performance. Moral support, interaction with parents/guardian are promoted at such occasions.

Sometimes special lectures are arranged to motivate such students.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college prepares an academic calendar in tune with the university calendar. The dates of the internal tests are decided early in the beginning of the semester/term and the time table is kept on the notice board. The teachers are encouraged to plan their lectures accordingly and complete all formalities in time.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Recently IQAC of the college has remained instrumental in:

- > Making ICT oriented class rooms
- > Enriching the college library
- > Suggesting the future course of action
- > Assisting all the committees in effective implementation of all the activities
- > Arranging invited lectures on the college campus

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

In spite of the overcrowded class rooms, care is taken to make learning more students centric. ICT and CAL teaching methods are encouraged to make learning interactive.

- Students are involved in the learning process by assigning different topics on which they work and then make presentations in the class. This reduces the distance between teacher and student and encourages more student participation.
- Group discussions/debates are also arranged by teachers in class rooms which make learning more interesting.
- The support structure involves:
 - Internet connectivity
 - INFLIBNET and DELNET

- Limited WI-FI access

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

A number of interclass competitions are organized by the college every year. Students take part into intercollegiate and interuniversity events and win medals and accolades. These competitions increase their creativity and their ability to interpret and analyze. They come out with innovative ideas and revitalize their quest for learning. Events like elocution, essay, film shows, and invited guest lectures are organized every year to cultivate scientific temper and rational attitude among students.

To harness life skills, knowledge management skills and the virtue of lifelong learning the institution has undertaken the following steps:

1. Encouragement to students' participation in Sports and other Cultural activities
2. NSS, NCC and other Extension activities with the help of NGOs of this region
3. Language Laboratory
4. Development of Braille library
5. Lifelong membership of library to research students to promote research
6. Complete involvement of students in cultural, magazine and students' council activities

The following competitions are held by the college every year:

- Elocution
- Essay writing
- Poster making
- Slogan writing

- Completion of poetry
- Story writing
- Drawing
- Mono acting
- Book review
- Poetry recitation
- Best out of waste
- Quiz
- Mimicry
- Mehendi
- Yoga

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The institution takes enough care to accelerate effective learning experiences for both student and teacher communities on the campus and outside the campus. The college starts at 7:45 a.m. and closes after 5.00. The following facilities are provided and used by the faculties:

1. LCD Projectors
2. INFLIBNET
3. DELNET
4. Audio-visual devices
5. Internet
6. Digital Education and Language Lab (DELL)

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Though situated in the tribal area, our institution is a hub of learning. The institution with its egalitarian attitude has shown eagerness to inculcate new developments in different fields affecting teaching and learning process.

The following are the humble steps taken by the institution in this direction:

1. We subscribe to a number of journals and magazines pertaining to different subjects that the students can have access at our library to keep them in pace with the recent developments in the subjects.
2. We also arrange/ organize seminars and lectures of leading academicians in the subjects to make the students aware of the recent trends in the field. By these seminars and lectures the students as well as teachers are exposed to advanced level of knowledge and skills. The teachers present research papers also in such seminars.
3. The institution encourages teachers to participate in seminars, symposium, and conferences granting them traveling allowances and duty leave.
4. A few teachers regularly participate and present papers at regional, state level, national and international level seminars and conferences.
5. One of our faculties has chaired sessions at International conferences.
6. Teachers are encouraged to use UGC schemes for higher learning. One of our faculties has completed UGC Major Research Project and bagged Post-doctoral Research Award recently.
7. An atmosphere of dialogue is created on the campus with organization of Seminar and invited lectures on the campus.
8. We occasionally arrange video and audio sessions on the topic of recent development in respective fields.

9. The latest publications/ New Arrivals are exhibited on display board in the library and staff rooms.
10. The faculty has ample scope of keeping themselves in touch with recent developments with an access to our rich library with INFLIBNET/DELNET facilities.
11. Computer centre with internet facility is always available for research scholars

2.3.7 Detail (process and the number of students benefited) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- > We have Vocational Guidance Cell to enable the student to get academic advice, regarding selection of subjects, selection of line of study after graduation and post graduation, various job opportunities and prospects open to students of Arts and Commerce faculty.
- > The students are exposed to qualifying and competitive examinations like GPSC, UPSC, NET, SLET and the Coaching agency encouraged to train our students in the college itself.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Every teacher is given freedom to adopt effective teaching methods other than the ones traditionally practiced. We have projectors and screen installed in some classes. The methods and practices adopted in the college are:

- Interactive method: by all teachers

- Group Discussions : by all teachers
- assignments : all classes
- Project based learning: mostly at P.G. level
- Computer-assisted learning: B.A. , B.Com., P.G. Literature classes
- Power Point presentations
- Use of Computer laboratory
- Seminars: Class-room seminars at T.Y.B.A./T.Y.B.Com. and P.G. level
- Language Laboratory: English language classes
- Audio-visuals Films and Slide Shows: P.G., literature classes

2.3.9 How are library resources used to augment the teaching- learning process?

We subscribe to a number of journals and magazines pertaining to different subjects that the students can have access to at our library to keep them in pace with the recent developments in the subjects. The number goes increasing every year. The budget allocation to library aptly shows the fact:

Library Holding	2009-10		2010-11		2011-12		2012-13		2013-14	
	No.	Cost	No.	Cost	No.	Cost	No.	Cost	No.	Cost
Text Books	554	67909	672	85669	1236	153285	2111	188214	1918	208700
Reference Books	552	85106	1010	139474	1677	301413	671	89663	1497	156882
Journals, Periodicals, Magazines	64	24578	61	27222	60	25019	70	35832	74	42207
E-Resources N-LIST DELNET										

The library with its unique student oriented approach offers a number of services to all the stakeholders of higher education, especially students and faculties. The major services provided by the library have been adequately elucidated in Criterion IV.

The following facilities have been added to the library during the past few years:

- SOUL software
- INFLIBNET/DELNET facilities
- Printer, Scanner facilities

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If yes, elaborate on the challenges encountered and the institutional approaches to overcome these.

Since the academic calendar is prepared well in advance, the teachers are able to plan their lectures and complete the curriculum in time. The institution does not face any challenges in normal circumstances. But the overcrowded classes, especially at B.Com. pose a big challenge to teaching-learning process. Again, due to semester system the burden of giving internal and university exams (two exams in each term) to students does hamper the teaching-learning process.

In a very rare case, if any faculty member is on leave for any valid reason (attending Refresher/ Orientation Courses/maternity leave/sickness etc., he/she may complete the course by extra classes, when he/she resumes the duty.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Terminal examinations/tests are the prime mode of evaluating the quality of teaching-learning. Group discussion, question-answer sessions, student's

presentation do reflect the quality of teaching and learning in general. The other monitoring aspects are as under:

- Students' attendance registered
- Lesson plan by teachers
- Teachers encouraged for quality improvement programmes
- Use of technology in classroom

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	--	--	--	--	--	--	--
Ph.D.	--	--	05	--	--	--	05
M.Phil	--	--	01	01	--	--	02
PG	--	--	15	06	--	--	21
Temporary teachers(Ad-hoc)							
D.Sc./D.Litt	--	--	--	--	--	--	--
Ph.D.	--	--	--	--	--	--	--

M.Phil	--	--	--	--	--	--	--
PG	--	--	--	--	--	01	01
Part-Time Teachers							
D.Sc./D.Litt	--	--	--	--	--	--	--
Ph.D.	--	--	--	--	--	--	--
M.Phil	--	--	--	--	--	--	--
PG	--	--	--	--	01	--	01

Note: There has been no recruitment since 1998 as the state government has stopped recruiting new teachers, however, the college meets the requirements by employing ad hoc teachers to support the existing staff.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

Not Applicable

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality. (KCG, workshop, seminar etc.)

a) Nomination to staff development programmes: Year 2009-10 to 2013-14

Academic Staff Development Programmes	Nos. of faculty nominated
Refresher courses	00
HRD programmes	00
Orientation programmes	00
Staff training conducted by the university	28
Staff training conducted by other institutions	28

Summer / winter schools, workshops, etc.	
Seminars /Conferences	28

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

❖ Teaching learning methods/approaches:

The Knowledge Consortium of Gujarat has made it mandatory for all college teachers to participate in a six day Capacity/ Capability building Training Programme. The Teachers of this college have attended the programme. This programme focused on the teaching learning methods and approaches.

❖ Handling new curriculum

The CBCS and Semester System were introduced in 2011 -12. Teachers attended and participated in the training programmes conducted by the university to make them familiar with CBCS.

❖ Content/knowledge management

All teachers of this institution actively participated in a training programme organized by other colleges.

❖ Selection, development and use of enrichment materials

The faculties have a free hand to select and develop/ enrich the subject material as per their choice.

❖ Cross cutting issues

Through lectures and interaction an awareness is created in teachers for the need to have an inclusive approach to the differently abled/ minority /girls.

- **Audio Visual Aids/multimedia**

Class rooms are equipped with the technological gadgets. With just a pen drive the teacher can successfully make use of audio-visual and multimedia.

c) Percentage of faculty

* invited as resource persons in Workshop/ Seminars / Conferences recognized by national/ international professional agencies	17%
* participated in external Workshops/ Seminar/ Conferences recognized by national/international professional bodies	100%
* presented papers in Workshops/ Seminars/ Conferences conducted or recognized by professional bodies	34%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The policy of our college is always positive and encouraging for the teachers to get them recharged. Consequently, one of our teachers.

- Dr. Vikram Chaudhari, Asso. Prof., Gujarati, has been honored with UGC Major Research Project and Post-doctoral Research Award in the subject of Gujarati.
- Mr. Bhavin Purohit, Asso. Prof., English, has recently been awarded with 'UGC Teacher Fellow' for doing Ph.D. under the 'Faculty Improvement Programme' of UGC.
 - The college permits teachers to take any number of books from the college library for the purpose of research.
 - Leave is sanctioned for faculty improvement programmes.
 - Internet and reprographic facilities provided.
 - Computer Lab facility is provided to all.
 - Provided better infrastructure facilities.
 - Allowed to keep any number of books as long as required.
 - INFLIBNET/DELNET facilities in the library.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Dr. Vikram Chaudhari, Gujarati department, has recently received Post-doctoral Research Award (UGC)

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Recently we have introduced evaluation of teachers by students, though the outcomes have not been analyzed on scientific basis.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes.

The college conducts induction meeting at the very outset of the term in which the stakeholders, especially students and teachers, are made aware of the evaluation process. Moreover, their attendance in the class, their participation in NCC/ NSS/ Sports and other co-curricular activities and achievement therein, are also criteria to evaluate them. The students know this well, so they attend the class regularly and take part in other activities with enthusiasm.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

- CBCS introduced by the university in 2011 at UG level.
- The syllabus, teaching-topics, distribution of mark and time-table of exams are set accordingly.
- Grades as well as percentage are awarded.
- The college attempts to include Multiple Choice Questions for internal evaluation in some subjects.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institute always sees to it that, whatever is initiated by the university be implemented effectively and sincerely. And hence, we arrange our evaluation schedule in parity with the university dates and norms. We make the supervision strict and evaluation systematic.

2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

With the introduction of ICT, education has become student centric and in order to evaluate the capability of students the following methods have been used by teachers:

- Students are asked to speak on the stage what they have understood.
- Power point presentations are assigned to last year students of B.A./B.Com. and project work for M.A. students.
- Students are given topics for presentation or seminars. During the process they understand the topic better and teachers are able to judge their proficiency and understanding of the subjects.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- It is practically not possible to analyze the academic progress of every student throughout the course. But the college is doing its best to keep the students aware of their standing. The Internal Tests are conducted with utmost seriousness and the results are announced on the notice board. In case the students not appearing in the examination, the respective student is communicated and the reason for his absence is noted. If it is genuine, flexibility is shown by the college authority.
- Assignments are part of the curriculum and the teachers get the assignments done from students in due time with due importance.

- The internal marks are awarded to students based on the academic performance, co-curricular activities, extra-curricular activities and general behavior.

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- * Academic proficiency
- * Increased general awareness
- * Communication skills
- * Pleasing personality
- * Humanitarian values

The college tries its best to ensure attainment of these attributes by maintaining a very strictly disciplined academic atmosphere wherein a student gets involved in all activities meant for the purpose. These graduate attributes, we ensure in them by giving them ample opportunities to develop them. It is upto them how far they take advantage of them, and try to attain the attributes.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The institution and the teachers alike use assessment/ evaluation as an indicator for performance evaluation. In large class rooms this is probably the best possible means for student evaluation. Students are given ample opportunities for self-improvement and development and the teachers encourage them to take part.

The institution takes a note of the students who are outstanding and they are given due importance even for evaluation, albeit, the system does not provide any scope for such students.

At the College level:

During the internal evaluation and university examination, if the students have any grievances, we try to solve it. Physically challenged students are given proper facility, visually challenged or partially visually challenged students are given a writer etc. If any one feels uneasiness, giddiness, he/she is given medicine, food or any treatment at the time of examination.

At the University level:

If there is any grievances related to the results of University exam the students can go for re-checking/re-assessment of their answer books and sometime the college authority functions as an intermediary between the students and the university.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of these?

- The stated learning outcomes of the college are excellent results and employability of students.
- The college lays stress on the academic performance and results of both Arts and Commerce faculties. The results are analyzed every year/semester and the ups and downs are noted and discussed.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students' results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Class	2010-11	2011-12	2012-13	2013-14 Sem.II/IV/VI

F.Y.B.A	85.40%	63.06%	57.33%	61.08%
S.Y.B.A	82.28%	63.68%	62.41%	71.98%
T.Y.B.A	84.50%	84.23%	86.86%	89.95%
M.A-I (Gujarati)	80.95%	-	-	96.29%
M.A-II (Gujarati)	-	91.07%	91.07%	100%
M.A.-I (History)	100%	-	-	-
M.A.-II (History)	-	94.82%	98.21%	-
F.Y.B.Com	59.97%	75.72%	80.87%	81.58%
S.Y.B.Com	54.63%	51.81%	74.92%	74.87%
T.Y.B.Com	30.81%	39.88%	55.55%	66.78%
M.Com. I	-	-	98.21%	93.54%
M.Com. II	92.30%	80.48%	80.35%	83.60%

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The institution has introduced a number of innovations in teaching and learning:

- As the education system is still examination oriented, the teaching strategy also sticks to examination though not entirely restricted to examination. Teachers concentrate primarily on preparing students for examination and they plan their lessons accordingly.
- The college sees that every student is aware of the syllabus, examination pattern/paper style.
- To cope with the changing scenario, ICT based teaching in ICT enabled classroom is ensured.
- Lectures by experts on various subjects are arranged time to time.
- Students are given ample opportunities to mould their personality and to have leadership training through NCC/NSS, *Saptdhara* activities etc.

- Language Laboratory helps to enrich the knowledge of English language in tribal community.
- Use of audio-visual aids.
- Occasional arrangement of Film shows related to syllabus.
- Use of maps in teaching of subjects like History, English and Psychology
- Braille Corner in the library.
- Involvement of all faculty members in selection of books for the library in respective subjects.
- Computerization of library.
- Small projects are assigned to stimulate research skills in students.
- Regarding assessment strategies we have to state that ours is an affiliated college to V.N.S.G. University which conduct external exams to assess their performance. The internal exams are also there conducted by us, through assignments and tests.
- The students are inspired for creative writing by our college-magazine activity.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The following are the measures, initiatives taken by us to enhance the social and economic relevance in the students through courses offered:

- We conduct language proficiency activities like Spoken English, Creative writing sessions, essay-debate competitions, etc. with the help of which they may be molded to journalism, oratory, teacher ship, judiciary, govt. jobs, media etc.
- Through activities of NCC/NSS they can develop leadership quality and sociability among them.

- The Career Guidance Cell of the college organizes awareness and training programmes to prepare students to face the challenges in the job market.
- Representatives of recruitment agencies and training centres are allowed to meet students in class rooms to create awareness.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

* The college analyzes the results of students after every examination and if the performance is noticed to have dropped down, the principal and staff gather to discuss the causes of the decline. The weaknesses are found out and teachers are advised to concentrate on the weak areas.

* Our teachers keep in touch with our passed-out students and discuss their status and future progress. During the discussion, the teachers try to find out barriers and short comings and strive to overcome them in the current planning, e.g. our students were good in writing skills, but some of them found it difficult to communicate orally. During the classroom teaching also we keep in mind the weaker areas of learners and try to strengthen them.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The learning outcomes are constantly monitored by the teachers in the class by discussion method, by making them writing assignments and presenting their views both orally and in writing. While we held extra-curricular activities like debate, essay, quiz contests, cultural events, NCC/NSS etc. we train them to

excel in whatever they pursue. Our objective remains to see that the students improve their performance and develop themselves.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If yes, provide details on the process and cite a few examples.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

* The institution and the teachers alike use assessment/evaluation as an indicator for performance evaluation. As the number of students per class varies from 130 to 190, such overcrowded classrooms pose a challenge to the best possible means for student evaluation. Yet students are given ample opportunities for self-improvement and development.

* The institution takes a note of students who are outstanding and they are given due importance even for evaluation, albeit, the system does not provide any scope for such students.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The college does not have a university recognized research center though five teachers of the college are recognized research guides having M.Phil. and Ph.D. students under them.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college encourages research but it is more at the individual level. No formal committee has been set up but the norms laid down by the University for research are followed. As and when any notice of UGC/University for a major or minor project comes, it is communicated to the staff. The institution provides assistance for research work in multiple ways.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

autonomy to the principal investigator:

- Complete autonomy is given to the principal investigator to carry out his/her research project. At our college Dr. Vikram Chaudhari has successfully completed Major Research Project and has recently bagged Post-doctoral Research Award from U.G.C.

The college encourages the teachers to pursue research projects, prepare research papers, research publications and M.Phil, Ph.D. programmes by providing library facilities.

- **timely availability or release of resources:** The institution takes care of the release of resources to the investigator. The resources include grant release from U.G.C., library facility, laptop, internet service etc. Though the UGC provides grant and instruments for research projects, the college grants complete liberty to the investigator to carry out research work.
- **adequate infrastructure and human resources:** Researchers are provided with a separate room facility to carry out his/her research. INFLIBNET/DELNET facility is available to the researcher in the library. Wi-fi facility is available in some part of the college premises.
- **time-off, reduced teaching load, special leave etc. to teachers:** The institution follows all U.G.C. rules and provides all facilities required to the concerned teacher.
- **support in terms of technology and information needs:** Laptops and internet facility are provided to teacher. Moreover, the computers, printers, and copiers, stationary are provided to facilitate the research.
- **Facilitate timely auditing and submission of utilization certificate to the funding authorities:** The College has timely audited and submitted the

utilization certificate to the funding authority (U.G.C.) with regard to Major Research Project received by our faculty. The office of the college duly looks after all such matters.

➤ **any other:**

- Faculties are promoted to attend regional, national, and international conferences/seminars/workshops.
- Outside researchers can make use of library facility of the institution.
- The college forwards all correspondence regarding the Research Project of the researcher to the UGC and manages the matter smoothly.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

* To cultivate 'scientific temper', 'research culture', and 'aptitude' among students, various programmes are organized by different study circles or *Dharas* of the college. The programmes include project work, class room seminars, poster competitions, essay and debate competitions, and lectures by faculties with audio-visual aids etc.

* At UG level the subject called 'Environmental Studies' has been introduced to develop scientific temper. The topics of study material are chosen for debate and essay contests which also make them think scientifically and critically aware of reality in which they live.

The magazine committee of the college also inspires students to publish their writings in college magazine 'Rutvij'.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

No.	Name of Faculty	Research Guidance during 2009 to 2015				UGC Research Project/Award/Fellowship		
		M.Phil.		Ph.D.		Major	Minor	Research Award
		Complete	Continued	Complete	Continued			
1.	Dr. V. N. Patel (Commerce)	2	-	-	-	-		-
2.	Dr. A. R. Naik (Accountancy)	1	1	-	-	-		-
3.	Dr.S.T. Chauhan (Gujarati)	2	1	-	-	-		-
4.	Dr. V.G. Chaudhari (Gujarati)	2	1	-	4	1		1
5.	B. K. Purohit (English)					‘U.G.C. Teacher Fellow’		

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- One National level seminar was organized during the year 2011-2012:
 - National Seminar on ‘Physical Education, Sports Management and Sports Science’ (January 11-12, 2012)

2. Aptitude Test for Teachers (May 1-2, 2013)

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The prioritized areas are Gujarati, Hindi, Accountancy, Productivity of Sugar Industry and Commerce.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Lectures by eminent scholars are arranged by the college and the motive is not just research initiatives. The priority of the students is to prepare them for their employability in the market. So the focus is more on attracting scholars/ experts who can guide them in this direction. As far as teachers are concerned, Knowledge Consortium of Gujarat organizes programmes to encourage research in which most of the teachers participate.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

One faculty member has utilized Sabbatical Leave and the other one has applied for it. The total percentage is 3.45%

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The institution has not taken any initiative in this direction. However, efforts will be made to create awareness among the staff and students.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Our college does not have any budget-head for research. But from the library grant we purchase books useful for research.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no provision to provide seed money to the faculty for research.

3.2.3 What are the financial provisions made available to support student research projects by students?

No provision is made available for this purpose.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The departments and staff have not undertaken any inter disciplinary research.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution provides the following facilities and promotes research activity:

- College library
- Internet/Wi-Fi
- Reprographic facilities
- Laptops and desktops

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes, give details.

The institution has received no grant from industry or other agencies for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Name of Faculty	Subject	Duration Year From To	Title of the Major Research Project / UGC Research Award	Name of the funding agency	Total Grant		Total grant received till date
					Sanctioned	Received	
Dr. V.G. Chaudhari	Gujarati	Feb. 2, 2010- Nov. 29, 2013	The Study of the Folk Music of Tribal and its Instrument Art	UGC	6,79,000/-	4,34,000/-	4,34,000/-
		April 1, 2015- March 31, 2017	Bhili Languages (Chaudhari, Gamit, Dhodiya, Kunkana,	UGC	2,00,000/-	---	---

			Vasava, Kotwalia)				
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3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The facilities within the campus are:

- College library
- INFLIBNET/DELNET
- Internet and Wi-Fi
- Reprographic facilities
- Laptops and desktops
- other Hardware like printer, scanner, photo copying

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution has adopted the following strategies in this regard:

- Promotion of ICT use in teaching-learning
- OHP oriented class rooms
- Use of INFLIBNET/DELNET in research
- Ample use of audio-visual aids
- BISAG classes (all Gujarat integrated class room)
- Internet, T.V.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If „yes“, what are the instruments / facilities created during the last four years.

The institution has received no grant from industry or other agencies for developing research facility.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

No research facility is made available to the students and research scholars outside the campus.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

* INFLIBNET/DELNET have been subscribed specially for researchers

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

Collaborative research facility has not been developed by the college so far.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of Research studies or surveys benefiting the community or improving the services

- **Research inputs contributing to new initiatives and social development**

Research Projects:

Prof. Dr. Vikram G. Chaudhari, Dept. of Gujarati

Title of the Project	Name of the Funding Agency	Duration
Research Award 2014-16 Bhili Language-Dialect: A Study	UGC, New Delhi	2014-16
Major Research Project-	UGC, New Delhi	2 Feb. 2010 to 29 Nov. 2013

The Study of the Folk Music of Tribal and its Instrumental Art			
Title of the Award		Name of the Funding Agency	Duration
Teacher Fellowship Award for Ph.D. under “Faculty Development Programme” (XII Plan)		UGC, New Delhi	2015-17

Prof. Bhavin K. Purohit, Dept. of English

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Our college does not publish research journal as such, but we do publish our annual college magazine ‘Rutvij’, which includes research articles of the staff member along with other creative writings by the students. We have a magazine committee.

3.4.3 Give details of publications by the faculty and students:

- Books/Article/ research Paper with ISBN/ISSN numbers with details of publishers

SR	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISSN /IBN NUMBER	PUBLICATION VOLUME NO/MONTH/YEAR	Publishing Company
Prin. Vinodbhai N. Patel (Books)				
1	<i>Concepts and Issues in Management</i>	8189473069	2007	Oxford Book Company, Jaipur
2	<i>Theories and Techniques of Marketing Management</i>	8189473034	2007	Oxford Book Company, Jaipur
3	<i>Personnel Management</i> (co-authored with Girish Rana)	9788189473044	2007	Oxford Book Company, Jaipur
4	<i>Dyanamic Techniques of Sales Management</i> (co-authored with Girish Rana)	9788189473020	2007	Oxford Book Company, Jaipur
5	<i>Project Management</i>	9781441651228	2008	Oxford Book Company, Jaipur

6	<i>Brand Management and Consumer Marketing</i> (co-authored with Sandeep Sharma)	9789350300152	2011	Oxford Book Company, Jaipur
7	<i>Training Skill and Business Communication</i> (co-authored with Girish Rana)	9789350300138	2012	Oxford Book Company, Jaipur,

Prof. Bhavin K. Purohit, Dept. of English				
Sr. No.	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISBN/ISSN No.	Publication Volume No./Month/Year	Publishing Company
1	“Commodification of the (Third World) Body: A Reading of Manjula Padmanabhan’s <i>Harvest</i> ” in <i>Taking Action: Contemporary Indian Drama</i> (ed. Rakesh Desai)	978-81-7625-948-4 (pp. 192-203)	2014	Surjeet Publishers, New Delhi
2	“ <i>Sahasvir Narmad</i> –Nhanalal translated as ‘The Venturous Narmad’ in <i>Society and Literature: Narmad in Critical Discourse</i> (ed. Rakesh Desai)	978-81-921045-0-8 (pp. 18-40)	2011	Veer Narmad South Gujarat University, Surat

Prof. Dharmesh M Prajapati, Dept. of Statistics
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Dr. Vikram G. Chaudhari (Articles/magazine edited in Gujarati)					
Sr. No.	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISBN/ISSN No.	Publication Volume No./Month/Year	Publishing Company	
1	“Atulya Varso: Lokvadya Dera”	2320-8872	2015	Lok Gurjari	
1	Operation Research, Lokvadya Dovalu	2320-8872	9789351569916 2014	Akshar Publication, Lok Gurjari	Ahmedabad
3	“Chaudhariono Vesh”	2220-4379	2014	Vividha Sanchar	
4	“Lokvadya Mandal ane Kathageet”	2320-8872	2013	Lok Gurjari	
5	Balkonu Bol- A Tribal Children Magazine (ed.)	---	2011-12	--	
6	Daxin Gujaratna Adivasi Nrutyao (Book) ed.		2011	Bhasha Research & Publication Center, Vadodara	
7	“Vagh Baras”	2319-2320	June 2010	Sabdasrusti	
8	‘Rutvij’ (College Magazine)	---	Yearly	Arts & Commerce College, Bardoli	

Provide details (if any) of

Prof. Sandhya N. Bhatt, Dept. of English				
Sr. No.	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK in Gujarati	ISBN/ISSN No.	Publication Volume No./Month/Year	Publishing Company
1.	<i>Taru Chali Javu (Book)</i>	----	2010	R.R. Sheth & Company
2.	Sonnet-‘Vasant Darbar’	2278-1291	July 2012	Uddesh
3.	An article-‘Urmisabhar Muktao’	2278-4640	April-2013	Todarthya
4.	An article-‘Sangatni Sathe Sathe’	2319-3220	Sept-2013	Shabdasrushti
5.	An article-“Kaumudee” Dr. Ravuri Bhardwaj Kadambari’s translations	2278-4640	Sept-2013	Todarthya
6.	An article ‘Pagala Jalna: Sanvedanput Saundaryalakshi Kavita’	2319-3220	May-2014	Shabdasrushti
7.	An article ‘Kalarasni kalame Lakhayela Lalitnibandho’	2319-3220	Nov-2014	Shabdasrushti
8.	A poem- ‘Fari Ek Var’	2319-3220	Dec-2014	Shabdasrushti
9.	<i>Ucch Shikshanma Stri Adyapikaoni Sthiti (Book)</i>	---	2014	SouthGuj. College & Teachers’ Asso.
10.	An article-‘Akashani Vyapaktano Laghunavalrupe Avishkar’	2347-2448	Mar-2015	Buddhiprakash
11.	An article- ‘Karanghelo’ Gujarati Sahityani Pratham Navalkatha’	2347-2448	Jan-2015	Buddhiprakash
12.	A short story-‘Shul’	2447-2394-0964	Feb-2015	Navchetan
13.	An article-‘Samudra Pravasa Shabdachitro’	2319-3220	Apr-2015	Shabdasrushti
14.	<i>Vividha- A Collection of Critical Articles (Book)</i>	---	2015	Granted by Gujarati Sahitya Akademi
15.	An article-‘Shamyaprasni Vartao’	2278-4640	Apr-2015	Todarthya

- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute industry interface?

The college has not established institute – industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

As and when the consultant firms approach the institute, they are welcomed, their programmes are publicized through college notice boards.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

If any staff member is invited, the college welcomes this initiative and gives permission for the said service. However, there is no policy for this.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Nil

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college has 4 units of National Service Scheme (NSS) and 400 students are its members. The activities of NSS include blood donation camps, medical camps, AIDS awareness programmes, village adoption scheme, Sickle cell campaign, 10 day camps in villages, cleanliness drive along with many others.

54 students of the college are cadets of the National Cadet Corps (NCC boys and girls) and they also take up activities which help grow their social responsibilities.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

* The teaching staff has been assigned various activities and committees have been formed. The committee then tracks the students' activities, manages and promotes participation.

* We have Four units of NSS and One unit of NCC (boys and Girls) Battalion. All of them work under the guidance and administration of NSS programme officers and NCC officers. In the beginning their induction meeting is held where

they are informed of the goals and benefits of joining NSS/NCC activities, their contribution to national and social service through physical and mental tasks, their all-round development as good citizens.

These volunteers and the rest of the students celebrate national festivals, NCC Day, Environment Day, Yuva Day, which promote in them a sense of responsible citizenship. They also participate in Voters Awareness Campaign, Road Safety Guidance etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Stakeholder perception on the overall quality of the institution is solicited in the following way:

- Suggestion boxes are kept at different places where the stakeholders can freely drop their views/ideas.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The institution plans and organizes its outreach programmes well in advance. A calendar of activities is prepared by NSS officers and an attempt is made to follow it.

The major extension and outreach activities conducted during the academic year are:

Blood Donation Camps, Raising Fund for the Visually Challenged people, Village Camps, AIDS Awareness Programmes, Medical Camps for villagers, Free Eye Check up camps, Drawing competitions and processions to create awareness regarding the dangers of Addiction-Alcohol and Drugs, Smoking, Traffic Awareness Programmes, Visit to Orphangaes, Oldage Homes, *Shram Shibir*, Plantions on and off the campus.

The major activities of NSS are:

Blood Donation Camps, Sickle cell Anemia tests, Raising Fund for the Blind, AIDS Awareness Programmes, World environment Day, Tree Plantation, Pulse Polio Mission, cleanliness Drive, Literary awareness rally, Communal Harmony day, National Pollution prohibition day & Grahak Suraksha Day^{*}.

The major activities of NCC are:

All our NCC Cadets, both boys and girls take part in celebration for National festivals every year. And presented their drills, cultural programmes etc. They also take part in various camps like –

Combined Annual Training Camps (CATC)

Republic Day Camps

Thal Sainik Camps

India Tracking Camp

National Integration Camp (NIC)

Pre-RDC Camp

Army Attachment Camp

Impact of the Outreach Programmes on the Overall Development of the Students:

The students learn humanitarian values like love, care, brotherhood, and secularism. They begin to understand their responsibility and duty towards the humanity. They also learn Time Management techniques and develop sensitivity

towards different socio-economic issues that trouble the society. The aim of these activities is to motivate the students for social welfare activities with the overall aim of self-development in particular and national development in general. A sense of devotion, team spirit, understanding, commitment, planning, management and discipline is developed among students with their active participation in such programmes.

Budgetary Details:

The outreach and extension activities are carried out by the National Service Scheme Units of the college. The expenditure for these activities is borne by the university and therefore the college does not include it in its budget.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

For each and every college student and faculty it is mandatory to register in any of NSS/NCC/ UDISHA/SCOPE/SAPTADHARA/SPORTS activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Seminars are arranged to help students understand the importance of social responsibility and to become sensitive towards the issues plaguing the under privileged.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The role of the institute is not just instilling in the students importance of academics but also helping them to become better citizens of tomorrow. Through the various extension activities – NSS/NCC – organized, the institute is able to inculcate in the students a sense of responsibility

- Teamwork and spirit to commit
- Importance of soft skills
- Planning and organizing
- Managing and administering
- Awareness of rights and duties
- Understanding social needs
- Sense of accommodating and adjusting
- Importance of discipline, dedication and hard work
- Selfless service
- Donating and sharing
- Respecting elders and older citizens
- Lending a helping hand

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

* The institution ensures the involvement of the community in its outreach activities and contributes to the community development.

*Pamphlets are published (blood donation camp, free eye check-up camp, medical check-up camp) and distributed

* Through friends and family

* Personal visit to slum areas, old age homes by NSS/NCC volunteers.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has taken following steps to build up partnership for extension activities:

University:

Vidya Vistaran Vyakhyan Mala organized occasionally.

NGOs:

1. Sardar Smarak Hospital, Bardoli– College students donate blood to all needy, poor patients admitted at the hospital.
2. Every year blood donation camp, Thalassemia test camp, lecture on women's health etc. are organized.
3. Surat Raktadan Kendra : Blood donation camps organized
4. Satyagraha Hospital Bardoli- AIDS awareness programmes are organized every year.
5. Red Ribbon Club, Surat- AIDS awareness programmes, seminars are organized every year.
6. Bardoli Sugar Factory- Helps the college sponsoring many academic and extensive activities.
7. Mahila Mandal Bardoli- Women-centric and other social awareness activities

Industries:

1. Kotak Mahindra Finance, Bardoli— Job Placement of Students
2. SBI Life Insurance, Bardoli- Job Placement of Students
3. HDFC Bank, Bardoli- Job Placement of Students
4. HDFC Life Insurance- Job Placement of Students

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No award has been received so far for extension activities. We only got words of appreciation from whom we dealt with in extension activities.

The following individuals have received certificates of merit and appreciation for their extension activities:

- I. Chaudhari Roshani R. (B.A. –Sem. IV) was selected for the Republic Day Parade held at Delhi on 26th January 2015.
- II. Prof. M. N. Desai (Economics) and Dr. S.T.Chauhan (Gujarati) have donated blood for more than 50 times.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college has no collaboration with research laboratories, institutes and industry for research.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Nil

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/upgradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

The college has been able to upgrade the facilities because of the grant received from UGC, not due to industry – institution – community interaction.

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

The College organized two day **National Seminar on ‘Physical Education, Sports Management and Sports Science’ (January 11-12, 2012)**

The seminar was inaugurated by Dr. B.A. Prajapati, Honorable Vice- Chancellor, Veer Narmad South Gujarat University, Surat, Gujarat.

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated**

-

Nil

- 3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

Nil.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

* The institution obtains support from UGC and makes the best use of grants for creating infrastructure for teaching and learning.

* The institution lays emphasis on ICT based teaching and learning and it has done its best for providing infrastructure facilities to this end. The college has an established policy to provide the students with the best possible. Students' progress and welfare are always in the center of any development taking place. Optimum use of existing infrastructure is done for the benefit of students.

Transparent execution of financial resources has been done. The institute excesses public participation as financial resource.

4.1.2 Detail the facilities available for (a)

Academic activities:

From its inception in 1963 the college works in its own building situated in Bardoli town, sprawling on 9.2. acres land. The campus encompasses the main building and other buildings in the vicinity.

Important infrastructure for academic activities: **Refer Annexure -7 (Information about Class-room)**

1. 20 class rooms of different size of which 14 are equipped with the following:
 - LCD projector
 - CPU unit with computer, key pad and mouse
 - Projector screen
2. 2 Seminar rooms
3. Central library with INFLIBNET-DELNET
4. The college library provides the following facilities:
 - Computers with internet : 6
 - Magazines & Journals : 100
 - Newspapers : 9
 - Books : about 50,000
 - Reading Hall in the library : Yes
 - INFLIBNET/DELNET access
5. Language Laboratory with 25(1 server) computers and UPS
6. Common Staff room
7. Dr. Babasaheb Ambedkar Open University Cell

8. Photo copy facility
9. LCD Projector in 4 rooms
10. Modern teaching aids

(b) Extra-curricular/Co-curricular activities:

1. Common Hall (Srimad Rajchandra Prathana Khand)
2. Open to sky stage
3. NSS/NCC office
4. Library with reading room
5. E-library
7. Co-operative Credit Society unit
8. Gymnasium
9. Play grounds for games like cricket, volleyball, kho-kho, kabbadi, long jump, high jump, firing range,
10. Coffee kiosk
11. Insurance for all students

(c) Any other (Specify)

1. Sufficient parking sheds for students and faculties
2. Single phase and double phase power connection from DGVCL.
3. Drinking water centre with cooler facility
4. Independent water supply facility for 24 hrs. a day

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and

indicate the existing physical infrastructure and the future planned expansions if any). Refer ANNEXURE – 8 (Master Plan)

YEAR : 2010-11

Sr. No.	Particulars	Nos.	Amount Spent
1	College Gate	1	1,445,218.00
2	Furniture		43,422.00
3	Computers	4	142,800.00
4	Printers	3	18,000.00
5	Laptop	2	70,765.00
6	UPS	1	4,000.00
7	Speaker	1	24,000.00
8	Projectors	5	114,000.00
9	Scanner Printers	2	126,750.00
10	Public Address System	1	24,000.00
11	Xerox Machine	1	194,644.00

12	College Building Maintenance		270,944.00
13	Handycam	1	59,990.00
14	Black Board		31,900.00
15	Cup Board	5	53,000.00
16	Fax machine	1	69,800.00
17	Other		8,255.00
	Total Rs.		12,12,848.00

YEAR : 2011-12

Sr. No.	Particulars	Nos.	Amount Spent
1	Computers	11	260,000.00
2	Printers	1	9,100.00
3	Scanner	1	2,400.00
4	Computer & Printers Maintenance		76,756.00
5	College Building Maintenance		386416.00
6	Cup Board	3	13,220.00
7	L.C.D. T.V	1	150,800.00
8	DIGITAL CAMERA	1	99,560.00
9	SMART BOARD	1	95,000.00
10	GENERATOR	1	200,000.00
11	LIBRARY AUTOMOTION SYS.	1	200,000.00

12	Equipment	22	333,074.00
13	Other		42,949.00
	TOTAL RS.		18,69,275.00

YEAR : 2012-13

Sr. No.	Particulars	Nos.	Amount Spent
1	Printer	1	15,200.00
2	Projectors	6	230,500.00
3	Fax Machine	1	6,900.00
4	Air Conditioner	1	27,500.00
5	Furniture		25,500.00
6	College Building		1,072,304.00
7	Fan	45	41,400.00
8	Cup Board	5	50,000.00
9	Campus Development		322,375.00
10	Refrigerator	1	27,500.00

11	Computer & Xerox Main.		24,701.00
12	Invertor	1	29,000.00
	TOTAL RS.		18,72,880.00

YEAR : 2013-14

Sr. No.	Particulars	Nos.	Amount Spent
1	Computers	7	300,300.00
2	Sound System	1	37,500.00
3	Xerox Machine	1	63,525.00
4	Projector	1	62,000.00
5	Scanner Machine	1	26,720.00
6	L.E.D. TV	1	109,900.00
7	LG Refrigerator	1	28,600.00
8	Building Main.		267,803.00
9	Generator Main.		13,908.00

10	C.C.T. V. Camera		143,130.00
11	L.C.D T.V	1	24,700.00
12	Cup Board	4	42,500.00
13	Fire Extinguisher		12,903.00
14	Black Board		1,660.00
15	Other		35,610.00
	TOTAL RS.		11,70,759.00

The college ensures optimal use of the infrastructure in the following manner:

1. The entire college building is optimally utilized during working hours, i.e. from 7:45 to 5:00p.m.
2. We accommodate nearly 2500 students during working hours in our spacious building.
3. Our library is used by our students from 9:30 a.m. to 5:00p.m.
4. During Government elections, the entire campus, including library hall and the sports complex is used by the Election Commissioner.
5. Various kinds of tournaments are held during the academic year. The sports complex as well as the grounds are used for the inter-class, intercollegiate tournaments including indoor games.

6. The selection of players for the university team often takes place on our campus.
7. We have well-equipped computer centre and a number of students are enrolled for various exams of BAOU. BAOU centre uses the computer lab for various exams even on holidays.
8. Internet and computer facility available at the computer centre is also frequently used by faculties and students.
9. The institution has a coffee kiosk situated on the campus.
10. Language laboratory is a boon for all the language learners.
11. Open grounds are used for plantation and herbal gardening.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution has always been caring and sensitive towards the needs of the differently-able students. The institution has taken following steps to develop friendly infrastructure for the differently-able students:

1. Special ramps are prepared for the physically challenged students.
2. Special treatment is given to such students by our library in matters of issuing and submission of books.
3. Audio music CDs are purchased keeping in mind the interests of the visually challenged students.

4.1.5 Give details on the residential facility and various provisions available within them:

The college does not provide residential facilities as most of the students belong to nearby areas. However with the help of Social Welfare Department of Gujarat Government, residential arrangement have been made for SC, ST students of the college in government hostel.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college provides the following health care facilities to students and staff:

- Free Thalassemia test for all students
- First aid
- Sardar Smarak Hospital provides medical assistance to the staff and students whenever required.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- IQAC is established in a separate office
- Grievance Redressal Unit- Nil
- Women’s cell -

No separate Women’s Cell, but women staff of the college try to resolve the problems of girl students

- Career Counseling and Career Guidance -

No separate room is provided for Career Counseling and Career Guidance

- Placement Unit: No Placement Unit, but the committee members try to solve the students' problems
- Health Centre- We provide First Aid service on the campus. Serious cases are transferred to nearby Sardar Smarak Hospital
- Canteen- Coffee Kiosk on the campus
- Recreational spaces for staff and students- Nil
- Safe drinking water facility- Yes
- Auditorium- Nil

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, there is an Advisory Committee for the College Library. The library committee of the college comprises of the following members:

1. J. L.Pandy (Chairman)
2. S. N. Bhatt
3. J. H. Chauhan
4. S. T. Chauhan
5. C. G. Ramparia
6. M. C. Bharwad (Librarian- in-charge)

7. Student members: 4

The advisory committee looks after the general functioning of the library. It also examines the difficulties of the students and faculties and recommends suggestions to utilize the library facilities.

By the end of the year the faculties of the departments check the misplacement of books and also make a list of unused books. This activity has helped our librarian in many ways to make it up to date.

4.2.2 Provide details of the following:

	Total area of the library	: 2545 Sq. ft. (First floor Main Library Hall) + 1117 Sq. ft. (Ground floor library area)
	Total seating capacity	: 180
	Working hours	
	Working Days	: 10.00 a.m. to 5.00 p.m.
	Holidays	: Remains closed
	Before examination days	: 10.00 a.m. to 5.00 p.m

	During Examination days	: 10.00 a.m. to 5.30 p.m.
	During vacation	: 10.00 am to 5.00 p.m.

Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

We are lucky to have one of the best libraries. Separate wooden and metal cup-boards are built up for the proper storage of different subjects/books. There is enough space for cupboards as well as reading area for students. We also have separate reading section, Braille corner, computer, CDs of different subjects; internet facility for the faculty members and researchers.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library Holding (Arts & Commerce)	2009-10		2010-11		2011-12		2012-13		2013-14	
	No.	Cost	No.	Cost	No.	Cost	No.	Cost	No.	Cost
Text Books	554	67909	672	85669	1236	153285	2111	188214	1918	208700
Reference Books	552	85106	1010	139474	1677	301413	671	89633	1497	156882

Journals , Periodicals, Magazines	64	24578	61	27222	60	25019	70	35832	74	42207
E- Resources N-LIST DELNET										

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC (Online Public Access Catalogue)
 - The college does not have this facility
- Electronic Resource Management package for e-journals
 - The college has installed INFLIBNET and DELNET.
- Federated searching tools to search articles in multiple databases - Not available
- Library Website
 - The library has no separate website.
- In-house/remote access to e-publications
 - Facilitated by DELNET and INFLIBNET
- Library automation
 - Partial automation has been accomplished so far. SOUL software has been installed.
- Total number of computers for public access : 6
- Total numbers of printers for public access : 2
- Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB)

- BSNL Broadband with a speed of 2mbps
Institutional Repository
- A provision has been made to store outdated text books and old magazines. As far as the journals are concerned, they are bound and preserved.
- Content management system for e-learning
 - Not available
- Participation in Resource sharing networks/consortia (like Inflibnet)
INFLIBNET and DELNET have been subscribed for on-line reference.

4.2.5 Provide details on the following items:

For Arts and Commerce

Average number of walk-ins	120
Average number of books issued/returned	110
Ratio of library books to students enrolled	15:1
Average number of books added during last three years	3036
Average number of login to opac (OPAC)	---
Average number of login to e-resources	---
Average number of e-resources downloaded/printed	---

Number of information literacy trainings organized	---
Details of —weeding out of books and other materials	---

4.2.6 Give details of the specialized services provided by the library

A large reading room with comfortable furniture and peaceful surrounding, identity card preparation, question-papers sets and syllabus sets, back volume of journals etc. are services provided by the Library.

- **Reference**
 - Reference books, on-line reference INFLIBNET/DELNET
- **Reprography**
 - Xerox Machine, Scanner, Printer
- **Information deployment and notification (Information Deployment and Notification)**
 - New arrivals and library related information are displayed on the Notice Board at the entrance of the library.
- **Download**
 - 03 computers with internet connectivity are placed in the library for the users. They can download useful articles/information from various websites.
- **Printing**
 - Printer is available in the library for the library users.
- **In-house/ remote access to e-resources**
 - INFLIBNET and DELNET are available for e-resource
- **User orientation and awareness**

First year students are given training in the library. They are made aware of the facilities provided by the library.

- **INFLIBNET/IUC facilities**

Available in the library

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The college does not have a full time librarian as the government has not given NOC for the post. The library is handled by an ad – hoc librarian. A library advisory committee has been set up to look after issues pertaining to library.

- The library advisory committee looks after the general functioning of the library. It also examines the difficulties of the students and faculties and recommends suggestions to utilize the library facilities.
- By end of the year the faculties of the departments check the misplacement of books and also make a list of unused books. This activity has helped our librarian in many ways to make it up to date.
- The librarian directs students and visitors to find out reference material on the required topic.
- The new titles are displayed in the racks.
- The librarian keeps in touch with all the students through renewal of their I-cards.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Braille Corner: The institution has developed a unique Braille corner for the visually challenged students. The library has more than 51 titles which

include a few volumes of English dictionary, English grammar books, Sanskrit texts, Hindi books, autobiographies and a few books of general interest.

- Audio CDs are purchased keeping in mind the interests of the visually challenged students.
- Physically challenged persons are exempted from visiting the library hall to obtain books. They can demand books by filling in the demand slip available at the administration office ground floor.
- Visually and physically challenged persons are given special exemption from submitting an issued text within a stipulated time duration.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

A general feedback is collected from the students on the college but not specifically on the library. However, students, staff and stakeholders can give their feedback and drop it in the suggestion box.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

GYMKHANA								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	CORE 2DUO	320GB	2GB	04	16" SAMSUNG	OFFICE2013	Win 10	WIN DEFENDER
2								
3								

CLASS ROOMS								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
2	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
3	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
4	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
5	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
6	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
7	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.

8	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
9	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
10	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
11	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.
12	AMD	500 GB	1 GB	03	PROJECTOR	OFFICE 2010	WIN-7	Q.H. PRO.

COMPUTER LAB								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
2	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
3	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
4	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
5	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
6	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
7	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.

8	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
9	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
10	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
11	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
12	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO.
13	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
14	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
15	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
16	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
17	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
18	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
19	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
20	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
21	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
22	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
23	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO
24	AMD	160 GB	1 GB	03	14"ZENITH	OFFICE 2007	WIN- XP	Q.H. PRO

ADMINISTRATIVE OFFICE								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	I 7 PENTIUM@ 360 GHZ	1.5TB	16 GB	04	16"DELL	OFFICE 2013	WIN- 7	O.H.TOTAL SECURITY
2	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
3	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
4	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
5	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
6	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
7	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
8	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
9	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO
10	INTEL I 5@3.20GHZ	1TB	2GB	03	16"DELL	OFFICE 2007	WIN- 7	Q.H. PRO

PRINCIPAL OFFICE								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	I-5 PENTIUM@ 360 GHZ	500GB	2GB	04	16"DELL	OFFICE 2013	WIN-10	Q.H.TOTAL SECURITY
2	I-5 PENTIUM@ 360 GHZ	500GB	2GB	04	16"DELL	OFFICE 2013	WIN-10	Q.H.TOTAL SECURITY

STAFF ROOM								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	3PENTIUM@ 360 GHZ	500GB	2GB	04	16"DELL	OFFICE 2013	WIN-7	Q.H.TOTAL SECURITY

N.C.C ROOM								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	INTEL PENTIUM@ 360 GHZ	320GB	2GB	04	16"LENOVO	OFFICE 2007	WIN-7	Q.H.TOTAL SECURITY

LIBRARY

		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO.	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	INTEL PENTIUM@ 360 GHZ	320GB	2GB	04	16"LENOVO	OFFICE 2007	WIN-7	Q.H.TOTAL SECURITY
2	INTEL PENTIUM@ 360 GHZ	320GB	2GB	04	16"LENOVO	OFFICE 2007	WIN-7	Q.H.TOTAL SECURITY
3	INTEL PENTIUM@ 360 GHZ	320GB	2GB	04	16"LENOVO	OFFICE 2007	WIN-7	Q.H.TOTAL SECURITY
4	INTEL PENTIUM@ 360 GHZ	320GB	2GB	04	16"LENOVO	OFFICE 2007	WIN-7	Q.H.TOTAL SECURITY

NAAC/ IQAC OFFICE								
		HARDWARE DETAILS				SOFTWARE DETAILS		
SR. NO	PROCESSOR	HARD DISC	RAM	DRIVE	MONITOR	OFFICE	O.S.	A/V
1	I-5 PENTIUM@ 360 GHZ	500GB	2GB	04	16"DELL	OFFICE 2013	UBUNTU	--
2	I-5 PENTIUM@ 360 GHZ	500GB	2GB	04	16"DELL	OFFICE 2013	WIN- 10	Q.H. TOTAL SECURITY

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Computer and internet facility is available in the Principal's office, staff room, library, administrative office, IQAC cell, Gymkhana, NCC, NSS offices, Student Welfare Office, and Language Lab.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college has IT infrastructure which is optimally used for teaching – learning and administration. For the maintenance of IT infrastructure a person has been placed on contract. We have language lab to enable the students and the staffs to learn computer and language skills.

4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise last four years)

Year	Purchase (Rs.)	Upgradation (Rs.)	Maintenance (Rs.)
2010-11	296790.00	27000.00	208084.00
2011-12	298015.00	---	203949.00
2012-13	---	25000.00	29701.00
2013-14	300300.00	27000.00	20925.00

Though the above figures manifest the budget allocations, the college has utilized grants received from UGC for the purchase of computers.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Major classes of the college are ICT enabled. Our teachers make use of Audio Visual Materials, Power Point presentations for class room teaching. The students also use this learning material prepared by the teachers.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Considering the need of an hour, the college decided to have ICT enabled class rooms where the use of technology could be maximized as the new generation is techno-savvy. Most of the class rooms are now equipped with multimedia projector, and computer.

- INFLIBNET/ DELNET facilities provided to all stakeholders.
- Some of the teachers prepare their teaching points on laptops and present them interestingly in the class. This makes the teaching-learning process more fruitful and engaging. The teacher plays the role of facilitator.
- The state-wide telecast through BISAG, Gandhinagar is also made available to the students. A few teachers have delivered lectures at BISAG, Gandhinagar.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Not Available

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The Budget allocated for maintenance of campus during the last years :

		2010-11	2011-12	2012-13	2013-14
a.	Building	1,716,162.00	386,416.00	1,394,679.00	267,803.00
b.	Furniture	96,422.00	13,220.00	75,500.00	42,500.00
c.	Equipment	667,084.00	336,756.00	402,701.00	524,546.00
d.	Computers	213,565.00	1,089,934.00		300,300.00
e.	Vehicles				
f.	Any Other (amenities)	8,255.00	42,949.00		35,610.00

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Delegation of responsibilities among the existing staff members:

There are 10 peons (5 adhoc among them) who have been assigned the duty to dust, sweep and mop the floor, stairs and clean all rooms. Water tanks

and water coolers are also cleaned by them. Washrooms, basins and toilets are cleaned daily. The Watchman looks after the general security of the campus.

‘Work Based’ Hiring of skilled professionals:

Works like carpentry, colouring , electrical/electronic repairs, hardware/software maintenance, making of furniture, are done by hired professionals.

Involving students for maintenance:

NSS volunteers carry out cleanliness drive on the campus and this serves dual purpose. It teaches them the importance of social service and cultivates the virtues of love and devotion.

Appointment of Committes and Chairpersons:

The equipments used for sports, NSS, cultural programmes require proper maintenance and each committee looks after the maintenance.

Inviting Tenders and Quotations:

Tenders and quotations are invited for maintenance of infrastructure which involves huge expenditure and after a scrutiny the contract is assigned.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The institution has a qualified persons on contract basis for maintenance and supervision of equipments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Our college is located in tribal area. Our major problem is lack of constant supply of electricity. The supply of electricity is very irregular. So we have for this reason,

1. The academic and administrative functions of the college are computer assisted and undisturbed power supply is very essential. The college has purchased a silent, high voltage power generator which has the capacity to take care of the entire college building.
2. Administrative office and exam room computers are connected with inverters.
3. Principal office is connected with inverter.
4. In language lab computers are connected with UPS.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If yes, what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- The institution publishes its updated prospectus every year. It provides the following information:
- The Vision, Mission, and Objectives of the institution.
- General information (brief history of the college, and college timings)
- Eligibility criteria
- Admission procedure and requirements
- Courses offered by the college
- Information regarding CBCS
- Information regarding internal evaluation
- List of regular activities
- List of scholarships, prizes and awards
- Activities of the previous year
- Healthy practices
- Academic calendar for the year including curricular and cocurricular activities
- List of teaching and administration staff
- Details of facilities offered by the college

- Disciplinary rules of the college
- About the Management
- Photographs

- The College magazine- ‘Rutvij’-published at the end of the year does contain student-oriented information. The magazine dissipates the following information to the students:
 - The detailed information about the activities done during the year
 - Information about scholarships and prizes for students
 - Information about the curricular, extra-curricular activities of the College
 - Information about NSS/NCC activities
 - Detailed information about the faculties, departments, subject groups
 - University results
 - Bright students’ photographs appreciating their performance at university examinations
 - The details of the new developments in the College and ongoing programmes
 - Rules and regulations of the College
 - Articles of students and faculties

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Institutional scholarships/freeships

2010-11

Category	No. of students	Amount Disbursed
SC	203	895210
ST	592	2633045
SEBC	533	874625
TOTAL	1330	4407880

2011-12

Category	No. of students	Amount Disbursed
SC	166	887390
ST	757	4624395
SEBC	537	981100
Physically Challenged	02	5500
TOTAL	1462	6498385

2012-13

Category	No. of students	Amount Disbursed
SC	167	795060
ST	956	5990305
SEBC	436	920200
TOTAL	1559	7705565

2013-14

Category	No. of students	Amount Disbursed
SC	165	755250
ST	1042	7121770
SEBC	378	790700
TOTAL	1585	8667720

2014-2015

Category	No. of students	Amount Disbursed
SC	165	810480
ST	1038	7246240
SEBC	382	563970
Physically Challenged	03	8000
TOTAL	1588	8628690

Financial Aid Provided by the Institution

Year	No. of students	Amount Disbursed (In Rupees)
2010-11	59	75200
2011-12	50	78400
2012-13	54	108000
2013-14	65	162500
2014-15	84	213500

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

Year	No. of students received assistance	Percentage
2010-11	1330	43.31
2011-12	1462	46.83
2012-13	1559	52.77
2013-14	1585	61.72
2014-15	1588	56.55

5.1.4 What are the specific support services/facilities available for

✓ **Students from SC/ST, OBC and economically weaker sections**

Scholarships: Every student belonging to these categories has a bank account and the scholarships are paid through cheque by the College.

✓ **Students with physical disabilities**

There are in all three students in the College with physical disability and one of them is partial blind. The support services provided to them are:

- Ramp on ground floor
- Tables and chairs for the blind

✓ **Overseas students**

There were no overseas students

✓ **Students to participate in various competitions/National and International**

The College encourages student participation in competitions at National, State, District, University and inter collegiate levels. The participants are provided with travel allowance and they are granted leave for the purpose.

✓ **Medical assistance to students: health center, health insurance etc.**

Each student of the college is insured under the Gujarat Government Scheme of Shahid Veer Kinariwala Medical Insurance.

Sardar Smarak Hospital offers medical assistance to the students whenever needed

✓ **Organizing coaching classes for competitive exams**

NIL

✓ **Skill development (spoken English, computer literacy, etc.,)**

The Digital English and Language Lab trains students in the use of English language – spoken and written.

✓ **Support for “slow learners”**

The slow learners are identified in the beginning of the programme and special attention is given for their upliftment. They are advised to seek help and guidance from their subject teachers.

✓ **Exposures of students to other institution of higher learning/ corporate/business house etc.**

NIL

✓ **Publication of student magazines**

The students contribute articles, poems, stories etc. for the College magazine — ‘Rutvij’. They also publish their creative acts on ‘College Wall’.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The institution has formed different committees to develop entrepreneurial skills among the students. The objective of the committee is to develop a mature personality with life skills to survive in all adverse circumstances turning ordeals into opportunities. The College has produced good entrepreneurs with socio-political ideals. The committees fostering the ideals of entrepreneurship among the students are as under:

1. Students' Council Committee
2. Planning Forum

The institution arranges a number of programmes which can help students develop the quality of entrepreneurship:

1. Motivating lectures
2. Arrangement of seminars/lectures to facilitate entrepreneurial skills among students
3. Training classes/ lectures to develop domestic entrepreneurship among girls—to develop small scale industries
4. Training for co-operative activities
5. Special attention is given to develop overall development of students during NSS/NCC camps.
6. Awareness is developed among students about the preservation of ecology

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- **Additional academic support, flexibility in examinations**
- **special dietary requirements, sports uniform and materials**
- **any other**

The College, from the very beginning, has laid more emphasis on co-curricular and extra- curricular activities. A calendar of activities is prepared before the beginning of every academic year and teachers are assigned the responsibility to execute the activities in the best possible way. The activities include interclass competitions; inter collegiate competitions, sports activities, NCC and NSS activities.

The competitions regularly held in the College are:

- Elocution
- Essay Writing
- Poster Making
- Slogan Writing
- Drawing
- Short Story Writing
- Book Review
- Debate
- Poetry Recitation
- Best out of Waste
- Quiz
- Mehendi

The students are reminded of the competitions through notices and general announcements and a number of students come forward to participate.

The regular sports events organized by the College include:

- Volley ball
- Cricket
- Kabaddi
- Taek Won Do
- Weight Lifting
- Chess
- Hand Ball
- Table Tennis
- The participants in cultural, sports, NCC and NSS activities are allowed to appear for additional internal tests, if they fail to appear for regular tests.
- Uniforms are distributed to sportspersons every year.
- The teachers take extra classes for these students so that they do not suffer any loss.
- Attendance is granted to these students for all the days of activity.
- Debate and Group Discussions are also conducted by the Study Circle of the College.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- The Career Guidance Club also conducts lectures and training for appearing in competitive examinations.
- The College does not have the exact number of students who have qualified in the examinations.

5.1.8 What type of counselling services are made available to the students

(academic, personal, career, psycho-social etc.)

- There are 25 classes in all and the committees are in direct communication with the students to provide information and directions regarding academic, curricular, co – curricular activities, disciplinary instructions, examination schedule. The students are provided personal counseling where/when necessary.
- The Career Guidance Club provides personal counseling to the students seeking better opportunities.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If yes, detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes)

- The College has a Career Guidance Club which provides career guidance by conducting lectures.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The institution has a student grievance redressal cell. There were no major grievances during the last four years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

There is a functioning sexual harassment cell in the College. The cell organizes talks by doctors and legal advisers on matters related to sexual harassment – sex crimes, causes and legal punitive measures. The cell has been established to hear complaints and to take steps depending on the seriousness of the issues.

There has been no complaint of sexual harassment during the last four years.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, there is an anti-ragging committee, but no instance of ragging has been recorded by the College ever since its establishment

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The institution's welfare schemes for students are:

- Free Thalassemia Test
- Free Blood group Test
- Freeship for sportspersons
- Fee concession for the blind students
- Medical check- up at concessional rates
- Video coverage through CC camera
- Job fairs
- Students' Book Bank
- Poor boys fund and various scholarships, freeships
- Sports persons given special medical care

- Coffee Kiosk
- Soft skill development programmes
- Career Guidance

5.1.14 Does the institution have a registered Alumni Association? If Yes, what are its activities and major contributions for institutional, academic and infrastructure development?

The institution has an Alumni Association and below is the list of current office bearers:

Dr. J. G. Parmar	President (Bardoli)
Prof. Natvarlal M. Patel	Secretary (Bardoli)
Shri Bhartkumar B. Vaidya	Treasurer (Bardoli)
Dipikaben Shah	Treasurer (Bilimora)
Prof. Mukeshbhai N. Desai	Member (Buhari)
Dr. Chaitanya J. Desai	Member (Surat)
Shri Dayasagar Hajari	Member (Dhamdod)
Shri Kantubhai D. Rathod	Member (Bardoli)

- **The activities of the Association are:**
- Financial support to College
- Support service on important occasions

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed. The College is yet to develop a mechanism for recording the actual student progression.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

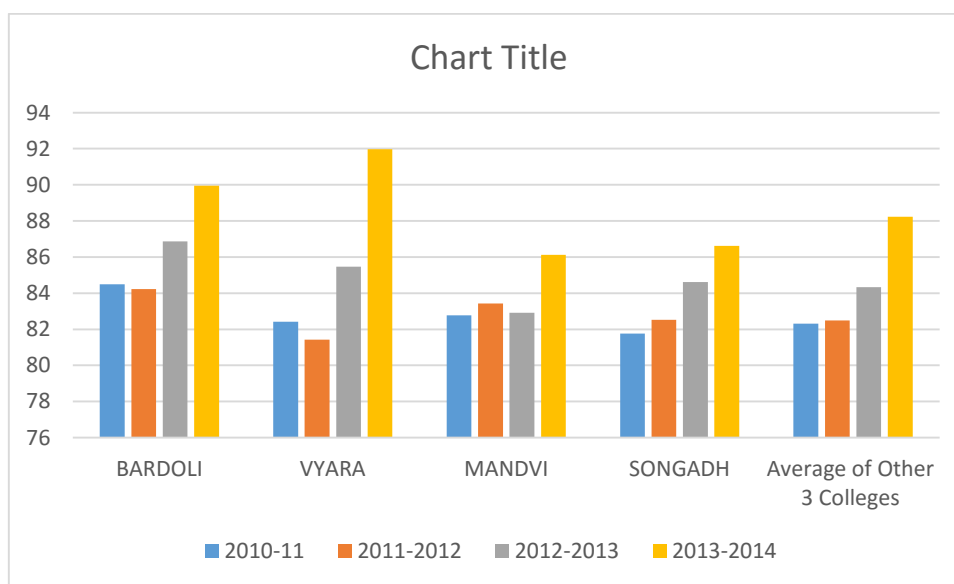
Programme wise pass percentage & Completion Rate:

Programme		2010-11	2011-12	2012-13	2013-14
B.A	Pass% Completion Rate %	84.50%	84.23%	86.86%	89.95%
B.Com.	Pass% Completion Rate %	30.81%	39.88%	55.55%	66.78%
M.A (IV) (Gujarati)	Pass% Completion Rate %	---	91.07%	91.07%	100%
M.A (IV) (History)	Pass% Completion Rate %	---	94.82%	98.21%	---
M. Com. (Sem. IV)	Pass% Completion Rate %	92.30%	80.48%	80.35%	83.60%

Performance of the college in comparison with the other nearby colleges

CITY	2010-11	2011-2012	2012-2013	2013-2014
BARDOLI	84.50	84.23	86.86	89.95
VYARA	82.42	81.42	85.47	91.97
MANDVI	82.78	83.42	82.91	86.12
SONGADH	81.77	82.53	84.62	86.62
Average of Other 3 Colleges	82.32	82.49	84.33	88.24

Comparative Analysis Of Result with Other Colleges



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- Main objective of the Career Guidance Cell is to make the students aware of the various options/ courses after graduation. Representatives of various agencies are invited to conduct lectures.
- Advertisements of various vacancies are displayed on the notice board and even communication is done through phone/ e-mail.
- Brochures, pamphlets of various courses are shared with the students to enable them to make a choice regarding a course/ job.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Each and every teacher tries to motivate the students. If required those students are taught again in a separate class but that is more of an individual choice. This is not a policy but in general the teachers offer their full support and help them in learning the important topics with ease. Teachers counsel and guide these students and give personal attention to them.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The College provides ample scope of participation to the students in the sports, games, cultural and other extracurricular activities of various ranges, i.e. local, interclass, inter College, university, zonal, state and national level. Our students

also take part in University Youth Festivals, State level Government sponsored 'Khel –Mahakumbh' and such other activities.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State/ Zonal / National / International, etc. for the previous four years.

ACHIEVEMENT IN SPORTS, GAMES (2010-11 to 2014-15)

The college adds many feathers to its cap every year with its illuminating performance in different games and achieving many titles in individual and group events. With constant support, hard work and perspiration of Shri Chirag Desai, Asso. Professor, Physical Education, students achieved brilliant success in many games during the years 2010-11, 2011-12, 2012-13 and 2013-14. The achievements of students are tabulated below:

Year 2010-11**Individual Achievements:**

<u>Name of Players</u>	<u>Name of Game</u>	<u>Nature of Tournament</u>	<u>Place</u>	<u>Special Achievement</u>
Chunkey S. Pandey (TYBCom)	Chess	Inter University	Chennai	University Player/ First in Inter-College Tournament
Kishor D. Tandel (M.A. -II)	Handball	Inter University	Nanded	University Player
Kaushal R. Bhavsar (TYBCom)	Handball	Inter University	Nanded	University Player
Bharat R. BHavani (SYBA)	Handball	Inter University	Nanded	University Player
Dhara P. Patel (SYBA)	Basketball	Inter University	Ajmer	University Player
Vaishali R. Chaudhari (FYBA)	Basketball	Inter University	Ajmer	University Player
Kishor D. Tandel (M. A. -II)	Volleyball	Inter University	Jaipur	University Player
Mulla Md. Javed (TYBA)	Volleyball	Inter University	Jaipur	University Player
Vaman P. Darji (TYBA)	Volleyball	Inter University	Jaipur	University Player

Nita J. Parmar (TYBA)	Volleyball	Inter University	Gwalior	University Player
Dharmesh R. Chaudhari (M.A.- I)	Khokho	Inter University	Ajmer	University Player
Dharmesh R. Chaudhari (M.A.- I)	Kabbadi	Inter University	Ajmer	University Player
Urvashi T. Patel (SYBA)	Hockey	Inter University	Indore	University Player
Anita K. Varde (SYBCom)	Taek Won Do	National	Bardoli	Gold Medal
Vaishali R. Chaudhari (FYBA)	Basketball	State	Ahmedabad	District Representative
Dhara P. Patel (SYBA)	Basketball	State	Ahmedabad	District Representative

Team Achievement:

Volley Ball Tournament (Man): Inter-college 'B' zone Championship and Inter-zone Runners-up

Year 2011-12

Individual Achievements:

<u>Name of Players</u>	<u>Name of Game</u>	<u>Nature of Tournament</u>	<u>Place</u>	<u>Special Achievement</u>
Mehul A. Chaudhari (SYBA)	Handball	Inter University	Jaipur	University Player
Bharat R. Bhavani (TYBA)	Handball	Inter University	Jaipur	University Player
Jaideep D. Chaudhari (FYBA)	Handball	Inter University	Jaipur	University Player
Urvashi T. Patel (M.A.-I)	Handball	Inter University	Jaipur	University Player
Vaishali R. Chaudhari (SYBA)	Basketball	Inter University	Ajmer	University Player
Dharmesh R. Chaudhari (M.A. -II)	Khokho	Inter University	Bhopal	University Player
Bhavesh V. Chaudhari (FYBA)	Khokho	Inter University	Bhopal	University Player
Manisha G. Chaudhari (M.A.- I)	Khokho	Inter University	Ratnagiri	University Player

Dharmesh R. Chaudhari (M.A. –II)	Kabbadi	Inter University	Latur	University Player
Manisha G. Chaudhari (M.A.- I)	Kabbadi	Inter University	Bhopal	University Player
Vaishali M. Patel (SYBA)	Hockey	Inter University	Jodhpur	University Player
Jaisika K. Patel (SYBA)	Hockey	Inter University	Jodhpur	University Player
Urvashi T. Patel (M.A.-I)	Hockey	Inter University	Jodhpur	University Player
Jaisika K. Patel (SYBA)	Gymnastics	Inter University	Amrutsar	University Player
Urvashi T. Patel (M.A. - I)	Yoga	State	Ahmedabad	Second Place/Silver Medal
Rahul M. Mahela (SYBCom)	High Jump	Inter-College	Surat	Second
Rahul M. Mahela (SYBCom)	110 mt. hurdles	Inter-College	Surat	Second

Year 2012-13

Individual Achievements:

<u>Name of Players</u>	<u>Name of Game</u>	<u>Nature of Tournament</u>	<u>Place</u>	<u>Special Achievement</u>
Jaideep D. Chaudhari (SYBA)	Handball	Inter University	Jodhpur	University Team Captain
Mehul A. Chaudhari (SYBA)	Handball	Inter University	Jaipur	University Standby Player
Bhavesh V. Chaudhari (FYBA)	Kho Kho	Inter University	Mumbai	University Player
Jaisika K. Patel (SYBA)	Handball	Inter University	Jodhpur	University Player
Jaisika K. Patel (SYBA)	Hockey	Inter University	Jaipur	University Player
Jasika K. Patel (SYBA)	Gymnastics	Inter University	Kurukshetra	University Player
Rahul M. Mahela (SYBCom)	High Jump	Inter-College	Surat	Second
Rahul M. Mahela (TYBCom)	110 mt. hurdles	Inter-College	Surat	Second

Rain Mohd. Hasin M. (SYBCom)	Hammer Throw	Inter-College	Surat	Second
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Team Achievement:

- Kho Kho Tournament (Man): Inter-College Championship (Semifinalist)
- Hand Ball Tournament (Man): Inter-College Championship (Semifinalist)

- **Year 2013-14**

- **Individual Achievements:**

<u>Name of Players</u>	<u>Name of Game</u>	<u>Nature of Tournament</u>	<u>Place</u>	<u>Special Achievement</u>
Jaideep D. Chaudhari (TYBA)	Handball	Inter University	Jaipur	University Team Captain
Nikita S. Bhandari (FYBA)	Handball	Inter University	Jaipur	University Player
Hardik V. Gohil (FYBCom)	Taek Won Do (54-58 kg.)	Inter University	Chennai	University Player/First in Inter-College Tournament
Himanshu R. Parekh (SYBCom)	Taek Won Do (62-66 kg.)	Inter University	Chennai	University Player / First in Inter-College Tournament
Sunil A. Gamit (TYBA)	Taek Won Do (50-54 kg.)	Inter University	Chennai	University Player / First in Inter-College Tournament

Hardik V. Gohil (FYBCom)	Taek Won Do (Individual Fight)	National	Bardoli	First/ Gold Medal & Best Fighter
Hardik V. Gohil (FYBCom)	Taek Won Do (Group Fight)	National	Bardoli	First/ Gold Medal
Hardik V. Gohil (FYBCom)	Taek Won Do (Group Tools)	National	Bardoli	First/ Gold Medal
Ankit M. Desai (FYBCom)	Athletics (Shot Put) (Physically Challenged)	Inter-College	Surat	First/ Gold Medal
Bhavarsinh S. Patel (FYBA)	Wrestling (74 kg.)	Inter- College	Navsari	Second/ Silver Medal
Rain Shaid L. (TYBCom)	Wrestling (60 kg.)	Inter- College	Navsari	Third/ Bronze Medal
Kamal B. Mistry (FYBCom)	Wrestling (55 kg.)	Inter-College	Navsari	Third / Bronze Medal

Team Achievement:

- Taek Won Do Tournament (Man): Inter-College Champion
- Hand Ball Tournament (Man): Inter-College Championship (Semifinalist)
- Cricket Tournament (Man): Inter-College 'B' zone Champion

NSS ACTIVITIES AND ACHIEVEMENTS (2010-11 to 2014-15)

The college runs 4 NSS units successfully and conducts a number of community service programmes. The major community service activities are as under:

2010-2011

- 4 units consisting 400 students (Boys and Girls) were registered during the year and performed a number of activities.
- 50 cadets of NSS provided old magazines, religious/spiritual books to the patients of the general ward of Sardar Smarak Hospital, Bardoli.
- Arranged 'Blood Donation' camp for the above hospital.
- NSS cadets donated blood to the needy in collaboration with Sardar Smarak Hospital during the whole year.
- 'Shram Shibir' was organized on 8-8-2010, 12-12-2010, 2-1-2011
- Celebration of 'Yuva Day' (12-1-2011): Elocution competition was held on the campus.
- 'Traffic Awareness Drive' (9-1-2011): Meeting was organized with Bardoli police.
- 25 NSS cadets participated in 'Swarnim Gujarat Mega Camp' at Veer Narmad South Guj. Uni., Surat.
- Nrupa Oza (TYBCom) was selected among 4 cadets representing the university at Delhi and Himachal Pradesh Mega Camp.
- Nrupa Oza bagged 'Virta Award' from the Himachal Pradesh government for her quick help to other cadets in crisis.

2011-2012

- 4 units consisting 400 students (Boys and Girls) were registered during the year and performed a number of activities.
- Poster competition and Essay competition were held for AIDS awareness.

- A Questionnaire was prepared to gather information regarding socio-economic and health issues of the villagers of Bardoli taluka.
- Participated in the celebration of Independence Day and Republic Day.
- Cadets volunteered during operation at Community Health Centre (CHC).
- 50 cadets of NSS provided old magazines, religious/spiritual books to the patients of the general ward of Sardar Smarak Hospital, Bardoli.
- Arranged 'Blood Donation' camp for the above hospital.
- NSS cadets donated blood to the needy in collaboration with Sardar Smarak Hospital during the whole year.
- 'Shram Shibir' was organized on 14-8-2011, 23-10-2011, 8-1-2012
- Celebration of 'Yuva Day' (12-1-2012): Elocution and Drawing competitions were held for college students.
- 'Traffic Awareness Week': Meeting was organized with Bardoli police. The importance of 'license' and 'helmet' was stressed in the meeting with students.

2012-13

- 4 units consisting 400 students (Boys and Girls) were registered during the year and performed a number of activities.
- NSS Annual Camp at Galteshwar. (14-11-2012 to 19-11-2012). Lectures on different subjects by eminent lecturers and cultural activities were conducted. Many competitions were also arranged during the camp.
- Cash prizes of Rs. 2501=00, 1501=00 and 1001=00 were given to NSS cadets by one of the alumni of the college for their work during the camp.
- 'Tree Plantation' activity was done on 28-8-2012.
- 'Legal Help and Advice' programme was organized in collaboration with 'Gujarat State Legal Service Authority' on 31-8-2012.

- Swami Vivekananda's 150 birth anniversary was celebrated as 'Sankalp Day' (25-12-2012).
- 'Yuva Day' Celebration (12-1-2013): A Procession in the town led by NSS cadets of the college with other schools and colleges of the town was held on the day.
- 40 cadets of NSS provided old magazines, religious/spiritual books to the patients of the general ward of Sardar Smarak Hospital, Bardoli.
- Arranged 'Blood Donation' camp for the above hospital.
- NSS cadets donated blood to the needy in collaboration with Sardar Smarak Hospital during the whole year.
- 'Shram Shibir' was organized on 27-8-2012, 25-12-2012, 25-1-2013

2013-14

- 4 units consisting 400 students (Boys and Girls) were registered during the year and performed a number of activities.
- A lecture of Dr. Amrutbhai Patel was arranged on 'The Importance of Blood Donation' in collaboration with Satyagrah Hospital, Bardoli.
- NSS cadets donated blood at Satyagrah Hospital, Bardoli on 14-8-2013.
- 'Tree Planation' was performed on 22-8-2013.
- 'A Marathon Race' to celebrate 150th birth anniversary of Swami Vivekananda was organized on 11-9-2013.
- 'Skin Care Camp' was organized with the help of Dr. Virendra Jamadar.
- 5 NSS cadets participated at 'Blood Donation Awareness Camp' held at university on 7-1-2014.
- 'Campus Cleanliness Day' and 'Yogasan Day' were celebrated to commemorate the birth anniversary of Swami Vivekananda on 12-1-2014.
- 'Blood Donation Camp' was arranged on the college campus. More than 50 students donated blood on this day.

- ‘World Voter’s Day’ was celebrated to create consciousness about voting right among voters on 25-1-2014. The students went to the Mamlatdar Office in the form of a rally.
- Cadets of NSS provided old magazines, religious/spiritual books to the patients of the general ward of Sardar Smarak Hospital, Bardoli.
- Arranged ‘Blood Donation’ camp for the above hospital.
- NSS cadets donated blood to the needy in collaboration with Sardar Smarak Hospital during the whole year.
- ‘Shram Shibir’ was organized on 18-8-2013, 11-9-2013, 12-1-2014

NCC Achievements (2010-11 to 2013-14)

YEAR 2010-11

CATC (Combined Annual Training Camp) (Valsad):

- NCC officer Prof. C. G. Ramparia took training at Officer’s Training Academy, Kamti, Nagpur(Maharashtra) and achieved the rank of ‘Lieutenant’
- 24 cadets participated in the camp and 4 were selected for ‘TSC’ (Thal Shainik Camp) out of 600 cadets participating in the camp.
- Tejash Konkani completed obstacle in 30 seconds and stood first in the same camp.
- Following 3 cadets were selected for ‘IGC’ out of 600 cadets:
1. Sumit Gamit 2. Pinkesh Chaudhari 3. Dhanpal Naika

AITC (All India Tracking Camp) (Saputara):

- 4 cadets participated in the camp.
- SUO Divyesh Mahyavanshi led the AITC.

NCC Examinations:

- 26 cadets passed 'B' certificate exam. One cadet achieved 'A' grade.
- 15 cadets passed 'C' certificate exam.

Parades:

- 40 regular parades and 30 additional parades were performed on the occasion of National Festivals like Independence Day and Republic Day.

Other Achievements:

- JUO Zakir Hussain Ansari read self-written poem in Hindi and stood third on 'Hindi Day' (14-9-2010)
- SUO Divyesh Mahyavanshi and Ankur Chaudhari were selected in CRPF.
- CDT Mehul Saidane and Jignesh Kantharia were selected as Police Constable.
- NCC cadets participated in a 'March for De-addiction'. They also celebrated and participated in 'Tree Plantation' activity.
- CDT Mahesh Halpati stood first in 'Aarti Decoration' event in the college.
- 7 cadets bagged prize in the cultural programme of the college.

YEAR 2011-12

CATC (Combined Annual Training Camp) (Valsad):

- 15 cadets participated in the camp and 5 were selected as the 'Best Cadets' out of 500 cadets participating in the camp.
- Zakir Hussain Ansari was selected as JUO and 'Quarter Guard', and Rinkal Chaudhari was selected as CPL.
- Rinkal Chaudhari stood first in 5 kms. Run in the same camp.

CATC (Baroda):

- 4 Cadets were selected as 'Quarter Guard' from 600 cadets.

- Mayur Barot was selected as SUO, Rinkal Mahyavanshi and Krishna Prajapati were selected as JUO.
- Jeetendra Vasava stood first in 'Hurdle Race' in the camp.

Army Attachment Camp (Gandinagar):

- 4 cadets participated in the camp.

Special National Integration Camp (Peddapuram, Andhrapradesh):

- 11 cadets participated in the camp.
- Represented cultural programme of Gujarat and achieved Third rank.

NCC Examinations:

- 23 cadets passed 'B' certificate exam. One cadet achieved 'A' grade.
- 13 cadets passed 'C' certificate exam.

Parades:

- 40 regular parades and 20 additional parades were performed on the occasion of National Festivals like Independence Day and Republic Day.

Inter-battalion Firing Competition:

- JUO Zakir Hussain Ansari and JUO Aarati Mahyavanshi led 20 Guj. Battalion.

Cultural and Sports and other Performance/Achievements of Cadets:

- CDT Priyanka Chaudhari stood first in '400 mt. run' and 'Long Jump' in 'Khel Maha Kumbh'.
- JUO Aarati Mahyavanshi stood first in '1500 mt.' run in 'Khel Maha Kumbh'.
- SGT Bhagyashri H. Chaudhari and CDT Damyanti Chaudhari were selected in BSF.
- SUO Mitesh Rabari, CDT Tejas Konkani, Pinkesh Mahyavanshi were selected in CRPF.

- Cadets performed 'Bengali Dance' in the cultural programme of the college and stood first. CDT Aakash Desai stood first in Solo Dance competition.

YEAR 2012-13

CATC (Combined Annual Training Camp) :

- Participated in CATC and won maximum prizes in 10 BN (Battalion)
- 10 cadets participated in CATC. CHM. The following cadets performed luminously:
 1. CHM Akshay Bhavsar as Senior cadet at the camp.
 2. JUO Krishna Prajapati as Senior cadet of BW and JW.
 3. 5 cadets were selected for Quarter Guard
 4. 3 Cadets were selected for Piloting

Drill Competition:

- Commanded by CHM Akshay Bhavsar.
- CDT Jesal Pimple stood first in 0.22 rifle firing among 500 cadets.
- Cadets won prizes in games and cultural programmes.

CATC Camp at Ghaludi:

- 6 Cadets participated in CACT camp.
- CDT Jesal Pimple performed as Senior at the camp.

CATC Camp at Valsad:

- 22 Cadets participated in the camp.
- 5 cadets were selected in Quarter Guards.

Army Attachment at Jamnagar:

- 10 cadets participated in the camp.
- Got second rank under the leadership of CHM Manesh Chaudhari.

RDC (Republic Day Camp):

- SOU Ankush Chaudhari participated as the Camp Senior of 20 Guj. BN. in Pre- RDC held at Baroda.
- 3 cadets were selected in IGC camp.

NCC 'B' and 'C' Examinations:

- 20 cadets took 'B' and 11 cadets took 'C' certificate examinations and passed.

Parades:

- 40 parades were conducted during the year 2012-13.

Cultural and Sports Performance of Cadets:

- XSUC Jotish Patel and SUO Ankush Chaudhari stood Third in *Tur Vadand* Competition at State level held at Jamnagar.
- Stood first in *Tur Vadan* competition held at Taluka, and Zonal levels.
- SGT Priyank Chaudhari was selected at State Level competitions in Kho-Kho, Volley Ball and Athletics
- JOU Krishna Prajapati was selected at University level in Handball.
- Cadet Alim Gamit was selected at State level in Kho-Kho.
- Cadet Dhodiya Patik stood first and Cadet Bhavini Parmar stood second in Poetry reciting competition.

YEAR 2013-14

CATC (Combined Annual Training Camp) (Chikhli):

- 18 cadets participated in the camp. The cadets were trained to pack and unpack firing rifle. They were taught to fire with 0.22 rifle.
- The following 4 cadets were selected for 'Quarter Gurard':
1. Shahrukh Pinjari 2. Sagar Bagal 3. Riddhesh Chaudhari 4. Viral Naika

CATC (Combined Annual Training Camp) (Baroda):

- 17 cadets participated in the camp.
- Cadets stood first in ‘Drill Competition’ and second in ‘Cultural Event’.

CATC (Combined Annual Training Camp) (Ahmedabad):

- 14 cadets participated in the camp.
- Cadets stood first in ‘Volley Ball Competition’.

Army Attachment Camp (Jamnagar):

- 4 cadets participated in the camp.

TSC Camp (Thalsena Camp) (Rajpipla):

- 5 cadets participated in the camp.
- CDT Krishna Valvi was selected for ‘IGC’ (Inter Group Competition).

Pre-RDC (Republic Day Camp):

- 17 cadets participated in the camp.
- The following cadets were selected for IGC:
1. SUO Sudhir Yadav 2. Sagar Bagal 3. Divya Chaudhari

NCC ‘B’ and ‘C’ Examinations:

- 30 cadets took ‘B’ and 12 cadets took ‘C’ certificate examinations and passed.

Parades:

- 42 regular parades and 22 additional parades were performed on the occasion of National Festivals like Independence Day and Republic Day.

ACHIEVEMENT IN CULTURAL ACTIVITIES (2010-11 to 2014-15)

Year 2010-11

No.	Cultural Activity	Participation and Achievements
1.	Samuh Geet	College stood Second at University Youth Festival held at Veer Narmad South Gujarat University, Surat
2	Light Vocal Music	Ranju Gaud (TYBA) received ' Consolation Prize ' at University Youth Festival held at Veer Narmad South Gujarat University, Surat
3	Debate Competition organized by Akhil Hind Mahila Parishad, Surat	Third Prize: Pinal Mistry (SYBCom) and Rimpal Patel (TYBcom)

4	All Gujarat Yoga Competition	Third Prize: Urvashi Patel (SYBA)
5	Monoacting Competition held at Amroli College, Surat	Consolation Prize: Devendra Barad (SYBCom)

Year 2011-12

No.	Cultural Activity	Participation and Achievements
1.	Bardoli Taluka Youth Festival at Madhi: Samuh Geet: Guitarvadan: Tablavadan: Classical Vocal Music: Light Vocal Music:	 First Prize: College students stood First First Prize: Ashish Gamit First Prize: Pratik Tablawala Second Prize: Mehul Rana Second Prize: Puja Pankhania
2	Surat District Youth Festival at Kathor: Samuh Geet:	

	Guitarvadan:	First Prize: College students stood First First Prize: Ashish Gamit
3	Gujarat State Level Youth Festival at Gandhinagar: Samuh Geet:	Second Prize: College students stood Second
4	Inter-college Singing on Track Competition held at SCOPA, Surat	Third Prize: Akshay Varelia
5	39th Youth Festival held at Veer Narmad South Gujarat University, Surat Drawing Competition: Creative Art: Classical Musical Instrument Play: Samuh Geet:	First Prize: Kinnari Adevadia First Prize: Viral Patel First Prize: Pratik Tablawala First Consolation Prize:
6	Debate Competition organized by Mahila Mandal Bardoli	First Prize: Pinal Mistry

7	Poster Competition organized by Sarvajanik Mahila Mandal, Bardoli	Second Prize: Anuradha Rajput
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Year 2012-13

No.	Cultural Activity	Participation and Achievements
1.	Debate Competition organized by Sarvajanik Mahila Mandal, Bardoli	Second Prize: Rakhi Parmar Third Prize: Ranjula Aahir

2	Bardoli Taluka Youth Festival at Madhi: Essay Competition: Guitarvadan: Light Vocal: Tablavadan: Lokvadya:	First Prize: Jigisha Dhimmar First Prize: Ashish Gamit First Prize: Aashruti Patel First Prize: Pratik Tablawala First Prize: Jotish Patel and Ankush Chaudhari
3	Surat District Level Youth Festival at Bardoli: Tablavadan: Lokvadya: Light Vocal: Guitarvadan:	First Prize: Pratik Tablawala First Prize: Jotish Patel and Ankush Chaudhari Second Prize: Aashruti Patel Second Prize: Ashish Gamit
4	Zonal Level Youth Festival at Vadodara Lokvadya:	First Prize: Jotish Patel and Ankush Chaudhari
5	Gujarat State Sangeet, Nrutya, Natya Akademi, Gandhinagar Lokvadya:	Third Prize: Jotish Patel and Ankush Chaudhari

6	Gujarat State Saptadhara Youth Festival at Wadia Women's College, Surat Sugam Sangeet: Instrument Music:	First Prize: Aashruti Patel Second Prize: Riya Patel First Prize: Pratik Tablawala Second Prize: Abhay Surati
7	Veer Narmad South Gujarat University Youth Festival at Surat Classical Instrumental Music:	First Prize: Pratik Tablawala
8	Essay Competition organized by Surat District Cooperative Society	Consolation Prize: Hani Patel Rakhi Parmar

Year 2013-14

No.	Cultural Activity	Participation and Achievements
1.	Bardoli Taluka Youth Festival at Bardoli:	

	Guitarvadan: Marriage Song: Elocution Competition Light Vocal:	First Prize: Nihar Kansara First Prize: Krupali Gajjar First Prize: Aisha Wadiwala Third Prize: Pragnya Chaudhari
2	Surat District Level Youth Festival at Bardoli Marriage Song: Elocution Competition	First Prize: Krupali Gajjar First Prize: Aisha Wadiwala
3	Zonal Level Youth Festival at Baroda Elocution Competition	Third Prize: Aisha Wadiwala

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The College collects feedback from the final year students before the end of their course. The students are requested to provide the correct information so that the real position of the College can be understood. They are allowed to hide their identity if they wish to do so. The questions included in the questionnaire concentrate on the quality of teaching and learning, infrastructure facilities, extra- curricular and co-curricular activities, quality of the course content, evaluation methods, College library, administration and support services.

5.3.4 How does the College involve and encourage students to publish materials like catalogues, wall magazines, College magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Our College enjoys a rich tradition of publishing the College Annual Magazine —'Rutvij' every year. This year the 52nd issue of 'Rutvij' has been published. More over the College has given ample space to students to display their writings, paintings, art work on college notice boards and college wall. The department of Economics, History have distinct wallpapers called 'Arthsanket' and 'Itihas Darpan' respectively.

5.3.5 Does the College have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes. The college has a Student Council which functions as per the set constitution. The class representatives (boys and girls) assemble to select the General Secretary through voting. The elected General Secretary assigns responsibility to class representatives on various committees led by the teachers. The committees are:

Finance and Student Welfare Committee

1. Sports and Gymkhana Committee
2. Social and Cultural Activity Committee
3. Literary and Debating Committee
4. Magazine Committee
5. Educational Tour Committee
6. Planning Forum

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The six committees of the Students' Council are the only bodies with Student representations on it and it carries out various activities.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- The institution has initiated institutional network and collaboration with the Alumni recent years.
- The college has placed the Alumni registration form on the college website and students are encouraged to be a part of the association.
- The former faculties remain in touch with the institution as they are invited on special occasions.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The activities of the college have been channelized into seven Bands of

—Swarnim Gujarat – *Saptadhara*. They include:

- *Gyan Dhara*
- *Sarjanatmak Abhivvyakti Dhara*
- *Kala – Kaushalya Dhara*
- *Natya Dhara*
- *Geet- Sangeet Dhara*
- *Vyayam- Yog – Khel Kud Dhara*
- *Samudayik Seva Dhara*

The students of the college get opportunities to participate in a number of competitions at various levels in succession – Inter class level to Inter Collegiate level, Intercollegiate level to District Level, District level to Zonal level and Zonal level to State and National Level.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institutions traditions and value orientations, vision for the future, etc.?**

Vision:

- Be an institution with a culture of mutual care and commitment, a satisfying and excellent work environment and continuous learning opportunities in the field of higher education
- To enable all the classes of society to have the privilege of higher education beyond the barriers of caste, creed and gender

Mission:

- Making students responsible citizens with their career and personality development
- To make the tribal and disadvantaged students aware of their rights and social responsibilities

Objectives:

- To bridge the gap between tribal and urban cultures by encouraging dialogue between them through education
- To create and maintain the relevance of humanities, social sciences and commerce in the present scenario of science and technology.

- To prepare students for under-graduate and post-graduate degree in Arts and Commerce faculties
- To encourage the students to strengthen their classroom learning through various activities to get them equipped for employment opportunities or self-employment.
- To undertake extension services to promote socio-economic, cultural development of the tribal and disadvantaged in particular and society in general

The distinctive characteristics of the College are:

- Disciplined academic atmosphere
- Value based education
- Adequate infrastructure
- Adoption of technology in teaching and learning
- Social service activities
- Overall development of students
- Sports and cultural activities

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The principal is the chief authority for designing quality measures. He discusses with the members of the IQAC and the entire teaching staff before taking the matter to the management. The management is always positive to developmental and quality oriented initiatives and the measures are implemented with their consent.

6.1.3 What is the involvement of the leadership in ensuring?

- **The policy statements and action plans for fulfillment of the stated mission**

The governing body of the institute has a democratic approach and the matters related to the action plan are entrusted to the principal. If required, they extend their whole hearted support in carrying out the action plan and policies

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

The principal in consultation with the staff and students' council formulates the action plan at all levels well in advance and the academic calendar is prepared only after that.

- **Interaction with stakeholders**

The students and faculties are the major stakeholders along with the alumni, parents, university and government regulatory bodies and the society as a whole. Their active involvement at various stages is sought by formation of committees to facilitate the planning and implementation of academic programmes.

We have formed Alumni Association and Parent-Teacher Association to encourage the interaction among stakeholders.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

The Principal believes in delegating the power. Each committee chairperson analyzes, researches and consults before undertaking any activity. For financial aid and infrastructural support the Principal provides assistance.

Sometimes even the management provides financial aid. The Principal also resolves the problems.

- **Reinforcing the culture of excellence**

The Management, Principal and staff are keen on promoting a culture of excellence. The staff members have been given responsibilities which empower them and strengthen their decision making skills.

- **Champion organizational change**

Suggestions for innovations are always invited by the management and Principal. For championing change, leaders act as sponsors and motivators. The college identifies key employees and provides them training to become change agents. Positivity is brought in by dividing the big group into smaller, manageable groups and making many leaders rather than sticking with one.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The institution conducts regular meetings and face to face interaction for monitoring and evaluating the policies and plans.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Bardoli Pradesh Kelavani Mandal functions as the top management through various committees and sections, to run different institutions smoothly. The academic leadership is provided by the Principal to the faculty and the management does not interfere in the

matter of planning, designing and implementation. The college also reports its achievements to be published in college magazine.

6.1.6 How does the College groom leadership at various levels?

The College conducts various activities – curricular, co-curricular and extracurricular (Community Services). We elect Class Representatives, Ladies Representative as student leaders, under the General Secretary. They have been given chance to work under different activity-committees according to their interests. The concerned professors guide them well. NCC, NSS units also select their student leaders and assign them various tasks to be done in groups. Camps give them ample chance to prove their leadership qualities. Cultural and academic events are also organized with the help of student leaders. They are being trained, thus, to conduct all the activities on their own.

6.1.7 How does the College delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college delegates authority to the departments and a formal channel has been set up. The principal has appointed various committees. Each committee comprises of a chairperson, and members. Decisions are taken in consultation with the respective committees.

As far as the departments are concerned, campus seniority is taken into consideration and the senior most in each department is the Head of the Department. S/he has meetings with the staff members and then decisions are taken. However, the final authority lies with the principal.

6.1.8 Does the College promote a culture of participative management? If yes, indicate the levels of participative management.

The College does promote a culture of participative or co-operative management. Though all the departments and activity units work independently, there has been a sense of co-operation and participation among them at times when the need arises. The major events like – organizing seminars, sports tournaments, celebration of national festivals, students council election, Annual Day celebration, etc. shape the departmental distinctions and a culture of participative management or a harmony of efforts prevail. At the students' level, the council members participate as the vice- chairman of all the activity committees of the college. In the same way, the NCC/NSS volunteers offer concrete participation in all the programmes in and off the campus.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The IQAC of the College develops drives and reviews the functioning from time to time. It is in fact, a cyclic process.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Installation of e-gadgets, classroom library, updating of software used in the office and in the library, creation of a well-equipped seminar-hall, improvement in Gymkhana facilities, purchasing of necessary things for various activities etc. form a part of a perspective plan for development. Various committees, that include students' representation, execute short-term planning and suggest for

long-term planning in the interest of the institution. The Heads of the Departments represent the respective academic units and participate in the process of planning. For the improvement of academic and infrastructure facility, we present our plans of development, to the UGC, as a result of which we receive healthy sum of amount and have been able to implement the same.

6.2.3 Describe the internal organizational structure and decision making processes.

Our internal organizational structure is set up democratically, which is headed by the Principal; who solicits the interest and experienced expertise of individuals to form various activity committees. The committee members select the students who are interested in specific activities, and form various activity committees. The formation of these committees takes place after the election of the students' council. The Principal gives general guideline in the induction meeting prior to separate meetings of each committee. They take decisions democratically. The Principal arranges staff meetings to discuss various issues of the institution. After a thorough discussion, decisions are taken.

For administration also there is office staff with the Office Superintendent as the head.

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching and Learning:

We have implemented Choice Based Credit System (CBCS) devised by the University, where students get more choices to select their learning options.

- Installation of e-gadgets, OHP, Computer facility in the class-rooms. Computer with internet is available in the library for the students.
- INFLIBNET/DELNET facility for teachers and students.

Research and Development:

- The faculty members are encouraged to take part in research work. UGC Major Research Project has been taken up and completed.
- Some teachers have taken part in conferences, seminar of national, international levels and present research papers, get them published. Some of our faculty members contribute to publish reference books.

Community Engagements:

Through NSS/NCC activity we connect our students to the community services. Programmes like annual camps in villages, cleanliness campaign, blood donation, AIDS awareness rallies, services as volunteers at public functions, distribution of clothes to the poor etc. provide the students ample scope for community engagements.

Human Resource Management:

Once again NSS/NCC camps and annual activities provide chance to the students to manage human resources. This helps them to develop leadership quality and human resource management which turns out to be very useful in different fields. During the natural calamities like flood and plague our students have manually worked hard with the College staff.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The head of the institution/principal is the authority within the academic system of the college who further reviews the activities of the institution through various committees and heads of the departments and Students' Council. The chairman of various committees who reports to the principal at regular intervals thus helps the latter to monitor and review the activities of the college. The top management

occasionally attends the college programme/activities and review college activities.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management is normally remains in touch with the members of the staff to review the activities on the campus. The opinions, experience and suggestions of staff members are occasionally sought at many informal meet during the year. The principal in normal course of the event bridges the gap between the management and the staff.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The management has not made any major resolutions in the last year, albeit, the management has vested all the rights in the hands of the Principal to look after the overall progress of the institution.

6.2.8 Does the affiliating University make a provision for according the status of autonomy to an affiliated institution? If yes, what are the efforts made by the institution in obtaining autonomy?

The University does not have any provision for according the status of autonomy to any affiliated institution.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The College has a Grievance Redressal Cell which analyses and resolves the complaints. The Cell has not encountered any major grievances during these years.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There had been no court cases filed by /against the College.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If yes, what was the outcome and response of the institution to such an effort?

The College collects feedback from students on institutional performance. The outcome of the analysis is used for improving the performance.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

- Faculties have been encouraged to attend capacity building programmes.
- Institution inspires the staff-members (teaching and administrative) to attend seminars of their fields.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The strategies adopted by the College are:

- Maintaining work culture,
- Assigning responsible jobs to faculties and encouraging active participation in the activities of the College.

- All the faculty members were motivated to attend KCG training programme for CBCS organized by our University. The College encourages the faculty members to increase their professional potential by taking part in BISAG state wide TV telecasts on respective subjects.
- Organizing workshop on gauging Aptitude Test of college teachers.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The institution, with the help of NAAC guidelines, has devised a system of Self-appraisal of teachers and appraisal by the students. For this pre-structured questionnaire is prepared by IQAC.
- The institution has introduced ‘College Diary’ to systematically pursue teaching-learning programme throughout the year.
- As far as the administrative staff is concerned administrative structure itself contains the mechanism for the appraisal of the administrative staff. At the top of the administrative machinery there is Principal who guides and regulates the process of administration. The whole responsibility of the administrative office lies with the Office Superintendent who supervises the functioning of the administrative staff.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The management does not collect the appraisal reports. Only the Principal considers and comments on the performance.

6.3.5 What are the welfare schemes available for teaching and non teaching staff?

What percentage of staff have availed the benefit of such schemes in the last four years?

The institution has taken following measures for the staff and faculty welfare:

- Staff Credit Society of the College works for the welfare of the staff-members.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The state government has stopped recruitment of new faculties since 1998 and hence there is no scope for attracting new faculties. The existing eminent faculties are given due importance and priority in all activities of the College.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The College prepares a well planned budget and allocates amounts for all areas and prepares quarterly accounts.

6.4.2 What are the institutional mechanisms for internal and external audit?

When was the last audit done and what are the major audit objections?

Provide the details on compliance.

The administrative machinery itself has in-built mechanism for internal audits with the Principal and the Office Superintendent supervising over it. The external Audit is done by the Government and the registered Chartered Accountant. The last Government audit was done for the financial year 2012 –

13, and the audit by the registered Chartered Accountant for the year 2014-15 has been completed. There were no objections regarding the audit.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- Apart from UGC and State Government grants, the major source of funding is the fees collected from students.
- The audited income and expenditure statements for the last four years are enclosed. **(Refer ANNEXURE - 9)**

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

No additional funding has been generated.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? a. If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- The Internal Quality Assurance Cell of the College was established in August 2005 as directed by NAAC after the first round of accreditation. The IQAC functions with the vision of quality enhancement in

academic and related activities, staying in tune with the technological innovations.

- The quality assurance processes have been institutionalized by ensuring increased staff and student participation in the well planned activities for students' overall development.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The management always welcomes measures for quality improvement and all recommendations of the IQAC have been accepted, approved and implemented.

The major decisions of the IQAC have been the following:

- To make teaching and learning ICT based.
- To enrich library with books and helpful software.
- To conduct capacity building programme for teachers.

c. Does the IQAC have external members on its committee?

If so, mention any significant contribution made by them.

No. The IQAC does not have external members on its committee.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The alumni members are occasionally invited to be a part of college activities. Their ideas in favour of college development are incorporated by the college management to create better academic atmosphere on the campus.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

We held staff meeting from time to time to get the involvement of different constituents of the institution in the IQAC process, where they are informed of the activities to be done.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If yes, give details on its operationalisation.

The academic and administrative activities are operated by various committees appointed in the beginning of every academic year. The academic, co- curricular and extra-curricular activities are planned. The members of the committees take up the responsibility and manage every event. The committees for the year 2014 -15 are:

Students' Council - Committees

➤ **Finance and Student Welfare Committee**

- Mr. N. M. Patel (Chair Person)
- P. P. Sondarva (Student Secretary)

Members:

Mr. M. N. Desai

Dr. A. R. Naik

Mr. H. B. Parmar

Mr. C. P. Desai

➤ **Sports & Gymkhana Committee**

- Mr. C. P. Desai (Chairperson)
- Patel Vivek A. (Student Secretary)

Members:

Mr. S. S. Patel

Mr. M. R. Desai

Mr. J. R. Chavda

Mr. D. M. Prajapati

Mrs. D. J. Thakkar

➤ **Socio- Cultural Committee**

- Mrs. K. T. Thakor (Chairperson)
- Bhandari Vibhuti A. (Student Secretary)

Members:

Mrs. J. H. Chauhan

Mr. M. R. Desai

Mr. J. R. Chavda

Mrs. F. K. Purohit

Mrs. V.M. Bundela

Mr. J. P. Vasava

➤ **Elocution and Debating Committee**

- Mrs. V. M. Bundela (Chairperson)
- Prajapati Dimpal P. (Student Secretary)

Members:

Mrs. A. P. Naik

Mr. D. M. Prajapati

Dr. D. S. Patel

Mr. J. P. Vasava

➤ **Magazine Committee**

- Dr. V. G. Chaudhari (Chairperson)
- Gamit Prakash H. (Student Secretary)

Members:

Mrs.. J. H. Chauhan

Mrs. . D. J. Thakkar

Mr. C. P. Desai

Mr. B. K. Purohit

➤ **Tour and Excursion Committee**

- Mr. S. S. Patel (Chairman)
- Bhandari Priyanka D. (Student Secretary)

Members:

Mr. M. N. Desai

Mrs. A. P. Naik

Mr. H. B. Parmar

Mrs. D. J. Thakkar

Mr. J. R. Chavda

➤ **Planning Forum Committee**

- Mr. M. N. Desai (Chairperson)
- Parmar Yogesh H. (Student Secretary)

Members:

Mr. S. S. Patel

Mr. B. M. Patel

Mr. J. K. Tandel

➤ **Literary Committee:**

- Dr. S. T. Chauhan (Chairperson)
- Pandya Raj H.

Members:

Mr. S. C. Chorya

Mrs. S. N. Bhatt

Mrs. N. J. Patel

Mr. P. C. Gamit

➤ **National Service Scheme**

- Mr. H. B. Parmar
- Mrs. D. J. Thakkar
- Mr. B. M. Patel
- Dr. D. S. Patel

➤ **National Cadet Corps**

- Mr. N. M. Patel (Caretaker)

Other Committees

➤ **Grievance Redressal Cell**

➤ **Sexual Harassment Cell**

➤ **Alumni Association**

➤ **Anti-ragging Committee**

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If yes, give details enumerating its impact.

The institution has not provided special training to the staff for effective implementation of the quality assurance procedures. However, teachers take part

in faculty improvement programmes organized by KCG (Knowledge Consortium of Gujarat), an initiative of Govt. of Gujarat was organized in laying emphasis on quality improvement.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

The College undertook an Academic and Administrative Audit (AAA) in 2012 – 13 as directed by Knowledge Consortium of Gujarat (KCG). The outcome of this audit revealed the strengths and weaknesses of the institution. The major weakness of the College is its less research output and lack of consultancy services. This realization has forced to concentrate more on research in the coming years.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The quality assurance mechanism of the College moves in tune with the quality measures cited by NAAC and the affiliating University - Veer Narmad South Gujarat University, Surat. The governmental initiative at state level for Quality in Higher Education is a new venture aiming implementation of quality measures in Colleges.
- The core values on which NAAC assessment and accreditation are based are given priority when the action plans are prepared. The key factors of every criterion are taken into consideration while implementing the plans.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

Departmental Meetings, Academic Calendar, Teachers' Plan, Teacher's Diary and Semester examinations help us to review the teaching-learning process. All the HoDs held meeting of their respective departments to discuss the allocation of papers, syllabus in operation, seminars, workshops to be organized etc. Terminal exams in each semester enable us to evaluate our teaching-learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

We communicate our quality assurance policies, mechanisms and outcomes to various stakeholders by way of meetings, notice board, announcements, etc.

CRITERION VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. Our entire halcyon campus is looked after by our Management, Bardoli Pradesh Kelavani Mandal. Its verdancy is properly taken care of. To confer fertility upon the land of the garden, new clay is layered up with fertilizer, new saplings, flower-plants, some creepers were planted in attractive shapes; the plot of garden is redesigned and is made alluring. Moreover, every year our NSS/NCC units conduct tree-plantation and plants saplings wherever necessary on the campus. On the whole, the campus remains evergreen throughout the year and its lawns and flowers are the spots where we can feast our eyes. Watering facility, lawn-mowers, cleaning facility, water hut for students etc. are the part of its facilities.

7.1.2 What are the initiatives taken by the College to make the campus ecofriendly?

* **Energy conservation:** Environmental Studies is an interdisciplinary subject which every student of Arts and Commerce faculties study in the first year. This subject makes them environment conscious and they are made aware of the need of energy conservation. The Management is very much conscious to keep the campus eco-friendly. The garden before the College-building was face-lifted, and proper care is being taken to maintain it. It is well maintained by the gardener. Plantation is done from time to time. As there are ample trees and vegetation carbon neutrality is also automatically maintained. It gives fresh and healthy air to breath and fascinating face to our campus.

* **Water harvesting:** The college is yet to take steps for water harvesting.

* **Plantation:** The students are encouraged to join tree plantation drives by NSS, NCC and other agencies. Poster and drawing competitions; essay and elocution competitions related to Plantation are regularly arranged in college.

* **e-waste management:** Scrape CDs/DVDs/Desktops etc. are sold to the people who recycle them.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

- Installation of LCD/ Multimedia Projectors and Desktop computers in major classrooms – a step towards transforming the College into E-College.
- Introduced the Semester system at B.A./ B.Com/M.A./M/Com. as per UGC guidelines.
- Introduced electronic presence monitor system for the staff.
- College and college management websites
- Installation of CCTV camera on College campus and building
- SCOPE-DELL Training for students
- Subscription to INFLIBNET and DELNET
- Installation of SOUL software in library
- Payment of student admission fees at Bank counter (Collaboration with Surat District Co-operative Bank)
- Computerization of major administration process

7.3 Best Practices

- 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the College.**

Best Practice in our College- I

1. Title of the practice:

Help to Old-age Home by College Students:

2. Goals of the practice:

- * To inculcate moral, social responsibility towards the older people.
- * To develop a bond between the old and the new generations.
- * To help solve the problems faced by the old age people.
- * To listen to the stories of the old people and make them feel the sense of belonging and thereby to sensitize the new generation.

3. The Context:

One of the goals of higher education is to develop bondage between two different generations—the old age and the youth. The widening gap between these two generations is a burning socio-cultural problem. Due to lack of adequate social security scheme and familial issues many old people are forced to live in the old-age home. The college feels it necessary to bridge the gap by nurturing moral responsibility among students by this activity.

4. The Practice:

The practice has been in vogue for the last five years and it has paved a niche in the field of social service. In the beginning of the year the students are informed about the practice. They are motivated to join the group that comprises of students from both arts and commerce

faculties representing different *dharas* or committees. With the passage of time the practice has gained moral support from the student community inspiring them to do something fruitful for the society.

Under the practice, the student collect woolen blankets, clothes, food stuff and do monetary help to the old age.

5. Evidence of Success:

It is not possible to measure the success of the practice in terms of monetary value. The evidence of success cannot be statistically measured. But it has created a very positive image of the college and the entire student community in the society.

6. Problems Encountered & Resources Required:

The objective of the practice is to extend the scope of the service which demands more and more financial resources and time. Many more students need to be motivated to carry out the practice in the best possible manner.

7. Contact person for further details :

Prof. N. M. Patel
Dept. of Accountancy

Prof. H. B. Parmar
Dept. of Business Administration

BEST PRACTICE IN OUR COLLEGE - II

1. Title of the Practice

Blood Donation

2. Goals of the practice:

- * to provide immediate help to needy patient who needs blood
- * to motivate the students for blood donation
- * to prepare directory of blood donors
- * to help the poor patients without any expectations in return
- * to bridge the gap between the supply and demand of the required blood group

3. The Context:

The college is located in tribal dominated area of Surat district where the need for blood donation for the needy tribal and the poor people is to be fulfilled at humanitarian ground. The college has formed an alliance with Sardar Smarak Hospital, a hospital run on public welfare ground, the blood bank of which also need donors with generous, helping attitude. In a country like India and the town like Bardoli, it is a need of an hour that more and more students get motivated to donate blood with a view to fulfilling future need of blood to community.

4. The Practice:

The activity of blood donation has been in practice for many years. In the very beginning of the term the college students are motivated to be a part of this activity at the induction meeting. The register of such donor students is maintained. A call for blood donation from Sardar Smarak Hospital is immediately answered by our students. In collaboration with different social institution blood donation camps are regularly organized on the college campus. Two of our faculty members, Prof. M. N. Desai and Prof. Dr. S. T. Chauhan, have donated blood for more than fifty times and are the great motivators for the students.

5. Evidence of Success:

The blood donation activity of the college has created great impact on the socio-medical field of this area. As the hospital with which we are associated caters the medical requirements of the tribal, poor people of this area, this activity on the part of the students

of the college has been beneficial and has proved great help to the needy. The certificate of appreciation from Sardar Smarak Hospital is an apt evidence of the success of this activity.

6. Problems Encountered & Resources Required:

No major problems are encountered in this activity.

7. Contact person for further details:

Prof. H. B. Parmar

Dept. of Business Administration

Prof. M. N. Desai

Dept. of Economics

Prof. Dr. S. T. Chauhan

Dept. of Gujarati

EVALUATIVE REPORT OF THE DEPARTMENTS

DEPARTMENT OF ENGLISH

- 1. Name of the department :** English
- 2. Year of Establishment :** June 1985
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) :** UG
- 4. Names of Interdisciplinary courses and the departments/units involved :** Nil
- 5. Annual/ semester/choice based credit system (programme wise) :** Semester/ Choice Based Credit System
- 6. Participation of the department in the courses offered by other departments :** Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc. :** Nil

8. Details of courses/programmes discontinued (if any) with reasons : Not applicable

9. Number of Teaching posts

	Sanctioned	Filled
Associate Professors	4	4
Asst. Professors	-	-
Ad hoc	-	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. of Ph.D. students guided for the last 4 years
J. L. Pandya	M. A.	Asso. Professor	English Literature	31	-
S. N. Bhatt	M.A.	Asso. Professor	English Literature	28	-
F. K. Purohit	M.A.	Asso. Professor	English Literature	22	-
B. K. Purohit	M.A. M.Phil. Ph.D.(Contd.)	Asso. Professor	English Literature, Feminism, Comparative Studies	19	-
T. N. Naik	M.A. SET	Ad hoc Teacher	English Literature	-	-

11. List of senior visiting faculty : Nil

12. Percentage of lectures delivered and practical classes handled
(programme wise) by temporary faculty : 25%

13. Student -Teacher Ratio (programme wise) :

86:1 (Arts) 325:1 (Commerce)

14. Number of academic support staff (technical) and administrative staff;
sanctioned and filled: Common Staff

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

J. L. Pandya	M. A.
S. N. Bhatt	M.A.
F. K. Purohit	M.A.
B. K. Purohit	M.A. M.Phil. Ph.D.(Contd.)
T. N. Naik	M.A. SET

16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received:

1- 'UGC Teacher Fellowship' (B. K. Purohit)

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc.
and total grants received :

Nil

18. Research Centre /facility recognized by the University :

Nil

19. Publications

a) Publication per faculty:

- Number of papers published in peer reviewed journals
(national / international) by faculty and students –

Number of publications listed in International Database (For Eg:
Web of Science, Scopus, Humanities International

Complete, Dare Database - International Social Sciences
Directory, EBSCO host, etc.) -

- Monographs -
- Chapter in books -
- Books edited -
- Books with ISBN/ISSN numbers with details of publishers -
- Citation Index -
- SNIP -
- SJR -
- Impact factor -
- H-index –

20. Areas of consultancy and income generated :

Nil

21. Faculty as members in

Prof. Bhavin K. Purohit, Dept. of English				
Sr.	TITLE OF THE	ISBN/ISSN No.	Publication	Publishing
Prof. Sandhya N. Bhatt, Dept. of English	ARTICLE/RESEARCH PAPER/BOOK		Volume No./Month/Year	Company
Sr. No.	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISBN/ISSN No.	Publication Volume No./Month/Year	Publishing Company
1	"Commencement of the (Third World) Body: A Reading of <i>Taru Chali Javu</i> (Book) Manjula Padmanabhan's <i>Harvest</i> " in <i>Taking Action: Contemporary Indian Drama</i> (ed. Rakesh Desai)	978-81-7625-948-4 (pp. 192-203)	2014	Surjeet Publishers, New Delhi
1.	<i>Taru Chali Javu</i> (Book) Manjula Padmanabhan's <i>Harvest</i> " in <i>Taking Action: Contemporary Indian Drama</i> (ed. Rakesh Desai)	---	2010	R.R. Sheth & Company
2.	<i>Contemporary Indian Drama</i> (ed. Rakesh Desai)	2278-1291	July 2012	Uddesh
3.	An article- 'Urmisabhar' translated as 'The Venturous Narmad' in <i>Society and Literature: Narmad in Critical Discourse</i> (ed. Rakesh Desai)	2278-4640	April-2013	Todarthya
2	An article- 'Urmisabhar' translated as 'The Venturous Narmad' in <i>Society and Literature: Narmad in Critical Discourse</i> (ed. Rakesh Desai)	978-81-921045-0-8 (pp. 18-40)	2011	Veer Narmad South Gujarat University, Shabdasrushti
4.	An article- 'Urmisabhar' translated as 'The Venturous Narmad' in <i>Society and Literature: Narmad in Critical Discourse</i> (ed. Rakesh Desai)	2319-3220	Sept-2013	Shabdasrushti
5.	An article- 'Urmisabhar' translated as 'The Venturous Narmad' in <i>Society and Literature: Narmad in Critical Discourse</i> (ed. Rakesh Desai)	2278-4640	Sept-2013	Todarthya
	Ravuri Bhardwaj Kadambari's translations			
6.	An article 'Pagala Jalna: Sanvedanput Saundaryalakshi Kavita'	2319-3220	May-2014	Shabdasrushti
7.	An article 'Kalarasni kalame Lakhayela Lalitnibandho'	2319-3220	Nov-2014	Shabdasrushti
8.	A poem- 'Fari Ek Var'	2319-3220	Dec-2014	Shabdasrushti
9.	<i>Ucch Shikshanma Stri Adyapikaoni Sthiti</i> (Book)	---	2014	SouthGuj. College & Teachers' Asso.
10.	An article- 'Akashani Vyapaktano Laghunavalrupe Avishkar'	2347-2448	Mar-2015	Buddhiprakash
11.	An article- 'Karanghelo' Gujarati Sahityani Pratham Navalkatha'	2347-2448	Jan-2015	Buddhiprakash
12.	A short story- 'Shul'	2447-2394-0964	Feb-2015	Navchetan
13.	An article- 'Samudra Pravasma Shabdachitro'	2319-3220	Apr-2015	Shabdasrushti
14.	<i>Vividha- A Collection of Critical Articles</i> (Book))	---	2015	Granted by Gujarati Sahitya Akademi
15.	An article- 'Shamyaprasni Vartao'	2278-4640	Apr-2015	Todarthya

a) National committees

b) **International Committees**

c) **Editorial Boards**

Nil

22. Student projects

a) **Percentage of students who have done in-house projects including inter departmental/programme : Nil**

b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies. : Nil**

23. Awards / Recognitions received by faculty and students:

UGC Teacher Fellowship for doing Ph.D. under 'Faculty Development Programme' (XII plan)

24. List of eminent academicians and scientists / visitors to the department:

1.	Shri Bhalchandra Karnik	Interaction with B.A. Students on 'Communicating Aspect of Language'
2.	Shri Paresh Vyas	Invited Lecture on " O. Henry's Life and Work"

25. Seminars/ Conferences/Workshops organized & the source of funding

a) **National - Nil**

b) **International – Nil**

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	120	127	135	137	65
S.Y.B.A.	47	107	136	136	133
T.Y.B.A	20	99	77	147	144
F.Y.B.Com	538	546	504	541	603
S.Y.B.Com	377	373	400	332	415
T.Y.B.Com	277	269	280	262	287

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Data not available
Employed •Campus selection •Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	Data not available

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture-Interaction, Use of OHP in the classroom, PPT presentations, audio-video aids

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Dedicated faculties, constantly developing library, well equipped language laboratory, sincere students, and bright career prospects for students of students of tribal, rural area

Weakness: Overcrowded class rooms, requirement of faculty,

Opportunities: Contribution in a research work, Contribution in translation, Scope for students in the field of journalism, Mass communication and competitive exams.

Challenges: Post graduation study, to remove fear of the English language, educational equipment and its practical use.

Future plans: Organizing seminars, conferences with the help of UGC, Minor Research Projects

DEPARTMENT OF GUJARATI

- 1. Name of the department**
GUJARATI

- 2. Year of Establishment**
1963

- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG, PG

- 4. Names of Interdisciplinary courses and the departments/units involved**
Environmental Studies

- 5. Annual/ semester/choice based credit system (programme wise)**
UG, PG
Semester/choice based credit system

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 06

	Sanctioned	Filled
Associate Professors	05	05
Asst. Professors	-	-
Ad hoc	-	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. S. C. Chorya	M.A.	Associate Professor	Guj. Lit.	25	--

Dr. S. T. Chuhan	M.A. Ph.D.	Associate Professor	Guj. Lit. & Comp. Lit.	24	2 (M.Phil.)
Prof. J. R. Chavda	M.A.	Associate Professor	Guj. Lit.	30	--
Dr. V. G. Chaudhari	M.A. Ph.D. NET	Associate Professor	Folk Lit.	23	4 (Ph.D.) 2 (M.Phil.)
Prof. D. J. Thakkar	M.A. Ph.D. (Contd.)	Associate Professor	--	22	--
M. I. Parmar	M. A.	Ad hoc Lecturer	--	01	--

11. List of senior visiting faculty

PG

1. Prof. Dr. J. S. Chaudhari
2. Prof. K. K. Vyas
3. Prof. I. B. Patel
4. Prof. B. S. Chaudhari
5. Prof. R. S. Patel
6. Prof. N. B. Solanki

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Nil

13. Student –Teacher Ratio (programme wise)

UG – 119: 1

PG – 22: 1

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Common Staff

- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ Mphil / PG.**

Name	Qualification
Prof. S. C. Chorya	M.A.
Dr. S. T. Chuhan	M.A. Ph.D.
Prof. J. R. Chavda	M.A.
Dr. V. G. Chaudhari	M.A. Ph.D. NET
Prof. D. J. Thakkar	M.A. Ph.D. (Contd.)
Mrs. M. I. Parmar	M.A.

- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

01 – Dr. V. G. Chaudhari

‘UGC Research Award’

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

UGC Major Project by Dr. V. G. Chaudhari

18. Research Centre /facility recognized by the University

Nil

19. Publications

Publication by faculty:

- **Number of papers published in peer reviewed journals (national / international) by faculty and students - Nil**
 - **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
 - **Monographs - Nil**
 - **Chapter in books - Nil**
 - **Books edited - Nil**
 - **Books with ISBN/ISSN numbers with details of publishers :**
 - **Citation Index - Nil**
 - **SNIP - Nil**
 - **SJR - Nil**
 - **Impact factor - Nil**

- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Board of Studies

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies.

Nil

23. Awards / Recognitions received by faculty and students

UGC Research Award

UGC Major Research Project

24. List of eminent academicians and scientists / visitors to the department

	Dr. Vikram G. Chaudhari (Articles/magazine edited in Gujarati)			
1	“ Atulya Varso: Lokvadya Dera”	2320-8872	2015	<i>Lok Gurjari</i>
2	“Lokvadya Dovalu”	2320-8872	2014	<i>Lok Gurjari</i>
3	“Chaudhariono Vesh”	2220-4379	2014	<i>Vividha Sanchar</i>
4	“Lokvadya Mandal ane Kathageet”	2320-8872	2013	<i>Lok Gurjari</i>
5	Balkonu Bol- A Tribal Children Magazine (ed.)	---	2011-12	--
6	<i>Daxin Gujaratna Adivasi Nrutyao (Book) ed.</i>		2011	Bhasha Research & Publication Center, Vadodara
7	“Vagh Baras”	2319-2320	June 2010	<i>Sabdasrusti</i>
8	‘Rutvij’ (College Magazine)	---	Yearly	Arts & Commerce College, Bardoli
	1. Dr. Jagdish Gurjar, Dean, Faculty of Arts, V.N.S.G.U. Surat	Invited Lecture on “Chekhov’s Short Stories ”		

2.	Shri Dahyabhai Vadhu, Eminent Tribal Scholar	Invited Lecture on “Kunkana Stories”
3.	Dr. Ashwini Dev, Dept. of Linguistics, Yale University, USA	Invited Lecture on “Status and Importance of Language in Our World”
4	Prin. Dr. J. S. Chaudhari, Principal, Arts & Comm. College, Buhari	Invited Lecture on “ Arts of Translation”
5	Prin. Dr. Jashwantbhai Chudhari, Govt. Arts & Comm. College, Vansda	Invited Lecture on “ Leadership and Youth”

25. Seminars/ Conferences/Workshops organized & the source of funding

a) State (University) - Nil

b) National – Nil (UGC National Level Seminar to be organized in the month of September, 2015)

c) International – Nil

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	84	315	180	233	214
S.Y.B.A.	205	166	101	175	171
T.Y.B.A.	99	139	83	105	104
M.A	118	132	122	109	106

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-

M.A.	100%	-	-
-	-	-	-
-	-	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : No

31. Number of students receiving financial assistance from

college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture – Interaction, Use of LCD Projector, Films

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Full Fledged department. Good student-teacher relationship

Weakness :- Overcrowded class rooms

Opportunities :- Short term courses

Challenges :- Online learning

Future Plans :- Organizing UGC sponsored National Seminar on ‘Tribal Languages’ in the month of September 2015

DEPARTMENT OF HINDI

- 1. Name of the department**
HINDI
- 2. Year of Establishment**
1963
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG
- 4. Names of Interdisciplinary courses and the departments/units involved**
Nil
- 5. Annual/ semester/choice based credit system (programme wise)**
UG
Semester/Choice Based Credit System
- 6. Participation of the department in the courses offered by other departments**
Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.**
Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 1+1 (part time)

	Sanctioned	Filled
Associate Professors	02	02
Asst. Professors	-	-
Ad hoc	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. D. S. Patel	M.A. Ph.D.	Asso. Professor	Hindi	23	--
Prof. J. P. Vasava	M.A.	Asso. Professor	Hindi	17	--

11. List of senior visiting faculty

Nil

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Nil

- 13. Student -Teacher Ratio (programme wise)**

309 : 1

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled** Common Staff

- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /**

PG.

Name	Qualification
Dr. D. S. Patel	M.A. Ph.D.
Prof. J. P. Vasava	M.A.

- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

Nil

- 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Nil

- 18. Research Centre /facility recognized by the University**

Nil

19. Publications

a) Publication per faculty:

**Number of papers published in peer reviewed journals
(national / international) by faculty and students - Nil**

- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books - Nil**
- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Board of Studies

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

1.	Prof. K. G. Rabari	Invited Lecture on “ Importance of Hindi in Indian Context”
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25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	98	99	30	95	87
S.Y.B.A.	102	125	66	77	38
T.Y.B.A.	37	48	55	44	43

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available

PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : ---

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture – Interaction, Assignment work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Good academic result, Rich library, Good communication network

Weakness: Less use of Computer

Opportunities: Course of Creative writing

Challenges: Use of ICT in the classroom

Future Plans: Lectures by experts

DEPARTMENT of ECONOMICS

- 1. Name of the department**
ECONOMICS
- 2. Year of Establishment**
1963
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG
- 4. Names of Interdisciplinary courses and the departments/units involved**
Population Education
- 5. Annual/ semester/choice based credit system (programme wise)**
UG
Semester/choice based credit system
- 6. Participation of the department in the courses offered by other departments**
Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Associate Professors	04	04
Asst. Professors	-	-
Ad hoc	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. M. N. Desai	M.A.	Asso. Professor	Economics	34	--
Prof. S. S. Patel	M.A	Asso. Professor	Economics	33	--
Prof. B. M. Patel	M.A	Asso. Professor	Economics	25	--

Prof. J. K. Tandel	M.A.	Asso. Professor	Economics	22	--
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11. List of senior visiting faculty Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty ---

13. Student -Teacher Ratio (programme wise)
UG- 70:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled Common Staff

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Prof. M. N. Desai	M.A.
Prof. S. S. Patel	M.A
Prof. B. M. Patel	M.A
Prof. J. K. Tandel	M.A.

16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received

Nil

- 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Nil

- 18. Research Centre /facility recognized by the University**

Nil

- 19. Publications**

a) Publication per faculty: Nil

- **Number of papers published in peer reviewed journals (national / international) by faculty and students - Nil**
- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books - Nil**
- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Board of Studies

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Nil

23. Awards / Recognitions received by faculty and students

Dr. D. R. Shah, Provost, UKA Tarsadia University, Bardoli

24. List of eminent academicians and scientists / visitors to the department

1.	Prof. Dr. Kirtidaben Vaidya	Invited Lecture on ‘Women Empowerment’
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25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	186	156	135	134	123
S.Y.B.A.	232	74	100	109	83
T.Y.B.A	159	71	62	73	73
F.Y.B.Com	538	546	504	541	603
S.Y.B.Com	377	373	400	332	415
T.Y.B.Com	277	269	280	262	287

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-
-	-	-	-
-	-	-	-
-	-	-	-

- 28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

Nil

- 29. Student progression**

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

- 30. Details of Infrastructural facilities**

- a) Library : Yes
b) Internet facilities for Staff & Students : Yes
c) Class rooms with ICT facility : Yes
d) Laboratories : No

- 31. Number of students receiving financial assistance from college, university, government or other agencies**

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture – Interaction

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Good student strength, High result

Weakness:

Opportunities: Short term courses, Introduction of a new paper ‘Computer Application in Economics’

Challenges: Use of English language, Provision of placement to students

Future Plans: Taking up research activity in Economics

DEPARTMENT OF HISTORY

- 1. Name of the department**
HISTORY
- 2. Year of Establishment**
1979
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG
- 4. Names of Interdisciplinary courses and the departments/units involved**
History of Major Revolution
- 5. Annual/ semester/choice based credit system (programme wise)**
UG
Semester/Choice Based Credit System
- 6. Participation of the department in the courses offered by other departments**
Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.**
Nil

8. Details of courses/programmes discontinued (if any) with reasons

M.A. – Scarcity of visiting teachers from adjoining colleges

9. Number of Teaching posts 02

	Sanctioned	Filled
Associate Professors	02	02
Asst. Professors	-	-
Ad hoc	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. N. J. Patel	M.A.	Asso. Professor	History	26	--
Prof. A. P. Naik	M.A. M.Phil	Asso. Professor	History	27	--

11. List of senior visiting faculty

Prin. P.D. Naik, Retd. Principal, Arts & Comm. College, Bardoli

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Nil

- 13. Student -Teacher Ratio (programme wise)**

132 : 1

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled** Common Staff

- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.**

Name	Qualification
Prof. N. J. Patel	M.A.
Prof. A. P. Naik	M.A. M.Phil

- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

Nil

- 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Nil

- 18. Research Centre /facility recognized by the University**

Nil

19. Publications

a) Publication per faculty:

**Number of papers published in peer reviewed journals
(national / international) by faculty and students : Nil**

- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books**

- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

- a) National committees**
- b) International Committees**
- c) Editorial Boards**

Board of Studies

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme**

Nil

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.**

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

1.	Prin. P. D. Naik, (Retd.), Arts & Comm. College, Bardoli	Invited Lecture on “Importance of Indian Constitution”
2.	Shri Nanubhai Patel, Freedom Fighter	Invited Lecture on “ My Experiences in the Freedom Movement”
3.		
4		

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National - Nil**

- b) International – Nil**

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	214	174	108	146	128
S.Y.B.A.	122	104	70	132	74
T.Y.B.A.	70	52	92	62	62
M.A.	108	115	120	--	--

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-
M.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : ---

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture – Interaction , Visit to historical sites, documentaries

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Rich library

Weakness: No specialization

Opportunities: Scope for research, Additional courses, organization of seminars, Online learning, Public services exams.

Challenges: Running of PG center

Future Plans: Research projects, Organization of seminars and conferences, Lectures by experts

DEPARTMENT OF SANSKRIT

- 1. Name of the department**
SANSKRIT
- 2. Year of Establishment**
1963
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG (Subsidiary subject)
- 4. Names of Interdisciplinary courses and the departments/units involved**
Nil
- 5. Annual/ semester/choice based credit system (programme wise)**
UG
Semester/Choice Based Credit System
- 6. Participation of the department in the courses offered by other departments**
Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 02

	Sanctioned	Filled
Associate Professors	01	01
Asst. Professors (Part Time)	01	01
Ad hoc	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. K. T. Thakor	M.A.	Asso. Professor	Sanskrit	21	--
Prof. P. C. Gamit	M.A.	Asst. Professor (Part Time)	Sanskrit	22	--

11. List of senior visiting faculty

Nil

**12. Percentage of lectures delivered and practical classes handled
(programme wise) by temporary faculty**

Nil

13. Student -Teacher Ratio (programme wise)

72 : 1

**14. Number of academic support staff (technical) and administrative staff;
sanctioned and filled Common Staff**

**15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /
PG.**

Name	Qualification
Prof. K. T. Thakor	M.A.
Prof. P. C. Gamit	M.A.

**16. Number of faculty with ongoing projects from a) National b)
International funding agencies and grants received**

Nil

**17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc.
and total grants received**

Nil

18. Research Centre /facility recognized by the University

Nil

19. Publications

a) Publication per faculty: Nil

- **Number of papers published in peer reviewed journals (national / international) by faculty and students - Nil**
- **Number of publications listed in International Database (For
Eg: Web of Science, Scopus, Humanities
International Complete, Dare Database - International
Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books - Nil**
- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers -
Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

- a) **National committees**
- b) **International Committees**
- c) **Editorial Boards**

Nil

22. Student projects

- a) **Percentage of students who have done in-house projects including inter departmental/programme**

Nil

- b) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.**

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) **National - Nil**
- b) **International – Nil**

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	84	89	126	68	62
S.Y.B.A.	92	68	78	86	81

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil

Entrepreneurship/Self-employment	Nil
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30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : ---

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Lecture – Interaction

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength:- Good infrastructure facilities, Good student support

Weakness: No specialization

Opportunities: Scope for research

Challenges: The students have been heavily shadowed by the influence of their respective native languages

Future Plans: Invited lectures to promote Sanskrit language and literature

DEPARTMENT OF PSYCHOLOGY

1. **Name of the department**
PSYCHOLOGY
2. **Year of Establishment**
1963
3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG (Subsidiary Subject)
4. **Names of Interdisciplinary courses and the departments/units involved**
Nil

5. Annual/ semester/choice based credit system (programme wise)

UG

Semester/choice based credit system

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 01

	Sanctioned	Filled
Associate Professors	01	01
Asst. Professors	--	--
Ad hoc	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. C. G. Ramparia	M.A.	Asso. Professor	Psychology	24	--

11. List of senior visiting faculty Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
Nil

13. Student -Teacher Ratio (programme wise)
102 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled
Common Staff

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Prof. C. G. Ramparia	M.A.

16. Number of faculty with ongoing projects from a) National b)

International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre /facility recognized by the University

Nil

19. Publications

a) Publication per faculty:

- **Number of papers published in peer reviewed journals (national / international) by faculty and students Nil**
- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books - Nil**
- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**

- **H-index** - Nil

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Nil

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

1.	Dr. Bhavinkant Chaudhari	Invited Lecture on “ Career Guidance”
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25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.A.	50	86	105	126	109
S.Y.B.A.	47	107	71	100	95

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available

Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : Yes
b) Internet facilities for Staff & Students : Yes
c) Class rooms with ICT facility : Yes
d) Laboratories : ---

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

OHP, Computer-internet based teaching-learning, Lecture – Interaction

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Good infrastructure facilities

Weakness: No Specialization

Opportunities: Scope for research

Challenges: No specific department

Future Plans: Utilizing UGC research programmes

DEPARTMENT OF ACCOUNTANCY

1. Name of the department

ACCOUNTANCY

2. Year of Establishment

1971

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG, PG

4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

UG

Semester/Choice Based Credit System

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Associate Professors	03	03
Asst. Professors	-	-
Ad hoc	--	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. N. M. Patel	M.Com	Asso. Professor	Accountancy	35	--
Prof. Dr. A. R. Naik	M.Com. M.Phil. Ph.D.	Asso. Professor	Accountancy	33	--
Prof. V. M. Bundela	M.Com.	Asso. Professor	Accountancy	24	--

11. List of senior visiting faculty

--

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Nil

13. Student -Teacher Ratio (programme wise)

435 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled Common Staff

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Prof. N. M. Patel	M.Com
Prof. Dr. A. R. Naik	M.Com. M.Phil. Ph.D.
Prof. V. M. Bundela	M.Com.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre /facility recognized by the University

Nil

19. Publications

a) Publication per faculty:

- **Number of papers published in peer reviewed journals (national / international) by faculty and students Nil**
- **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil**
- **Monographs - Nil**
- **Chapter in books - Nil**
- **Books edited - Nil**
- **Books with ISBN/ISSN numbers with details of publishers - Nil**
- **Citation Index - Nil**
- **SNIP - Nil**
- **SJR - Nil**
- **Impact factor - Nil**
- **H-index - Nil**

20. Areas of consultancy and income generated

Nil

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

Board of Studies

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme

Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

1.	Dr. Ghanshyam Raval, Syndicate Member, V.N.S.G.U. Surat	
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25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.Com.	538	546	504	541	603
S.Y.B.Com.	377	373	400	332	415
T.Y.B.Com.	277	269	280	262	287
M.Com.	105	132	137	110	111

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	100%	-	-
M.Com.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- | | |
|---|-------|
| a) Library | : Yes |
| b) Internet facilities for Staff & Students | : Yes |
| c) Class rooms with ICT facility | : Yes |
| d) Laboratories | : --- |

31. Number of students receiving financial assistance from college, university, government or other agencies

Nil

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Nil

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Good student strength & Good infrastructure facilities

Weakness: No placement facilities, No research output

Opportunities: Organizing seminar, Use of ICT

Challenges: Use of English language

Future plans: Short term courses

DEPARTMENT OF Commerce

1. Name of the department

Commerce

2. Year of Establishment

1971

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG, PG

4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system (programme wise)

UG, PG

Semester/Choice Based Credit System

5. Participation of the department in the courses offered by other departments

Nil

6. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

7. Details of courses/programmes discontinued (if any) with reasons

Nil

8. Number of Teaching posts

	Sanctioned	Filled
Associate Professors	03	03
Asst. Professors	-	-
Ad hoc	-	-

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. V. N. Patel	M.Com. M.Phil. Ph.D.	Principal	Business Admn.	33	--
Prof. J. H. Chauhan	M.Com..	Asso. Professor	Business Admn.	25	--
Prof. H. B. Parmar	M.Com.	Asso. Professor	Business Admn.	24	--

N. J. Khatri	M.Com.	Ad hoc Teacher	Business Admn.	01	--
--------------	--------	----------------	----------------	----	----

10. List of senior visiting faculty

--

**11. Percentage of lectures delivered and practical classes handled
(programme wise) by temporary faculty**

Nil

12. Student -Teacher Ratio (programme wise)

435 : 1

**20. Number of academic support staff (technical) and administrative staff;
sanctioned and filled: Common Staff**

21. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name	Qualification
Dr. V. N. Patel	M.Com. M.Phil. Ph.D.
Prof. J. H. Chauhan	M.Com.
Prof. H. B. Parmar	M.Com.

**22. Number of faculty with ongoing projects from a) National b)
International funding agencies and grants received**

Nil

23. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

24. Research Centre /facility recognized by the University

Nil

25. Publications

a) Publication per faculty:

- Number of papers published in peer reviewed journals (national / international) by faculty and students Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil
- Monographs - Nil
- Chapter in books - Nil
- Books edited - Nil
- Books with ISBN/ISSN numbers with details of publishers -

SR	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISSN /IBN NUMBER	PUBLICATION VOLUME NO/MONTH/YEAR	Publishing Company
Prin. Dr. Vinodbhai N. Patel (Books)				
1	<i>Concepts and Issues in Management</i>	8189473069	2007	Oxford Book Company, Jaipur

- Citation Index - Nil

2	<i>Theories and Techniques of Marketing Management</i>	8189473034	2007	Oxford Book Company, Jaipur
3	<i>Personnel Management</i> (co-authored with Girish Rana)	9788189473044	2007	Oxford Book Company, Jaipur
4	<i>Dyanamic Techniques of Sales Management</i> (co-authored with Girish Rana)	9788189473020	2007	Oxford Book Company, Jaipur
5	<i>Project Management</i>	9781441651228	2008	Oxford Book Company, Jaipur
6	<i>Brand Management and Consumer Marketing</i> (co-authored with Sandeep Sharma)	9789350300152	2011	Oxford Book Company, Jaipur
7	<i>Training Skill and Business Communication</i> (co-authored with Girish Rana)	9789350300138	2012	Oxford Book Company, Jaipur,

- **SNIP** - Nil
- **SJR** - Nil
- **Impact factor** - Nil
- **H-index** - Nil

36. Areas of consultancy and income generated

Nil

37. Faculty as members in

d) National committees

e) International Committees

f) Editorial Boards

Syndicate Member, Veer Narmad South Guj. Uni. Surat & Board of Studies

38. Student projects

c) Percentage of students who have done in-house projects including inter departmental/programme

Nil

d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.

Nil

39. Awards / Recognitions received by faculty and students

Dr. V. N. Patel- Syndicate Member

40. List of eminent academicians and scientists / visitors to the department

1.	Dr. Ghanshyam Raval, Syndicate Member, V.N.S.G.U. Surat	
----	---	--

41. Seminars/ Conferences/Workshops organized & the source of funding

a) National - Nil

b) International – Nil

42. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.Com.	538	546	504	541	603
S.Y.B.Com.	377	373	400	332	415
T.Y.B.Com.	277	269	280	262	287
M.Com.	105	132	137	110	111

43. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	100%	-	-
M.Com.	100%	-	-

44. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Data not available

45. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available

Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

46. Details of Infrastructural facilities

- e) Library : Yes
- f) Internet facilities for Staff & Students : Yes
- g) Class rooms with ICT facility : Yes
- h) Laboratories : ---

47. Number of students receiving financial assistance from college, university, government or other agencies

Nil

48. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

49. Teaching methods adopted to improve student learning

Nil

50. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

51. SWOC analysis of the department and Future plans

Strength: Good student strength & Good infrastructure facilities

Weakness: No placement facilities

Opportunities: Organizing seminar, Use of ICT

Challenges: Use of English language

Future plans: State level/ National Seminar

DEPARTMENT OF STATISTICS

- 1. Name of the department**
STATISTICS
- 2. Year of Establishment**
1971
- 3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)**
UG
- 4. Names of Interdisciplinary courses and the departments/units involved**
Nil
- 5. Annual/ semester/choice based credit system (programme wise)**
UG
Semester/Choice Based Credit System
- 6. Participation of the department in the courses offered by other departments**
Nil
- 7. Courses in collaboration with other universities, industries, foreign institutions, etc.**
Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 03

	Sanctioned	Filled
Associate Professors	02	02
Asst. Professors	-	-
Ad hoc	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Prof. M. R. Desai	M.Sc. B.Ed.	Asso. Professor	-	24	--
Prof. D. M. Prajapati	M.Sc.	Asso. Professor	--	22	--

11. List of senior visiting faculty

Nil

- 12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty**

Nil

- 13. Student -Teacher Ratio (programme wise)**

435 : 1

- 14. Number of academic support staff (technical) and administrative staff; sanctioned and filled** Common Staff

- 15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil /**

PG.

Name	Qualification
Prof. M. R. Desai	M.Sc. B.Ed.
Prof. D. M. Prajapati	M.Sc.

- 16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received**

Nil

- 17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received**

Nil

- 18. Research Centre /facility recognized by the University**

Nil

19. Publications

a) Publication per faculty: Nil

- Number of papers published in peer reviewed journals (national / international) by faculty and students Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) - Nil
- Monographs - Nil
- Chapter in books - Nil
- Books edited - Nil
- Books with ISBN/ISSN numbers with details of publishers -

Prof. D. M Prajapati, Dept. of Statistics				
Sr. No.	TITLE OF THE ARTICLE/RESEARCH PAPER/BOOK	ISBN/ISSN No.	Publication Volume No./Month/Year	Publishing Company
1	<i>Operation Research</i>	9789351569916	2015	Akshar Publication, Ahmedabad

- Citation Index - Nil
- SNIP - Nil
- SJR - Nil
- Impact factor - Nil

- **H-index - Nil**

20. Areas of consultancy and income generated Nil

21. Faculty as members in

- a) National committees**
- b) International Committees**
- c) Editorial Boards**

Board of Studies

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme**

Nil

- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies.**

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

26. Student profile programme/course wise:

Class	Number of Students				
	2009-10	2010-11	2011-12	2012-13	2013-14
F.Y.B.Com.	633	546	618	676	603
S.Y.B.Com.	134	100	147	277	271
T.Y.B.Com.	99	114	111	133	130

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com.	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Nil
Employed •Campus selection •Other than campus recruitment	Nil
Entrepreneurship/Self-employment	Nil

30. Details of Infrastructural facilities

- a) Library : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : Yes
- d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies

ST/ST/OBC students got Government Scholarship

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

Interaction with students, Use of OHP in the classroom

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Nil

35. SWOC analysis of the department and Future plans

Strength: Good infrastructure facilities, Rich library, Good academic result, Good teacher student relationship

Weakness: No research output from students, No research projects

Opportunities: Use of ICT in the classroom, Introduction of short-term courses

Challenges: Online learning

Future Plans: Research projects by teachers.

POST ACCREDITATION INITIATIVES

Though the term “quality” was not new to P.R.B. Arts & P.G.R. Commerce College, Bardoli since its establishment, it assumed profundity and vitality after its first cycle of accreditation in February 2005. Though the institution is applying for NAAC reaccreditation after a gap of nine years, the qualitative analysis undertaken by the Peer Team and the suggestions provided by them helped the institution advance with clarity and intensity. A number of measures have been taken to sustain and enhance quality in line with the vision of the college. Having been accredited with B+ grade by the NAAC in 2005, and enjoyed the status for all these years, was not only a matter of pride and prestige, but also a conscientious accountability and responsibility.

In order to prepare teachers for the vast changes in the field of education and to improve their potentiality the college motivated teachers to attend capacity building programmes. Most of the teachers participated in the six day residential training programme organized by Knowledge Consortium of Gujarat (KCG). The aim was to motivate, revamp and revitalize the staff in their profession. The institution encouraged staff participation in seminars and conferences at State and National levels. Without reluctance teachers were granted leave for participation even in large numbers. Two faculties of college are at present availing of different schemes of U.G.C. A few faculty members have been a part of BISAG-Sandhan programme of the government and delivered live lectures on different subjects, thereby promoting the concept of All Gujarat Integrated Classroom.

A rich library is the soul of every educational institution. The college has tried its best to enrich the library in order to enlighten the knowledge thirsty students. About 12000 books (Rs. 14,76,315/-) including reference books were purchased during the last five years and Rs. 1,54,858/- was spent on journals and periodicals.

Sports and cultural activities were at the peak during the last four years. Students come out with their potential innovations in various games at inter college, inter university, state and national level. Career guidance was intensified during the last four years. The Career Guidance Club organized lectures, exams and training programmes to prepare students for the best career opportunities. Student support activities were also increased in the last four years. The college has been providing opportunity to needy students to earn after completion for their studies. These students help the college administration.

The Internal Quality Assurance Cell, formed in 2005 and later on refashioned, played the lead role in planning and implementing the quality measures of the institution. Formal and casual meetings of the IQAC conducted from time to time had discussions on the activities to be undertaken.

In order to cultivate social responsibility among students the NSS volunteers and NCC cadets conducted different activities. They visited social homes for the aged and orphan children and donated clothes. They have also taken up blood donation programmes and AIDS awareness programmes on the college campus.

Semester and Choice Based Credit System was first introduced first in PG in the year 2010 – 11 and then in UG in the year 2011 –12 as per the guidelines by the affiliating university. This necessitated continuous and comprehensive evaluation methods in the curriculum.

As far as the use of technology is concerned, the college advanced a number of new steps during the last four years. All classrooms have become ICT enabled classroom to promote teaching-learning process in tune with demands of our time. The college website is formed to cater information related to college to the stakeholders. The college has opened an account on Facebook and the photographs, notices, time table etc. are shared with the students. Videos of important activities/functions in the college are uploaded on the Saptadhara portal of the Govt. of Gujarat. This portal was launched by the government to provide information on the activities held every year under its seven streams.

We have a Language Laboratory where we coach our students in Spoken English and basic grammar under the SCOPE (Society for Creating of Opportunities through Proficiency in English) a Govt. of Gujarat Project in collaboration with Cambridge University for its certification

A number of innovative practices have been implemented during the last four years. The college conducts prize distribution programmes every year to felicitate the achievers in different activities with certificates and awards. The college website is updated regularly and the stakeholders get latest information. The college has opened an account on Facebook and the photographs, notices, time table etc. are shared with the students. Cleanliness is always ensured on the campus and the college has employed a good number of support staff for this purpose.

Thus the college is marching ahead in the direction of Total Quality and the standards laid down by institutions like NAAC will surely help reach the destination.



**PATEL RAMAN BROS. ARTS & PATEL
GOPALBHAI RANCHHODJI COMMERCE COLLEGE**

(Accredited B⁺ by NAAC)

BARDOLI-394 601, Dist. Surat (Gujarat) P.B.No. 16

**પટેલ રમણ બ્રદર્સ આર્ટ્સ એન્ડ પટેલ
ગોપાલભાઈ રણછોડજી કૉમર્સ કૉલેજ,**

બારડોલી - ૩૯૪ ૬૦૧, જિ. સુરત. (ગુજરાત) પો.બો.નં. ૧૬



College Code - 21

BPKM Institution

**Ph. (02622) 220171
Fax : 952622 220171,
E-mail : accb220171@yahoo.com**

No. : ૨૧ / ૩૧૬

Date : ૦૭-૦૮-૨૦૧૬

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **P.R.B. Arts & P.G.R. Commerce College, Bardoli** fulfils all norms

1. Stipulated by affiliating University and/or
2. The affiliation and recognition [if applicable] is valid as on date.


In case the affiliation/ recognition is conditional, then a detailed enclosure with regard to compliance of condition by the institution will be sent

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date:
Place: Bardoli




Principal/Head of the Institution
Prin. Dr. V.N. Patel
(Name and Signature with office seal)

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.
This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.
I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Place: Bardoli

Prin. Dr. V. N. Patel

Date: 07/08/2015

Signature of the Head of the institution

With seal:



LIST OF ANNEXURES

Annexure 1: University Affiliation Certificate

Annexure 2: 2(f) Certificate

Annexure 3: 12 (b) Certificate

Annexure 4: List of teaching and non-teaching staff

Annexure 5: NAAC Accreditation Certificate (2005) and Peer Team Report of Last Accreditation

Annexure 6: Academic Calendar

Annexure 7: Information about Class-room area

Annexure 8: Master Plan of the College

Annexure 9: Audit Reports of the last four years

Annexure 10: UGC grant Letter

Annexure 11: AISHE Cell, Gujarat, MHRD, Delhi Certificate (2014-15)

ANNEXURE - 1
UNIVERSITY AFFILIATION CERTIFICATE



Re-Accredited 'B' 2.82 CGPA by NAAC

VEER NARMAD SOUTH GUJARAT UNIVERSITY

University Campus, Udhna-Magdalla-Road, SURAT - 391 002 Gujarat, India.

વીર નર્મદ દક્ષિણ ગુજરાત યુનિવર્સિટી

યુનિવર્સિટી કંપસ, ઉદના-મગદલા રોડ, સુરત - ૩૯૧ ૦૦૨, ગુજરાત, ભારત

Telegram: VNSGU, Telephone: +91 261 2227141 to 2227142 Fax: +91 261 2227312

E-mail: info@vnsgu.ac.in, Website: www.vnsgu.ac.in


TO WHOM SOEVER IT MAY CONCERN

This is to certify that **Patel Raman Brothers Arts & Patel Gopalbhai Ranchhodji Commerce College, Opp : Sardar Baug, Bardoli, Dist.: Surat Gujarat** is affiliated to the Veer Narmad South Gujarat University, Surat, Gujarat Since 1963 & 1971 recognized by the University Grant Commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval.

Sr. No.	Name of the Course(s) and Duration	Affiliation	Period of Validity for the Year(s)
		Permanent / Temporary	
1.	Three Year B.A. Courses in English, Gujarati, Hindi, Economics, History	Permanent	-----
2.	Three Year B.Com. General Courses	Permanent	-----
3.	Two Year M.A. Course in Gujarati	Permanent	-----
4.	Two Year M.Com. General Course	Permanent	-----

Affiliation is given to this college, and it's courses, is valid as on date of issue of this letter.

No.S-A(Certi)(15)/1099
Date: 22-01-2015


Registrar,
Veer Narmad South Gujarat University,
Surat.

Certified Copy

UJYIN-AFFILIATION-BILISH-2019-Certificate-Affiliation-Notice-10-10-2019


PRINCIPAL
P.R.B. Arts & P.G.R. Com. College
BARDOLI.

ANNEXURE-2

2 (f) CERTIFICATE

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI.

8. P. 8-50/87(OPP-I)

Dated 10th Sep. 87

To.
The Registrar,
South-Gujrat University
Surat- 395 007.

Sub:- List of colleges under section 2(f) of the
UGC Act 1956.

Sir,

I am directed to send herewith a copy of the list
of colleges prepared under section 2(f) of the UGC Act
1956 as on 30-4-1987. It is requested that the list may
kindly be checked so far as your university is concerned
and if there is any addition/deletion/conversion to be
made, the same may please be intimated to this office
immediately.

Yours faithfully,
D.B. Singh
(D.B. Singh)
Section Officer.

Enclose: List of Colleges.

- 3
- (III) Shri Bharat Dhirebhai Naik, (H) EDUCATION COLLEGES :
Principal,
M.R. Desai Arts & E.E.
Laher Kosadia Commerce
College,
Chikhli (Dist. Valsad)
- 26.(IV) Shri Dhirendra Janardan Pandya, (H) 33.(I) Dr. Harikrushna,
Principal, Ramshankar Joshi,
M.Ed., Ph.D.,
V.T. Choksi Sarvajnik
College of Education,
Jawaharlal Nehru Marg,
Surat - 395 007.
- 27.(V) Shri Rasesh Chandrasukharam (H) 34.(II) Dr. Kamalashankar
Shukla, M.Com., Chimanlal Bhatt,
Principal, Th.D.,
Smt. R.P. Chaphar Arts & Shri Rang Shikshan
Mahavidyalaya,
Smt. J.K. Shah & Shri K.D. Bilomora-396321.
Shah Commerce College,
Vyara - 394 650 (Dist. Surat)
- 28.(VI) Dr. Gunvantrai Jagdishbhai (H) 35.(I) Shri Chandra Has Debey,
Desai, Shri C.I. Degree College of
Principal, Physical Education,
J.L. Vardiwala Arts & Rajpipla-393145.
Commerce College, (Dist. Bharuch.
Killa-Pardi (Dist. Valsad)
- 29.(VII) Smt. Sumitrabehn Vasantlal Shah (H) 36.(I) Shri Yashvant Himmatbhai
Principal, M.A., LL.B., Dave,
Mhila Arts & Commerce College, LL.B.,
Chimanbhai Road, V.T. Choksi Sarvajnik
Nasari (Dist. Valsad) Law College,
Jawaharlal Nehru Marg,
Surat - 395 007.
- 30.(VIII) Shri Vishnu Prasad Havishanker (H) 37.(II) Shri
Raval, Principal,
Principal, Shri Kishan Bhatnagar
Vasraji Arts and Commerce M. Ed. & LL.B.,
College, Tithal Road,
Dabhoi (Dist. Valsad) Valsad - 394 600.
- 31.(IX) Shri (H) 38.(III) Shri Bhagwan Das,
Principal, B.A., LL.B.,
Arts and Commerce College, Rajpipla,
Dabhoi (Dist. Surat) Kishanlal Bhatnagar
Mhila Arts & Commerce College,
Nasari (Dist. Valsad) Bharuch-392 001.
- (X) SCIENCE & COMMERCE COLLEGE : 39.(IV) Shri Anirail Mahender Dal,
Dr. Surendrakumar Gopaldas B.Sc., LL.B.,
Principal, Dineshwar Baboo Law College,
Nasari - 396 400.
- Principal,
Narmada College of Science
and Commerce, (Eng. Medium)
Bharuch Kendra,
P.O. Narmadanagar,
Bharuch.

Certified Copy

PRINCIPAL
B.R.B. Arts & P.G.R. Com. College
BARDOLI

ANNEXURE- 3
12 (b) CERTIFICATE

2324351, 23252761, 23257721, 23254116
2325733, 23252317, 23254735, 23239437

UGC Website: www.ugc.ac.in



बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

August, 2004

F.1-4/2002 (CPP-I)

The Registrar
South Gujarat University
University Campus, Udhana Magdalla Road
Surat - 395 007

28 AUG 2004

Sub:- List of Colleges prepared under Section 2 (f)/12 (B) of the UGC Act, 1956.

Sir,

I am directed to send a list of Colleges (Directory of Colleges) included under Section 2(f) & 12 (B) of the UGC Act, 1956 as on 31st March, 2004 for official use.

The University is requested to look into it and intimate addition/deletion/change(s) required, if any.

It is also requested that the list of Colleges may be brought to the notice of Colleges affiliated to your University.

Yours faithfully,

वि. जायसवाल

Encl. As above.

(V.K. Jaiswal)
Under Secretary

Veel Natmad South Gujarat University, Surat

Copy forwarded with compliments to: The Principal,
all affiliated Colleges under section 2(f) & 12(B)----
for information & necessary action.

No. UGC/9556/2004
Date: 21-10-2004

Bardoli College. Sr. No. 20.

[Signature]
The Registrar
for
BAP

Certified Copy 253

S.No.	Name and Address of the College	Status	Other details
19	P.T.SARVAJANIK COLLEGE OF SCIENCE, J.N.ROAD, ATHWALINES, SURAT - 1, DIST. SURAT GUJARAT	2(i) & 12(B) Non-Govt. Post-Graduate	Affiliated College Estd. 1927 Refno South_Gujarat[50019]
20	PATEL RAMAN BROTHERS ARTS & PATEL GOPALBHAI RANCHHODHI COMM. COLLEGE, OPPOSITE SARDAR BEG, BAROLI, DIST. SURAT GUJARAT	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1963 Refno South_Gujarat[50020]
21	S.B.GARDA COLLEGE (ARTS) AND P.K.PATEL COLLEGE OF COMMERCE, NAVSARI, DIST. NAVSARI GUJARAT	2(i) & 12(B) Non-Govt. Post-Graduate	Affiliated College Estd. 1945 Refno South_Gujarat[50021]
22	SARDAR VALLABHBHAI REGIONAL COLLEGE OF ENGINEERING AND TECHNOLOGY, OPP.ICHCHHANATH BUS STAND, P.O.UMRA, SURAT, GUJARAT	2(i) & 12(B) Non-Govt. Post-Graduate	Affiliated College Estd. 1961 Refno South_Gujarat[50022]
23	SH. RATNASINHJI MAHIDA COMMERCE COLLEGE, RAJPIPLA, DIST. BARUCH GUJARAT-393145	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1970 Refno South_Gujarat[50023]
24	SHAH K.M.LAW COLLEGE, TITHIAL ROAD, DIST. VALSAD GUJARAT-396001	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1968 Refno South_Gujarat[50024]
25	SHAH NOROTAMDAS HARJIVANDAS COMMERCE COLLEGE, TITHIAL ROAD, VALSAD, DIST. VALSAD GUJARAT	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1973 Refno South_Gujarat[50025]
26	SHETH C.D.BARFIWALA COMMERCE COLLEGE, SAHYOG SUMEEL DAIRY ROAD, SURAT - 395.008 DIST. SURAT GUJARAT	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1967 Refno South_Gujarat[50026]
27	SHREE M.R.DESAI (SANJAY FARM) ARTS & SHREE IBRAHIMBAI I LAHER KOSADIA (ALIPORE)- COMMERCE COLLEGE,	2(i) & 12(B) Non-Govt. Under-Graduate	Affiliated College Estd. 1972

ANNEXURE - 4

PRB ARTS & PGR COMMERCE COLLEGE, BARDOLI

TEACHING STAFF

Sr. No.	Name	Designation	Subject
1	DR. V. N. PATEL	Principal	Commerce
2	SHRI. N. M. PATEL	Asso. Professor	Accountancy
3	SHRI. M. N. DESAI	Asso. Professor	Economics
4	SHRI. S. S. PATEL	Asso. Professor	Economics
5	DR. A. R. NAIK	Asso. Professor	Accountancy
6	SHRI J. L. PANDYA	Asso. Professor	English
7	SHRI. S. C. CHORIYA	Asso. Professor	Gujarati
8	SMT. N. J. PATEL	Asso. Professor	History
9	SMT. S. N. BHATT	Asso. Professor	English
10	SMT. J. H. CHAUHAN	Asso. Professor	Commerce
11	SMT. A. P. NAIK	Asso. Professor	History
12	SHRI. B. M. PATEL	Asso. Professor	Economics
13	DR. S. T. CHAUHAN	Asso. Professor	Gujarati
14	SHRI. M. R. DESAI	Asso. Professor	Statistics
15	SHRI. H. B. PARMAR	Asso. Professor	Commerce
16	SHRI. J. R. CHAVDA	Asso. Professor	Gujarati
17	SHRI. C. G. RAMPARIYA	Asso. Professor	Psychology
18	SHRI. V. G. CHAUDHARI	Asso. Professor	Gujarati
19	SHRI. J. K. TANDEL	Asso. Professor	Economics
20	SMT. D. J. THAKKAR	Asso. Professor	Gujarati
21	SHRI. D. M. PRAJAPATI	Asso. Professor	Statistics
22	SMT. F. K. PUROHIT	Asso. Professor	English
23	SMT. K. T. THAKOR	Asso. Professor	Sanskrit
24	SHRI. C. P. DESAI	Asso. Professor	Physical Edu.
25	DR. D. S. PATEL	Asso. Professor	Hindi
26	SHRI B. K. PUROHIT	Asso. Professor	English
27	SMT. V. M. BUNDELA	Asso. Professor	Accountancy
28	SHRI J. P. VASAVA	Asso. Professor	Hindi
29	SHRI. P. C. GAMIT	Part Time Lecturer	Sanskrit
30	Miss Neha Khatri	Adhoc Lecturer	Commerce
31	Mrs. T. N. Naik	Adhoc Lecturer	English
33	Mrs. M. I. Parmar	Adhoc Lecturer	Gujarati

PRB ARTS & PGR COMMERCE COLLEGE, BARDOLI

ADMINISTRATIVE STAFF

Sr. No	Name	Designation
1	SHRI B. M. SHAH	Accountant
2	SHRI A. H. VARMA	Senior Clerk
3	SHRI T. R. PATEL	Senior Clerk
4	SHRI K. D. RATHOD	Junior Clerk

PRB ARTS & PGR COMMERCE COLLEGE, BARDOLI

SERVICE STAFF

Sr. No.	Name	Designation
1	SHRI L. R. RAJPUT	Watchman
2	SHRI R. C. VASAVA	Waterman
3	SHRI D. M. CHAUDHARI	Office Peon
4	SHRI U. S. BARAIYA	Office Peon
5	SHRI T. B. ROHIT	Sweeper

PRB ARTS & PGR COMMERCE COLLEGE, BARDOLI

AD HOC STAFF

Sr. No.	Name	Designation
1	SHRI M. H. BHARVAD	LIBRARIAN
2	SHRI T. P. KANSARA	COMPUTER CLERK
3	SHRI A. J. PATEL	"
4	MISS S. V. MISTRY	"
5	SHRI K. K. SOLANKI	"
6	MISS K. N. PRAJAPATI	"
7	SHRI U. C. RATHOD	PEON
8	SHRI H. P. MAGODRA	"
9	SHRI M. G. HALPATI	"
10	SHRI M. S. HALPATI	"
11	SMT. S. A. VASAVA	"
12	SMT. A. R. MAHYAVANSHI	"

Annexure 5
CERTIFICATE OF ACREDITATION & PEER TEAM REPORT


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

***Patel Raman Bros. Arts &
Patel Gopalbhai Ranchhodji Commerce College***
Bardoli, Dist. Surat
affiliated to South Gujarat University, Gujarat as

Accredited
at the B⁺ level.

Date: February 28, 2005



Unavad
Director

• This certification is valid for a period of Five years with effect from February 28, 2005
• An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C⁺ grade, 65-70-C⁺⁺ grade,
70-75- B grade, 75-80- B⁺ grade, 80-85-B⁺⁺ grade, 85-90- A grade, 90-95-A⁺ grade, 95-100-A⁺⁺ grade
(upper limits exclusive)

**REPORT ON
INSTITUTIONAL ACCREDITATION
OF**

**Patel Raman Brothers Arts and Patel Gopalbhai
Ranchhodji Commerce College, Bardoli
Dist. Surat, Gujarat**

21 – 22 February 2005



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
Aragini Bhavana, 2/4, Dr. Rajkumar Road, P.O. Box No. 1075, Rajajinagar, Bangalore-560 010, INDIA

**REPORT OF THE PEER TEAM ON
INSTITUTIONAL ACCREDITATION OF
P.R.B.ARTS & P.G.R. COMMERCE COLLEGE, BARDOLI,
SURAT DISTRICT, GUJARAT STATE, PIN-394 601
21 – 22, FEBRUARY, 2005**

✦ SECTION – I : PROFILE OF THE INSTITUTION :

The Patel Raman Brothers Arts & Science College was started in the year 1963 at Bardoli by the initiatives of a Public Trust called the Bardoli Pradesh Kelavani Mandal with 334 students. It was affiliated to South Gujarat University, Surat. In the year 1971 Commerce Faculty was started with 341 students. In the same year i.e. 1971, the college was bifurcated into two entities as:

- a. Patel Raman Brothers Arts and Patel Gopalbhai Ranchhodji Commerce College (P.R.B. Arts & P.G.R. Commerce College), Bardoli.
- b. Patidar Gin Science College, Bardoli.

The P.R.B. Arts and P.G.R. Commerce College, Bardoli has strived to make higher education available to weaker sections of the society. In the process, it has started M.A. in 1993-94 and M.Com. in 1998-99. Today it has 10 Departments, offering both Under-Graduate and Post-Graduate Programmes of B.A, B.Com. and M.A, M.Com. The student strength also has increased enormously. In the year 2003-04, the total strength of the college was 3085, of which Arts faculty represented 1759 and Commerce 1326. The strength in 2004-05 is 3010.

The college is run by the Bardoli Pradesh Kelavani Mandal and is affiliated to the Veer Narmad South Gujarat University, Surat. Bardoli is about 35 KMs from Surat. The college has received UGC recognition

under Section 2 (f) in April 1987 and is also recognized under Section 12 (B).

It is a co-education college located on a campus of around 9.2 acres with attached play grounds. It is located in an urban setting in the tribal belt. About one-fourth of the students belong to Scheduled Tribes and Scheduled Castes. Another interesting feature is that about 70% of the students are girls in Arts and 56 % in Commerce faculties. In the same campus the pharmacy college and the science college are located.

The college has a teaching staff of 38 full time and 1 part time teachers supported by 22 non-teaching staff. The number of teachers with M.Phil. degrees is 4 and with Ph.D. degrees is 3. Three of the teachers are recognized M.Phil. guides. During the 40 years of its existence, the college has emerged as an important centre of higher learning in this area. The college has all important facilities like a central library, computer centre, sports and games facilities, hostel for students, canteen, guest house, vehicle parking shed, Xerox, fax, internet facilities etc.

The college library has more than 20,000 volumes, 127 periodicals and other facilities. The college is striving to provide higher education to the poor and weaker sections in this area. With its good infrastructure, vibrant ethos, academic climate and motivated teachers, the college works towards development of students, by equipping them with educational skills. The college aims at providing liberal education to all students, extension activities, extra curricular activities are also undertaken to bring about socio-cultural transformation in that area.

The P.R.B.Arts and P.G.R. Commerce College, Bardoli volunteered to be assessed by the National Assessment and Accreditation Council (NAAC) and conducted the preliminary self-assessment and submitted the Self-Study Report (SSR) to the NAAC in December 2004.

The Peer Team was constituted by the NAAC to visit the college and validate the SSR with the following Senior Academicians:

1. Dr.Janardhan Waghmare : Chairman
Former VC, SRTM University,
Nanded.
2. Dr.D.Obul Reddy : Member
Former Head and Dean
Faculty of Commerce &
Director, District Post Graduate Colleges,
Osmania University, Hyderabad.
3. Dr.Mukti Basu Rai : Member
Principal,
Geethanjali Government College,
Bhopal.

The Team was co-ordinated by Prof.L.Madhuranath, Academic Consultant, NAAC, Bangalore.

The Peer Team visited the college for two days i.e. on 21st and 22nd of February 2005. The members of the team analyzed the Self-Study Report submitted by the college. During the visit the team verified the relevant documents, visited the Departments and supporting facilities and interacted with the various constituents of the college. In this process, the Team met with the teaching and non-teaching staff, students, alumni, parents, the principal and members of the Management Committee. Based on the above exercise and keeping in view the criteria laid down by the NAAC, the Peer Team has assessed the college. The result of the assessment is reported in Section II and III of this report.

± SECTION – II : CRITERION -WISE ANALYSIS:

The observations of the Peer Team about the performance of the college on each of the prescribed aspects is presented here under.

• CRITERION-I : CURRICULAR ASPECTS

The major parameters for assessing this dimension of the performance of the college are: the clarity with which the institutional goals and objectives are stated, whether they are reviewed periodically and are properly communicated to the user groups, whether the programmes of teaching and learning are consistent with the stated objectives, whether the feed back from academic peers and employers is used to review and reform the programmes.

The college presently provides a three year B.A.degree course with Gujarati, Hindi, English, History and Economics options. It also provides a two year M.A. course in Gujarati and M.A. in History.

The college is also providing a 3 year B.Com. degree course with Accountancy and Auditing option. The college has also a two year post-graduation course in Commerce viz., M.Com. with Management Accountancy as optional subject.

The College is working for the cause of upliftment of the masses through educational, social and cultural activities. One of the objectives of the college is to develop basic skills in language and commerce, on the basis of which they may go for higher studies or self-employment. The institutional goals and objectives are attained through the curricula, the subjects offered and extra-curricula activities. Those processes help the students to inculcate traditional values, and understand the culture as well as contemporary problems and concerns.

The college is affiliated to the Veer Narmad South Gujarat University, Surat. Being an affiliated college, it has to follow the syllabi prescribed by the affiliating University. Hence, there is little scope for designing curriculum and review on the part of the college. However, the heads of departments of the affiliated colleges are also members of the boards of studies of the University. They can play active role in the design of curriculum. Further, some of the senior faculty members participate in the work of different controlling bodies of the University and use such contact for reforming the curriculum.

The co-curricular and extra curricular activities under NSS, NCC, Cultural and Sports activities help promote socio-cultural awareness in the students and the community. This process aids in developing overall personality of the students.

• **CRITERION-II : TEACHING- LEARNING AND EVALUATION:**

The characteristics to be assessed for this criterion are: transparency in the admissions process, ability to provide various learning experiences to cater to the individual needs, institutional support for the effective operation of teaching-learning programmes, use of effective teacher recruitment procedures, availability of mechanisms for monitoring students progress and institutional performance, facilities provided to the faculty for the professional advancement of teachers etc.,

The following are the observations of the Peer Team:

- ❖ The procedure adopted for admission to a course is based on the students academic performance in the qualifying examination. The rules, regulations laid down by the affiliating University and reservation policy of the State Government are followed for students admissions. As a result the admission procedure transparency.

- ❖ Teaching is mostly done through lecture method. Other methods such as group-discussion, question-answer sessions, audio-visual presentations, seminars are also used.
- ❖ The college organizes study tours, field visits now and then.
- ❖ The students are also encouraged to express their thoughts and ideas through the 'WALL BULLETINS' of their respective subject.
- ❖ Advanced learners are encouraged to form 'QUALITY GROUP' and they are provided with extra-reading and encouraged to express their opinions through 'VOICE PLEASE' programme.
- ❖ Talented students / toppers / achievers are recognized by way of prizes, certificates, trophies awards, cash incentives and publicity.
- ❖ All the departments unitize the syllabus and formulate teaching schedules for systematically completing the syllabi. The academic calendar committee monitors syllabus implementation and completion.
- ❖ Remedial classes are conducted for educationally disadvantaged students.
- ❖ The college is following annual system. The scheme of examination and evaluation is informed to the students in the beginning of the year, through prospectus to each student and through notice board from time-to-time
- ❖ As it is a grant-in-aid college, the appointment of teachers is made according to the norms of the affiliating university and the rules of the State Government. Any short- fall in teachers is made up by the Management by appointing part-time teachers.
- ❖ The college makes provision for preparing its own transparencies for augmenting the quality of teaching.
- ❖ Three of the teachers acquired Ph.D. degrees, and 4 teachers M.Phil degrees. Some more teachers have registered for Ph.D. degree. The college encourages them to improve their qualification.

- ❖ A considerable number of teachers have attended important seminars, refresher courses and orientation courses conducted by UGC sponsored academic staff colleges. Three teachers have attended national seminars and 2 international seminars.
- ❖ The college uses student evaluation of campus experiences to augment the quality of performance of the college, including its management style.
- ❖ Teachers have formed several committees for carrying out their diverse academic functions. Many of these committees are doing very useful work in realizing the institutional goals.
- ❖ During the year 2003-04, the number of working days are 230 and the number of teaching days are 180. The teachers devote about 18 hours per week for teaching, with a total working time of 16.5 hours. The student teacher ratio is 3085:38, while the ratio of teaching to non-teaching staff is 38:22.
- ❖ Internal evaluation tests are conducted at the end of each term.
- ❖ The performance of the college in the University final examination is as follows:

B.A.	82.57 %
B.Com.	48.32 %
M.A. Gujarati	95.87 %
M.A. History	84.07 %
M.Com.	71.83 %
- ❖ The Self-appraisal of teachers is used for evaluating teacher performance. Student appraisal of teacher is also practised. Teachers are encouraged to use the feedback.

The college as a whole presents a satisfactory track record of work on this dimension.

• **CRITERION-III : RESEARCH CONSULTANCY AND EXTENSION**

The assessment of this criterion of institutional functioning was done by using the key aspects prescribed by NAAC i.e. promotion of research culture among faculty and students, freedom to publish results of research, promotion of consultancy work, the institution's responsiveness to community needs and conduct of extension and awareness programmes.

The Peer Team observed the following:

- ❖ Four Teachers have acquired M.Phil and Three teachers Ph.D. qualifications, a few more have registered for Ph.D. They have not yet produced research publications. They may attempt at least on rural problems.
- ❖ The college has to encourage research and the teachers have to undertake research in addition to teaching.
- ❖ The College is not engaged in consultancy work.
- ❖ Three of the teachers are recognized M.Phil. Guides.
- ❖ Four teachers are operating projects of translation, research in dialects, Indian literature.
- ❖ Three teachers are regularly publishing poems, stories and books.
- ❖ Two members have been given publication grant by the Sahitya Academy.
- ❖ The College has an NCC unit with 54 cadets. Some of the cadets have represented in Republic day parade at Delhi and also Thal Sainik Camps.
- ❖ The NCC cadets also helped pulse polio campaign and celebrated Road safety week.
- ❖ The NSS unit of the college is active in organizing various extension activities.

The college has 4 N.S.S. units and have about 400 volunteers. The unit has organized various activities such as AIDS awareness through lectures, health and hygiene awareness rallies, Population Control, Tree plantation programmes, blood donation camp, environmental awareness, spiritual awareness, cultural activities etc.,

The college presents a satisfactory picture of performance in respect of this criterion.

• **CRITERION-IV : INFRASTRUCTURE AND LEARNING RESOURCES**

This aspect was assessed by using the criteria like adequacy and accessibility of physical facilities and their maintenance like library, computer centre, class rooms, administrative office, supporting facilities for physical education, health services, hostel and other buildings and Audio-Visual aids like OHP, LCD Projector etc., The assessment of the Peer Team indicated the following:

- ❖ Presently, the college is located in a building with three floors plinth area of which is about 47000sqft. The number of rooms are 40. The accommodation is allocated for classes and other functions such as Office, Principal, Library, Staff Rooms, NCC and NSS Offices, Ladies Room, Gymkhana, Prayer Hall etc.
- ❖ A big hall is allotted for the library and the reading room. The library has 13767 titles with 20167 books worth about Rs.729934.00. It is subscribing to 111 magazines and journals and 16 dailies. The College Library has an advisory committee which helps in the proper running of the library. The library functions on all working days between 7:30 a.m. and 5:00 p.m.
- ❖ The college has a computer centre and hostel.

- ❖ The available infrastructure is neatly and cleanly maintained. They have garden in front of the college building.
- ❖ The college has a large playground and Shrimad Rajchandra Prayer Hall.
- ❖ The college is equipped with different audio-visual aids.
- ❖ It has a Generator and an inverter to avoid the problems of power breakdowns.
- ❖ It has acquired lawn-mower and water-sprinklers for Garden and play ground maintenance.
- ❖ It has facilities for indoor and outdoor games. It has a sports track.
- ❖ It is noteworthy that the college has designed a master plan for further developing its infrastructure.
- ❖ The college maintains its infrastructure through maintenance grants and with the funds of the management.

• **CRITERION-V : STUDENT SUPPORT AND PROGRESSION**

This dimension was assessed by using NAAC guidelines. The performance of the college in terms of these dimensions is directly or indirectly reflected in the percentage results of the college and other related indices. These support services include hostel, canteen, transport facility, Xerox, play fields, scholarships, reading room, hand book, financial aid, counseling and placement services.

The following are the findings of the Peer Team:

- ❖ The College has very good student support services viz., Central Library, reading room, first aid, play grounds, indoor and outdoor games facilities, Hostel, Canteen, Grievance Redressal Cell, Vehicle parking shed, vocational guidance cell, personal counselling centre, Xerox, Internet resource centre, Ladies Room with locker facility, cooperative stationary stores, financial aid and scholarships.

- ❖ The college publishes its updated prospects every year which gives general information about the college, rules and regulations, fee structure, programme options etc. State and Central Government and other merit scholarships are available.
- ❖ Good number of students are getting one or the other scholarship (1507 in 2002-03 worth about Rs.21.15 lakhs. In 2003-04 year 1479 students got scholarships worth about Rs.23.60 lakhs).
- ❖ Facilities are available for indoor and outdoor games such as caroms, chess, table tennis, badminton, volley ball, Kho-Kho, foot ball, cricket etc.,
- ❖ Special classes and remedial classes are conducted for SC, ST and other educationally disadvantaged students.
- ❖ Library is kept open between 7:30 a.m. and 5:00 p.m. around 25% of the students are progressing for higher studies.
- ❖ The success rate of students during the last two years is as follows:

Academic Year	Courses	I Year	II Year	III Year
2003-04	B.A.	84.84 %	87.54 %	82.57 %
	B.Com.	81.07 %	65.82 %	48.32 %
	M.A. Gujarati		95.87 %	
	M.A. History		84.07 %	
	M.Com.	90.32 %	71.83 %	

- ❖ The college has a hostel located in two buildings in this campus only with a capacities of 100 boys. But only 60 boys are staying in the hostel.
The performance of this college on this dimension is highly satisfactory.

• **CRITERION-VI : ORGANIZATION AND MANAGEMENT**

This criterion was assessed using the key aspects like role and authority of offices and departments, staff recruitment, appraisal of performance of teachers, use of management techniques and technologies, welfare schemes, mechanism for grievance redressal, budgeting, auditing and resources mobilization and their use.

The following are observed by the Peer Team:

- ❖ At the college level, to bring about transparency, participation and to assist the Principal various committees such as Academic Calendar and Students admission Committee, NSS Programme Committee, Cultural Activities Committee, Grievances Redressal Committee, Extension Services Committee, Vocational Guidance Committee, Cooperative Society and General Welfare Committee, Gymkhana-Sports Committee, Library Committee, Literary activities committee etc., are formed.
- ❖ There are 38 teachers and 22 non-teaching staff. The staff are recruited as per the procedure prescribed by the Government of Gujarat and the University.
- ❖ The college is not running any self-financing course. However, the college has a small surplus budget. The accounts are audited up-to-date, upto 31st March 2004.
- ❖ The Management Committee and the Principal monitor the working of the office and other administrative aspects.
- ❖ The college prepares the academic calendar. The heads of the various departments and committees organize the curricular, extra curricular and co-curricular activities as per the academic calendar.
- ❖ The college has a grievance redressal cell. It collects suggestions and grievances through suggestions box and oral representation relating to students and teachers.

- ❖ Tender system is adopted for purchase of items exceeding Rs.5,000.
 - ❖ The college has a book bank project sponsored by Rotary Club. Tuition fee etc., is collected as fixed by the Government.
 - ❖ The college is running Employees Welfare Cooperative Credit Society since 1982. Employees can get loans from the society and also from Provident Fund.
 - ❖ The college has provided computer, color T.V. and Internet connection to the Gymkhana office. Live sports programmes and games and sports C.D.s can be played for practice. Sports data are computerized facilitating easy selections and monitoring.
- The performance of the college on this dimension is highly satisfactory.

• **CRITERION-VII : HEALTHY PRACTICES:**

This Criterion was assessed in terms of the use of innovative / unusual practices to augment the efficiency of the system. The peer team's findings about this dimension of performance are as follows:

- The college constitutes various committees to carry out various activities smoothly facilitating, maintaining peace and harmony among students.
- Self-appraisal reports are obtained from teachers at the end of the academic year.
- Student appraisal of the teachers and teachers maintaining teaching diary are in vogue.
- The college celebrates birth and death anniversaries of national personalities, also celebrates national days, Teachers Day and festivals in order to enhance awareness among the students regarding their responsibilities as future citizens of the nation.
- Meritorious students, Sports winners are felicitated and rewarded.

- Special classes and remedial coaching are arranged for SC, ST and educationally disadvantaged students.
- Daily prayer to inculcate values and student evaluation of campus experiences are welcoming features.
- Subject-wise Wall-Bulletins to encourage creativity in students give opportunity to express their opinions.
- Encouraging students to manage events on their own such as funfair, garba festivals etc., are noteworthy.
- The college have evolved a participatory system of administering the college.

The performance of the college on this dimension also is highly satisfactory.

➤ SECTION- III : OVERALL ANALYSIS AND SUGGESTIONS

The Peer team, after going through the Self-Study Report and after the visit to various academic and physical facilities is pleased by the progress of the college in providing good academic, co-curricular and extra-curricular and sports and games facilities as well as value education for integrated development of the students.

The Peer Team considers that there are some features of the college which revive attention. The Peer Team would also like to bring the attention of the college on certain concerns for its consideration.

The Per Tam would like to the college for the following aspects.

1. The college is located in a pollution free location. The site is green and eco-friendly.
2. The interaction with students, alumni and parents have given an impression that they are appreciative of the efforts made for personal and academic development of the students.

3. The college has an effective academic and moral leadership and good teamwork.
4. Discipline is maintained in the college.
5. Facilitating aspects of the college to promote student participation and achievement in sports, games and social work is commendable.
6. The college is following the rules and regulations laid down by the South Gujarat University as well as the Government of Gujarat.
7. Special classes for SC, ST and educationally disadvantaged students, facilitating and rewarding meritorious and winner students, participation in extension activities are welcome.
8. Some of the activities of committees like Health Guidance Committee, Academic and Personal Counselling Committee, Vocational Guidance Committee, Students Welfare Committee, Staff Welfare Committee, Population Education Club, subject-wise study circles are praiseworthy.
9. Daily prayer, Satsang, Meditation, Pranayam shibir, lectures on stress management, NCC, NSS, Games & Sports help all around personality development of students.
10. Suggestion box, Self-appraisal and student appraisal of teachers, teaching diaries will improve teaching activity.

In the context of liberalization, privatization and globalization and consequently, changing competitive environment, the peer team would like to suggest the following to the college for its consideration.

1. The college should draw up a blue-print and master plan for its developmental priorities and strategic plans in order to actualize them in a more focused manner.
2. No new course is introduced since 1995 at U.G. level. Market relevant courses may be thought of.

3. The college must think of additional accommodation with necessary facilities as it is running on shift system.
4. In the age of Information Technology the college is functioning with 20 Computers for a strength of more than 3000. It is high time to computerize the office, library etc., Students are to be made Computer literates, if necessary by an ad-on course.
5. The present Library is inadequate for the strength of more than 3000 students. Library has to be strengthened with reading room with necessary budget.
6. Heavy drop out ratio. In 2002-03 the dropout ratio was 32.48 % and in 2003-04 38.87 %. The college is able to retain only 61%. Reasons may be identified and retention rate be enhanced.
7. The percentage passes, first classes, distinctions etc., are not impressive. Attention may be drawn to this aspect.
8. The College may think of organizing seminars, workshops etc. of national level. The management must encourage the teachers to do research work and to publish papers.
9. In view of rural area and poor communication skills, spoken English classes may be started as remedial coaching or as an ad-on course.
10. More teachers of the college should be encouraged to attend and present papers at the seminars, conferences and workshops at regional and national level.
11. The teacher student ratio is poor. With so many students and with few teachers quality maintenance is a difficult task. The ratio may be improved to strengthen teaching-learning process.
12. The college should aspire for the status of an autonomous college in the near future.
13. The teachers who do not have research qualifications may be encouraged to acquire them in near future.

14. All teachers should be exposed to modern I.T.- centered instructional strategies.

The Peer Team wishes to place on record its appreciation for the sincere efforts made by the Principal, Co-ordinator, the teaching and non-teaching staff, supported by enthusiastic team of students, to make the visit a memorable experience. The Peer Team is of the opinion that the self-analysis while preparing the SSR would have enabled the institution to identify its strengths and weaknesses and the exercise of assessment will help the college to broaden its vision and to reset the goals, objectives and strategies for a meaningful action in future. The Peer Team wishes the College a big success in its future endeavours.

SIGNATURES OF THE PEER TEAM:

1. Dr. Janardhan Waghmare (Chairman)

[Signature]

2. Dr. D. Obul Reddy (Member)

[Signature]
22/2/2005

3. Dr. Mukti Basu Rai (Member)

[Signature]
22.2.05.

I have gone through the report. I agree with the observations and recommendations made by the peer team.

Official Seal

Date: 22-02-2005



[Signature]
(Dr. J.G. Parmer)
Principal
P.R.B. Arts & P.G.R. Commerce
College, Bardoli, Dist. Surat

ANNEXURE 6

ACADEMIC CALENDAR

First Term : June to October / November

Sr. No.	The Planning of Activities	Week and Month	Remarks
1.	Admission Process	2 nd & 3 rd Week of June 1 st Week of July	B.A./B.Com. – Sem. I, III, V M.A. / M.Com. –Sem. I, III,
2.	Commencement of Teaching Work	4 th Week of June 2 nd Week of July 3 rd Week of July 1 st Week of August	B.A. /B.Com. – Sem. I, III, V M.A. / M.Com. – Sem. I, III
3.	Orientation Lecture by Principal and HoDs for the new entrants	4 th Week of June	B.A./B.Com. – Sem. I
4.	Enrollment of New Students in N.C.C., N.S.S. and other Activities of theirInterest	1 st & 2 nd Week of July	B.A Students
5.	One-Day N.S.S. Camp On the College Campus	2 nd Week of August	N.S.S. unit
6.	Various on going Co-curricular activities by all the Committees	Throughout the term	Committee Heads and Member
7.	First Internal Test	At the end of 1st Term	All Classes
8.	University October Examination	October (15 days)	A.T.K.T Students
9.	N.S.S. Annual Camp for 10 days	During Diwali Vacation	N.S.S. Unit
10.	N.C.C. Parades regular activity & N.C.C. Camps	During 1 st & 2 nd Term	N.C.C. Unit
11.	Sports selection rounds as per University Sports Calendar	September onwards	Sports students

12.	Diwali Vacation	Three Weeks October/November	---
-----	-----------------	---------------------------------	-----

*** Second Term : November to April/May**

Sr. No.	The Planning of Activities	Week and Month	Remarks
14.	Declaration of First Internal Test Results	1 st Week of November	
15.	Commencement of Teaching	As soon as College reopens after Diwali break	All Classes
16.	Inter-Class Tournaments of sports	November to January	All Classes
17.	Election Procedure formation of Students Council	2 nd Week of November	All Students
18.	Various ongoing Co-curricular activities	November to January	Various Committees
19.	Annual Function & Prize Distribution	2 nd Week of February	All the Students Winners
20.	Second Internal Tests	3 rd Week of February	All Classes
21.	Additional Tests	1 st Week of March	All Classes
22.	University Examination Starts	4 th Week of March	All Classes
22.	Publication of College Magazine	April	All Students
24.	University Exam. Ends	1 st & 2 nd Week of May	All Classes
25.	Work load Distribution meeting with HoDs	4 th Week of March	HoDs
26.	Second Term Ends & Vacations Starts	2 nd Week of May	
27.	Assessment of Answer Books of University Examination	During Vacation	
28.	Grand Celebration of National Festivals	15 th August 26 th January	N.S.S., N.C.C., and Students

**** This Calendar is subject to minor changes as per the external circumstances as the college follows University schedule.***

ANNEXURE 7

INFORMATION ABOUT (CLASS) ROOMS

USE	ROOM NO.	AREA Sq. ft.
Ground Floor		
Class Room	1,2	900
Ladies Room	3	896
Principal Office	4	697
Meeting Room	4	275
IQAC/NAAC Room	5	345
Wash Room	6	75
Class Room	7	907
Class Room	8	878
Gymkhana	9	283
Gymkhana	10	580
Administration Office	33	1407
Library Book Store	34,35	1117
First Floor		
Class Room	11, 12	900
Class Room	13	1467
Class Room	14	635.
Wash Room	15	75
Staff Room	16	817
Staff Room Pantry	16	297
Class Room	18	878
NCC Office	19	283
Class Room	20	580

Class Room	21	875
Library (First Floor)		2545
Second Floor		
Class Room	23, 24	900
Class Room	25 & 26	2125
Store Room	27	75
Class Room	28	817
Class Room	29	297
Class Room	30	878
NSS Room	31	283
Computer Lab	32	580
Class Room	38	862
Class Room	39	840
Class Room	40	845

[illegible]

GROUND FLOOR PLAN
Builtup Area = 13990 sft.

:: ARCHITECT ::

Architect ::
Bhadrakant Champaneria
1st Floor, Minara Masjid Bldg.,
Sardar Chowk, BARDOLI.

NOTES

- * THIS DRAWING IS THE PROPERTY OF I.D.A. ARCHITECTS & INTERIOR DESIGNERS.
- * DRAWING IS NOT TO BE MEASURED.
- * WRITTEN DIMENSIONS ARE TO BE FOLLOWED.
- * ANY DISCREPANCY IN DWG. OR AT SITE, HAS TO BE INFORMED AT DESIGNER'S OFFICE.

EXISTING BUILDING PLAN OF
DDB ARTS & PGR CO

SCALE: N.T.S.	DATE: 03 / 08 / 2015
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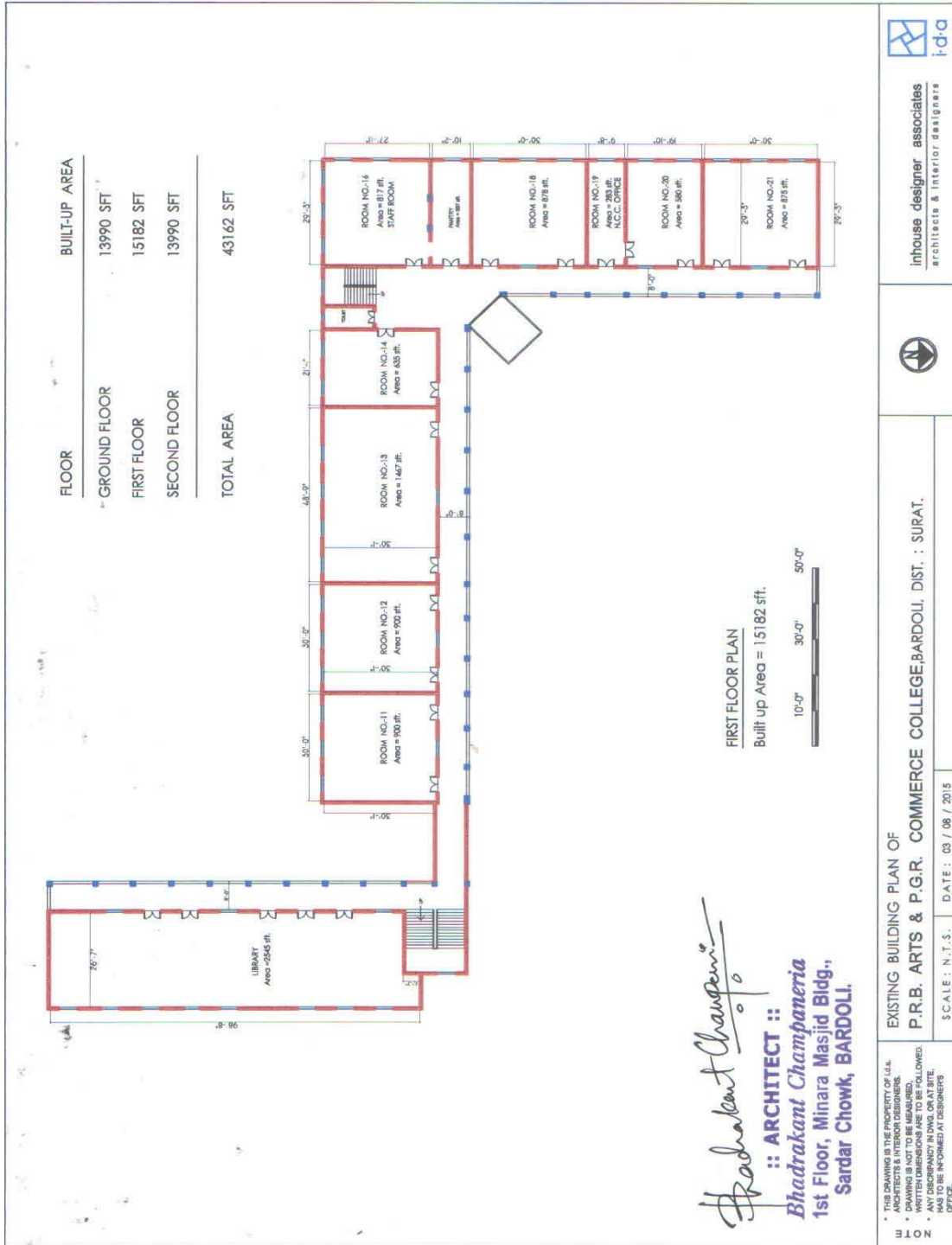
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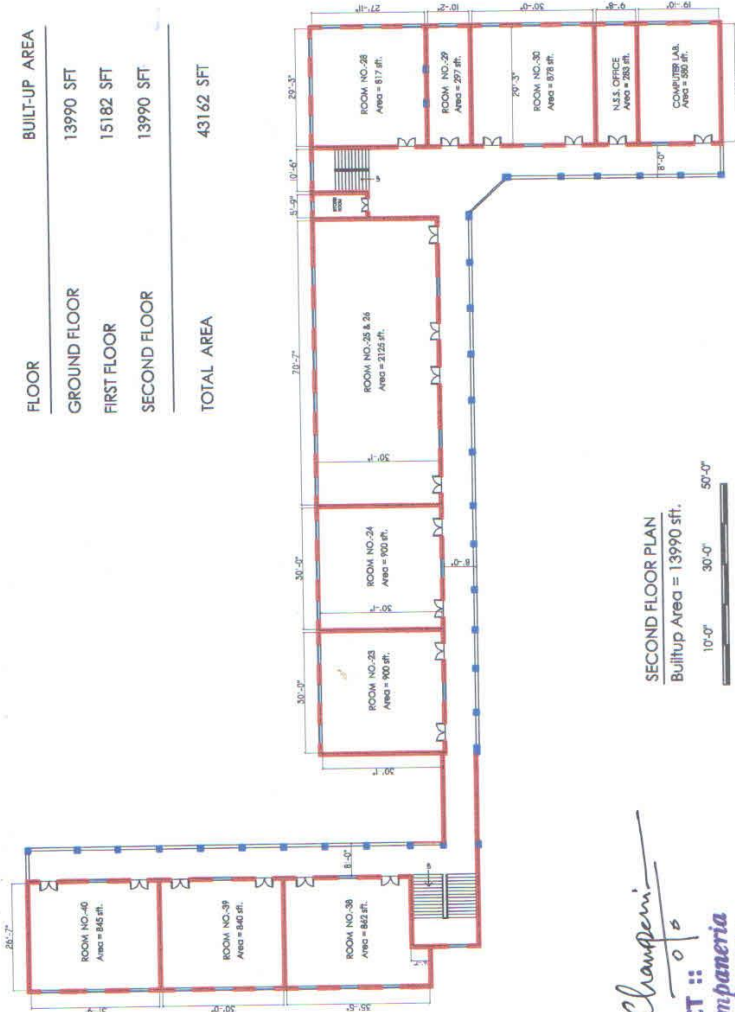
inhouse designer associates
architects & interior designers



COLLEGE PLAN (FIRST FLOOR)



FLOOR	BUILT-UP AREA
GROUND FLOOR	13990 SFT
FIRST FLOOR	15182 SFT
SECOND FLOOR	13990 SFT
TOTAL AREA	43162 SFT



SECOND FLOOR PLAN
Builtup Area = 13990 sq. ft.

Pradeepant Champaria
:: ARCHITECT ::
Bhadrakant Champaria
 1st Floor, Minara Masjid Bldg.,
 Sardar Chowk, BARDOLI.



inhouse designer associates
architects & interior designers



EXISTING BUILDING PLAN OF
P.R.B. ARTS & P.G.R. COMMERCE COLLEGE, BARDOLI. DIST. : SURAT.

5 SCALE : N.T.S.	DATE : 03 / 08 / 2015
------------------	-----------------------

NOTE

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- * DRAWING IS NOT TO BE MEASURED, WRITTEN DIMENSIONS ARE TO BE FOLLOWED.
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ANNEXURE 9

AUDIT REPORTS OF THE LAST FOUR YEARS (2010-11 to 2013-14)

Year 2010-11

C. M. PATEL & ASSOCIATES
Chartered Accountants
Tel. 2452569

3/4, "Vasudhara", Parsi Sheri
Navapura, Surat-395003

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI Receipts & Payment Accounts for the year ended 31st March 2011

RECEIPTS			PAYMENTS		
ITEMS	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	ITEMS	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
1 <u>Cash & Bank Balances:-</u>			1 <u>To-Salary</u>		
Petty Cash		75.00	" Staff Salary	20,903,655.99	
Cash on hand		1,510.57	" Staff D.A.	8,865,394.00	
Bal. with S.B.I.		11,278.70	" Staff D.A. (50%)	352,247.00	
Bal. with Bank of Baroda		1,880,714.03	" Staff H.R.A.	2,201,212.00	
			" Staff Medical Allowance	58,601.00	
2 <u>By-College Fees:-</u>			" Staff Grade Pay	22,000.00	
Admission Fee			" Special Allowance	36,769.00	
College	65,400.00		" Staff Non Teaching Grad. Pay	3,549,615.00	
M.A. M.Com.	11,400.00		" Adhoc Bonus	12,335.00	
M.Phil	200.00		" Transport allowance	132,819.00	
					36,134,347.99
3 <u>Tuition Fees:-</u>			2 <u>To-Contingencies:-</u>		
Received	1,222,800.00		" Binding Charges	4,644.00	
Less: paid to Govt.	1,222,800.00		" Examination Exps.	174,155.00	
			" Periodicals	35,581.00	
4 <u>Library Fees</u>			" Postage & Telegram	8,239.00	
College	1,256,650.00		" Printing Exps.	20,617.00	
M.A. M.Com.	76,700.00		" Printing Exps. (M.A./M. Com)	5,595.00	
M.Phil	900.00		" Stationery	37,337.00	
			" Stationery (M.A./M. Com)	3,316.00	
5 <u>Examination Fees</u>			" Library Exps.	6,560.00	
College	401,910.00				296,044.00
M.A. M.Com.	53,970.00		3 <u>To-Telephone Exps.:-</u>		
M.Phil	700.00		" To College Telephone	14,489.00	
			" Principal Telephone	1,440.00	
6 <u>By-Government Grants:-</u>					15,929.00
Direct Salary Grant			4 <u>To-Miscellaneous Expenditure:-</u>		
Government Maint. Grant			" Conveyance Charges	44,754.00	
			" Audit Fee	13,135.00	
			" Electric Energy	223,017.00	
7 <u>Miscellaneous Income</u>			" Water Charges & Sanitation	110,797.00	
C.R. & L.R. Fee			" Bank Commission	7,124.00	
Misc. Receipt			" Peon washing Allowance	1,690.00	
L.Card Fee			" Peon Dress	3,745.00	
College	64,860.00				



(2)				
M.A. M.Com.	13,410.00			
M.Phil	120.00	78,190.00		
T.C. Fee		29,210.00		
E.C. Fee		4,250.00	129,508.60	443,316.00
8 To-Loan, Advance, Deposit, & Increase in Fund:-				
Employees P.F.		2,920,458.00		
C.C.D. Fund:-	512,200.00			
College Fees	38,800.00			
M.A. M.Com. Fees		551,000.00		
U.G.C. 11st Plan Additional Grant		990,000.00	4,461,458.00	
9 Increase in current Liabilities				
M.A./M.com Library Fee Refundable		900.00		
M.A./M.com Exam Fees Refundable		15,850.00		
M.A./M.com C.C.D. Fees Refundable		300.00		
M.A./M.com I.Card. Fees Refundable		120.00	17,170.00	
5 To- Rent & Taxes:-				
" College Building Rent			69,937.23	
" Property Tax			59,664.00	129,601.23
6 By-Expenditure on Fixed Assets:-				
Library Books			214,130.00	
U.G.C. 11st Plan Additional Exps.			276,644.00	
U.G.C. 11st Plan(MS) UGC-NRC Reso. Exp			69,800.00	
Library Books (M.A./ M. Com)			11,513.00	
Library New Furniture			53,000.00	
U.G.C. Major Rese. Pr. Books & Journals :			11,690.00	
U.G.C. 11th Plan Equipment :			75,000.00	
U.G.C. 11th Career & Counsel. Exps. :			117,750.00	
U.G.C. Major Rese.Proj. Equip. :			98,005.00	
U.G.C. 11th Plan Equip. Incl. PC :			34,000.00	
College Campus Development			257,504.00	1,219,036.00
7 By-Decrease in liability				
U.G.C. Major Research Contingencies. :			2,916.00	
U.G.C. Maj. Rese. Proj. Associate Grant			105,000.00	
U.G.C. 11th Plan Maint. of Equip. Grant (College Development Scheme)			13,440.00	
U.G.C. Major Rese. Proj. Travel Exps			15,730.00	137,086.00
8 By- Loans, Deposits & Advances:-				
Staff P.F. with Govt. A/c.			2,920,458.00	
B.P.K.M.			1,581,558.57	4,502,016.57
9 By- Closing Balance as on 31.3.11				
Petty Cash			75.00	
Cash on hand			4,320.57	
Bal.with S.B.I.			10,819.30	
Bal.with Bank of Baroda			2,036,173.23	2,051,388.10
Grand Total	44,928,764.89			Grand Total
				44,928,764.89



(3)

As Per Our Report Of Even Date

For C.M. Patel & Associates
Chartered Accountants



Place : SURAT
Date : 01/06/2011

(A.N. Shah)
Partner
M.No. 30214
F.R.N. 107676W


PRESIDENT


SECRETARY


PRINCIPAL

Bardoli Pradesh Kelvani Mandal

C. M. PATEL & ASSOCIATES
Chartered Accountants
Tel. 2452569

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Balance Sheet as at 31st March 2011

Income & Expenditure Account
Bal. As per last Bal. Sheet
Add: Surplus as per Income &
Expenditure A/c.

3,086,499.58
1,527,320.37

4,613,819.95

(2) Cash & Bank Balances:-
Petty Cash 75.00
Cash on hand 4,320.57
Bal. with S.B.I. 10,819.30
Bal. with Bank of Baroda 2,036,173.23

2,051,388.10

Total

40,682,524.67

Total

40,682,524.67

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



(A.N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

Place : SURAT
Date : 01/06/2011

[Signature]
PRESIDENT

[Signature]
SECRETARY

[Signature]
PRINCIPAL

Bardoli Pradesh Kelvani Mandal

C. M. PATEL & ASSOCIATES
Chartered Accountants
Tel. 2452569

3/4, "VASUDHARA", Parsi Sheri
Navapura, Surat-395003

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Income & Expenditure A/c for the year ended 31st March, 2011

EXPENDITURE			INCOME		
ITEMS	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	ITEMS	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
<u>To- Salary</u>			<u>By-College Fees:-</u>		
" Staff Salary	20,303,655.99		Admission Fee	65,400.00	
" Staff D.A.	8,865,394.00		College	11,400.00	
" Staff D.A. (50%)	352,247.00		M.A. M.Com.		77,000.00
" Staff H.R.A.	2,201,212.00		M.Phil	200.00	
" Staff Medical Allowance	58,501.00				
" Staff Grade Pay	22,000.00		<u>Tuition Fees:-</u>		
" Special Allowance	36,769.00		Received	1,222,800.00	
" Staff Non Teaching Grad. Pay	3,549,615.00		Less :paid to Govt.	1,222,800.00	
" Adhoc Bonus	12,335.00				
" Transport allowance	132,619.00	36,134,347.99	<u>Library Fees</u>		
			College	1,256,650.00	
<u>To- Contingencies:-</u>			M.A. M.Com.	76,700.00	
" Binding Charges	4,644.00		M.Phil	900.00	1,334,250.00
" Examination Exps.	174,155.00				
" Periodicals	35,581.00		<u>Examination Fees</u>		
" Postage & Telegram	8,239.00		College	401,910.00	
" Printing Exps.	20,617.00		M.A. M.Com.	53,970.00	
" Printing Exps. (M.A./ M. Com)	5,595.00		M.Phil	700.00	1,867,830.00
" Stationery	37,337.00				
" Stationery (M.A./ M. Com)	3,316.00				



(3)

As Per Our Report Of Even Date

For C.M. Patel & Associates
Chartered Accountants



Place : SURAT
Date : 01/06/2011

(A.N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

B.P.
PRESIDENT

Bardoli Pradesh Kelvani Mandal

[Signature]
SECRETARY

[Signature]
PRINCIPAL

YEAR 2011-12

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI				
Balance Sheet as at 31st March 2012				
FUNDS & LIABILITIES	AMOUNT (RS.)	AMOUNT (RS.)	ASSETS	AMOUNT (RS.)
<u>Other Funds :-</u>				
Employees Provident Fund			Furniture, Fixtures, Fittings, Dead Stock :-	
Bal. As per last B/S.	26,861,280.72		As per schedule "2" attached	629,765.73
Add: Addition during the year	3,524,902.00	30,386,182.72	U.G.C. Library Building (8th Plan)	
			Bal. As per last B/S.	683,116.00
<u>College Campus Dev. Fund :-</u>				
Bal. As per last B/S.	3,649,550.00		Govt. English Language Labo.	
Add: Addition during the year	523,500.00	4,173,050.00	Bal. As per last B/S.	275,000.00
<u>College Campus Dev. Fund</u>				
(M.A., M.Com/ M.Phil)			College Campus Development	
Bal. As per last B/S.	142,700.00		Bal. As per last B/S.	2,949,299.26
Add: Addition during the year	76,900.00	219,600.00	Add: Addition during the year	501,264.00
<u>Reserve Fund Students welfare Equip.</u>			Books Including Library Furniture :-	
(Exam Fee A/c) :-			As per schedule "3" attached	2,976,098.65
Bal. As per last B/S.			U.G.C. Grant For Xerox Type Writer,	
			Computer etc.	
Loans & Advances :-			As per schedule "4" attached	4,015,493.34
Permanent Advance from BPKM			Loans, Deposit & Advances :-	
			Staff P.F. With Govt. A/c.	
<u>Sundry Credit Balance :-</u>			College Affiliation Deposit	
As per schedule "1" attached			Electricity Deposit	
			Loan to B.P.K.M.	
<u>Income & Expenditure Account</u>			Bal. As per last Bal. Sheet	
Bal. As per last Bal. Sheet	4,613,819.95		Add: Addition during the year	
Add: Surplus as per Income & Expenditure A/c.	1,306,670.27	5,920,490.22	Cash & Bank Balances :-	
			Petty Cash	75.00
			Cash on hand	615.17
			Bal. with S.B.I.	10,216.80
			Bal. with Bank of Baroda	584,843.23
				595,750.20



(2)

Total		46,443,123.94	Total		46,443,123.94
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As Per Our Report Of Even Date
For C. M. Patel & Associates
Chartered Accountants

Place : SURAT
Date : 28/05/2012

 (Ashwin. N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

B.R. Kulkarni
PRESIDENT

Bardoli Pradesh Kalyan Mandal

SECRETARY

PRINCIPAL

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
Receipts & Payment Accounts for the year ended 31st March 2012

RECEIPTS	AMOUNTS		PAYMENTS	AMOUNTS		AMOUNTS	
	Rs.	Ps.		Rs.	Ps.	Rs.	Ps.
1 <u>Cash & Bank Bal. as on 01.04.2011:-</u> Petty Cash Cash on hand Bal with S.B.I. Bal with Bank of Baroda			1 <u>By- Salary</u> As per schedule "1" attached			39,680,874.00	
			2 <u>By- Contingencies:-</u> As per schedule "2" attached	2,051,388.10			600,729.00
2 <u>To-College Fees:-</u> <u>Admission Fee</u> As per schedule "6" attached			3 <u>By- Telephone Exps.:-</u> College Telephone Principal Telephone	2,045,425.00		15,932.00 1,440.00	
3 <u>To-Government Grants:-</u> Direct Salary Grant Government Maint. Grant			4 <u>By- Miscellaneous Expenditure:-</u> As per schedule "3" attached	39,644,474.00 148,496.00			219,328.00
4 <u>To-Miscellaneous Income</u> As per schedule "7" attached			5 <u>By- Rent & Taxes:-</u> College Building Rent Property Tax			69,939.23 59,664.00	129,603.23
5 To-UGC 11th Plan PTAC Grant			6 <u>By- UGC Grant Expenses</u> By UGC 11th Plan PTAC Exps. UGC 11th Plan Equip Maintenance Exps.	3,704.00		3,704.00 4,149.00	7,853.00
6 <u>To Increase in Fund:-</u> Employees P.F. <u>C.C.D. Fund:-</u> College M.A. M.Com	523,500.00 76,900.00		7 <u>By- Expenditure on Fixed Assets:-</u> As per schedule "4" attached	3,524,902.00			2,371,654.00
			8 <u>By- Decrease in Funds & Liabilities</u> As per schedule "5" attached	4,125,302.00			211,623.00
As per schedule "8" attached			9 <u>By- Loans, Deposits & Advances:-</u> Staff P.F. with Govt. A/c. B.P.K.M.	540,250.00		3,524,902.00 1,319,681.17	4,844,583.17



PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Income & Expenditure A/c for the year ended 31st March, 2012

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
<i>To- Salary</i> As per schedule "1" attached		39,680,874.00	<i>By-College Fees :</i> As per schedule "4" attached		2,045,425.00
<i>To- Contingencies :</i> As per schedule "2" attached		600,729.00	<i>By-UGC 11th Plan PTAC Grant</i>		3,704.00
<i>To- Telephone Exps.:</i> To College Telephone " Principal Telephone	15,932.00 1,440.00		<i>By-Government Grants :</i> Direct Salary Grant Government Maint. Grant	39,644,474.00 148,496.00	39,792,970.00
<i>To- Miscellaneous Expenditure :</i> As per schedule "3" attached		219,328.00	<i>By-Miscellaneous Income</i> As per schedule "5" attached		120,330.50
<i>To- UGC Grant Expenses</i> UGC 11th Plan PTAC Exps. UGC 11th Plan Equip. Maintenance Exps.	3,704.00 4,149.00	7,853.00			
<i>To- Rent & Taxes :</i> " College Building Rent " Property Tax	69,939.23 59,664.00	129,603.23			
<i>To- Surplus Carried over to Balance Sheet</i>		1,306,670.27			
Grand Total		41,962,429.50	Grand Total		41,962,429.50



(2)

As Per Our Report Of Even Date

For C.M. Patel & Associates
Chartered Accountants



(Signature)
(Ashwin. N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

Place : SURAT
Date : 28/05/2012

B.R. Patel
PRESIDENT

Bardoli Pradesh K...

(Signature)
SECRETARY

(Signature)
PRINCIPAL

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)

Balance Sheet as at 31st March 2012

FUNDS & LIABILITIES	AMOUNT (RS.)	AMOUNT (RS.)	ASSETS	AMOUNT (RS.)	AMOUNT (RS.)
<u>General Funds :-</u> Bal. As per last B/S. Add: Surplus as per I&E. A/c.	5,123,227.97 1,248,156.50	6,371,384.47	<u>Basket Ball Ground :-</u> Bal. As per last B/S.		29,263.00
<u>Reserve Fund :-</u> Bal. As per last B/S.		332,255.60	<u>Furniture, Equipments & Dead Stock :-</u> Bal. As per last B/S. Add: Addition during the year	197,985.65 18,500.00	216,485.65
<u>Students Teachers Welfare Fund :-</u> (Previously Known as Student Aid Fund) Bal. As per last B/S. Add: Add during the year	1,227,702.00		<u>Projector :-</u> Bal. As per last B/S.		14,016.04
College M.A. M com Aid Fees M. Phill Fees	7,86,450.00 1,14,660.00 300.00		<u>Generator :-</u> Bal. As per last B/S.		26,065.00
Less: Aid to Students Scholarship Paid	47,175.00 85,300.00		<u>Computer Time-Table Bell :-</u> Bal. As per last B/S.		9,000.00
<u>Basket Ball Ground Grant :-</u> Bal. As per last B/S.	132,475.00	1,996,637.00	<u>Loans & Advances :-</u> Bardoli Pradesh Kel Mandal (As per Schedule Attached) TDS on FD Interest Telephone Deposit Uni. Exte. Lect. Advance	3,712,165.00 69,965.00 500.00 355.00	3,782,985.00
<u>Poor Boys Fund :-</u> Bal. As per last B/S.		13,036.48	<u>Capital Exp. Incurred out of Amenities Fees :-</u> As per Schedule Attached		2,778,295.16
<u>P. J. Patel Donation for Lib. Books :-</u> Bal. As per last B/S.		35,372.00	<u>Other Assets :-</u> As per Schedule Attached		196,813.72
<u>Sundry Credit Balance :-</u> As per Schedule Attached		3,950,885.50	<u>Cash & Bank Balances :-</u> As per Schedule Attached		5,654,147.48
Total		12,707,071.05	Total		12,707,071.05



As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



A.A. Shah

(A.A. Shah)
Partner

M.No. 120256

Firm Reg. No. 107676W

Place : SURAT
Date : 18-07-2012

P.R. Bhat

PROPRIETOR

P.R.B. Arts & P.G.R. Commerce College
Sardar Baug, BARDOLI-394 601.

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)

Income & Expenditure A/c for the year ended 31st March, 2012

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
To- Labour Charges	19,510.00		By-Fees :		1,679,680.00
" Labour Charges (M/A/ M.Com)	11,800.00		As Per Schedule -5		
" Non sports Nurishment	9,099.00		By-Miscellaneous Income :		
" Miscellaneous Exps.	7,371.00		U.G.C. Library Books Rent	20,820.00	
To- Honorarium :			Uni. Exam Fee	500.00	
As Per Schedule -1	158,650.00		Bank Interest :		
To-Tournament Expenses :			FD Interest	443,148.00	
As Per Schedule -2	163,092.00		Savings A/c Interest	72,305.00	
To-Contingency Expenses :			Less: Scholarship paid	515,453.00	
As Per Schedule -3	230,804.50		Gymkhana Fine	6,775.00	
To-Expenditure Incurred out of Amenity Fees :			College Library Books Rent	508,678.00	
As Per Schedule -4	405,268.00		Misc. Income	33,360.00	
To- Surplus carried over to B/S	1,248,156.50			7,880.00	
				2,833.00	574,071.00
Grand Total		2,253,751.00	Grand Total		2,253,751.00

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



Place : SURAT
Date : 18-07-2012

(A.A. Shah)
Partner
M.No. 120256
Firm Reg. No. 107676W

PRINCIPAL
P.R.B. Arts & P.G.R. Commerce College
Sardar Baug, BARDOLI-394 601.

YEAR 2012-13

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Balance Sheet as at 31st March 2013

FUNDS & LIABILITIES	AMOUNT (RS.)	AMOUNT (RS.)	ASSETS	AMOUNT (RS.)	AMOUNT (RS.)
Other Funds :-			Furniture, Fixtures, Fittings, Dead Stock :-		
Employees Provident Fund	30,386,132.72		As per schedule "2" attached		629,795.73
Bal. As per last B/S.	7,805,548.00	38,191,730.72	U.G.C. Library Building (8th Plan)		693,116.00
Add: Addition during the year			Bal. As per last B/S.		
College Campus Dev. Fund :-			Govt. English Language Labo.		
Bal. As per last B/S.	4,173,050.00	4,686,950.00	Bal. As per last B/S.		275,000.00
Add: Addition during the year	513,900.00				
College Campus Dev. Fund			College Building Extension		
(M.A. M. Comy M. Phil)			(11th Plan U.G.C. Grant)		
Bal. As per last B/S.	219,600.00	275,300.00	Addition during the year		120,000.00
Add: Addition during the year	65,700.00				
Reserve Fund Students welfare Equip.			College Campus Development		
(Exem. Fee A/c):-			Bal. As per last B/S.	3,450,563.26	3,877,947.26
Bal. As per last B/S.		20,929.00	Add: Addition during the year	427,384.00	
Loans & Advances :-			Books Including Library Furniture :-		
Permanent Advances from BPKM		5,000.00	As per schedule "3" attached		3,302,311.65
Sundry Credit Balance :-			U.G.C. Grant For Xerox Type Writer.		
As per schedule "1" attached		5,471,796.00	Computer etc.		
			As per schedule "4" attached		4,098,593.34
Income & Expenditure Account			Loans, Deposit & Advances :-		
Bal. As per last Bal. Sheet	5,920,480.22		Staff P.F. With Govt. A/c.	38,191,914.72	
Add: Surplus as per Income & Expenditure A/c.	1,345,997.67	7,266,367.89	College Affiliation Deposit	2,200.00	
			Electricity Deposit	18,813.00	
			Loan to B.P.K.M.	3,429,957.04	
			Bal. As per last Bal. Sheet	1,084,036.77	
			Add: Addition during the year		4,513,993.81



Cash & Bank Balances:-
Petty Cash
Cash on hand
Bal. with S.B.I.
Bal. with Bank of Baroda

75.00
989.17
9,473.70
<u>213,900.23</u>

224,438.10

Total

55,918,093.61

Total

55,918,093.61

**As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants**

PRESIDENT

SECRETARY *[Signature]*
PRINCIPAL *[Signature]*

Place : SURAT
Date : 16/05/2013



(Ashwin. N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

President Secretary
Bardolf Pradash Kelavani Mandal

Secretary
Ani Mandai

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Income & Expenditure A/c for the year ended 31st March, 2013

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
<u>To- Salary</u> As per schedule "1" attached		41,007,901.00	<u>By-College Fees:</u> As per schedule "4" attached		1,922,550.00
<u>To- Contingencies:</u> As per schedule "2" attached		521,652.00	<u>By-Government Grants:</u> Direct Salary Grant Government Maint. Grant	40,884,001.00 363,506.00	41,247,507.00
<u>To- Telephone Exps.:</u> To College Telephone " Principal Telephone	13,630.00 1,440.00	15,070.00	<u>By-Miscellaneous Income</u> As per schedule "5" attached		83,300.00
<u>To- Miscellaneous Expenditure:</u> As per schedule "3" attached		220,040.10			
<u>To- UGC Grant Expenses:</u> U.G.C. 11th(CD) Plan Maint. of Equip. Grant		7,920.00			
<u>To- Rent & Taxes:</u> " College Building Rent " Property Tax	69,939.23 64,937.00	134,876.23			
<u>By- Surplus Carried over to</u> <u>Balance Sheet</u>		1,345,897.67			
Grand Total		43,253,357.00	Grand Total		43,253,357.00



(2)

As Per Our Report Of Even Date

For C.M. Patel & Associates
Chartered Accountants



(Ashwin. N. Shah)

Partner

M.No. 30214

F.R.N. 107876W

PRESIDENT

B.R. Patel

President

Bardoli Pradesh Kelavani Mandal

SECRETARY

Secretary

PRINCIPAL

Place : SURAT
Date : 16/05/2013

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI


Receipts & Payment Accounts for the year ended 31st March 2013

RECEIPTS		AMOUNTS		AMOUNTS		AMOUNTS		PAYMENTS		AMOUNTS		AMOUNTS	
		Rs.	Ps.	Rs.	Ps.	Rs.	Ps.			Rs.	Ps.	Rs.	Ps.
1	<u>Cash & Bank Bal. as on 01.04.2012:-</u> Petty Cash Cash on hand Bal with S.B.I. Bal with Bank of Baroda							1	<u>By- Salary</u> As per schedule "1" attached			41,007,901.00	
				75.00				2	<u>By- Contingencies:-</u> As per schedule "2" attached			521,652.00	
				615.17				3	<u>By- Telephone Exps:-</u> College Telephone Principal Telephone	13,630.00	1,440.00	15,070.00	
				10,219.80				4	<u>By- Miscellaneous Expenditure:-</u> As per schedule "3" attached			220,040.10	
2	<u>To- College Fees:-</u> As per schedule "6" attached					1,922,550.00		5	<u>By- Rent & Taxes:-</u> College Building Rent Property Tax	69,939.23	64,937.00	134,876.23	
3	<u>To- Government Grants:-</u> Direct Salary Grant Government Maint. Grant			40,884,001.00		41,247,507.00		6	<u>By- U.G.C. Grant Expenses</u> U.G.C. 11th(CD) Plan Maint. of Equip. Grant			7,820.00	
				363,506.00				7	<u>By- Expenditure on Fixed Assets:-</u> As per schedule "4" attached			956,697.00	
4	<u>To- Miscellaneous Income</u> As per schedule "7" attached					83,300.00		8	<u>By- Decrease in Funds & Reserves</u> As per schedule "5" attached			246,076.00	
5	<u>To- Increase in Fund:-</u> Employees P.F. <u>C.C.D. Fund:-</u> College M.A. M. Com					7,805,548.00		9	<u>By- Loans, Deposits & Advances:-</u> Staff P.F. with Govt. A/c B.P.K.M.	7,805,548.00	1,084,036.77	8,889,584.77	
				513,900.00									
				569,600.00		8,376,148.00							



Place : SURAT
Date : 16/05/2013



For C.M. Patel & Associates
Chartered Accountants

(Ashwin, N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

(Ashwin, N. Shah)

M.No. 30214

F.R.N. 107676W

PRESIDENT
B.R. Prasad
President
Gardol Pradesh Kalyani Mandal

SECRETARY
Secretary

SECRETARY

PRINCIPAL

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)

Balance Sheet as at 31st March 2013

FUNDS & LIABILITIES	AMOUNT (RS.)	AMOUNT (RS.)	ASSETS	AMOUNT (RS.)	AMOUNT (RS.)
<u>General Funds :-</u> Bal. As per last B/S. Add: Surplus as per I.E. A/c.	6,371,384.47 365,090.02	6,736,474.49	<u>Basket Ball Ground :-</u> Bal. As per last B/S.		29,263.00
<u>Reserve Fund :-</u> Bal. As per last B/S.		332,255.60	<u>Furniture, Equipments & Dead Stock :-</u> Bal. As per last B/S. Add: Addition during the year	218,485.66 25,500.00	241,985.65
<u>Students Teachers Welfare Fund :-</u> (Previously Known as Student Aid Fund) Bal. As per last B/S. Add: Add during the year	1,996,637.00 770,850.00		<u>Projector :-</u> Bal. As per last B/S.		14,016.04
College M.A. M.com Aid Fees	83,560.00		<u>Generator :-</u> Bal. As per last B/S.		28,085.00
Less: Aid to Students Scholarship Paid	13,139.00 1,77,000.00		<u>Computer Time-Table Bell :-</u> Bal. As per last B/S.		9,000.00
<u>Basket Ball Ground Grant :-</u> Bal. As per last B/S	190,139.00	2,660,898.00	<u>Loans & Advances :-</u> Bardoli Pradesh Keti Mandali (As per Schedule Attached) TDS on FD Interest Telephone Deposit Uni. Exte. Lect. Advance Advance to Shri H.B. Desai	4,042,665.00 69,609.00 500.00 355.00 25,000.00	4,138,129.00
<u>P.J. Patel Donation for Lib. Books :-</u> Bal. As per last B/S.		35,372.00	<u>Capital Exp. Incurred out of Amenities Fees :-</u> As per Schedule Attached		2,874,964.16
<u>Sundry Credit Balance :-</u> As per Schedule Attached		4,306,285.50	<u>Other Assets :-</u> As per Schedule Attached		218,253.72
			<u>Cash & Bank Balances :-</u> As per Schedule Attached		6,540,145.90
Total		14,091,822.07	Total		14,091,822.07

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



Place : SURAT
Date : 02/08/2013

(A.N. Shah)
Partner

M.No. 30214

Firm Reg. No. 107676W

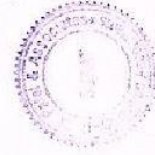

PRINCIPAL

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)

Income & Expenditure A/c for the year ended 31st March, 2013

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
To- Labour Charges	39,980.00		By-Fees:		1,649,560.00
" Labour Charges (M.A/ M.Com)	1,490.00		As Per Schedule -5		
" Miscellaneous Exps.	6,519.00		By-Miscellaneous Income:		
" Non sports Nurishment	7,862.00		U.G.C. Library Books Rent	18,340.00	
" Sports Nurishment Exps.	1,047.00		Additional Test Fee	5,500.00	
To- Honorarium:			Bank Interest:		
As Per Schedule -1	195,400.00		FD Interest	4,27,909.73	
To-Tourmant Expenses:			Savings A/c Interest	55,491.00	
As Per Schedule -2	205,533.00		Interest on I. T. Refund	627.00	
To-Contingency Expenses:				4,84,027.73	
As Per Schedule -3	247,189.71		Less: Scholarship paid	9,750.00	
To-Expenditure incurred out of Amenity Fees:			Gymkhana Fine	474,277.73	
As Per Schedule -4	1,118,447.00		College Library Books Rent	14,200.00	
To- Surplus carried over to B/S	365,090.02		Misc. Income	15,040.00	538,997.73
				11,640.00	
Grand Total	2,188,557.73		Grand Total		2,188,557.73

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



Place : SURAT
Date : 02/08/2013

(A.N. Shah)
Partner

M.No. 30214
Firm Reg. No. 107676W

PRINCIPAL

YEAR 2013-14

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Balance Sheet as at 31st March 2014

FUNDS & LIABILITIES	AMOUNT (RS.)	AMOUNT (RS.)	ASSETS	AMOUNT (RS.)	AMOUNT (RS.)
Other Funds :-					
Employees Provident Fund			Furniture, Fixtures, Fittings, Dead Stock:		
Bal. As per last B/S	38,191,730.72		As per schedule "2" attached		629,765.73
Add: Addition during the year	10,613,221.00	48,804,951.72	U.G.C. Library Building (8th Plan)		
			Bal. As per last B/S		663,116.00
College Campus Dev. Fund :-			Govt. English Language Labo.		
Bal. As per last B/S	4,686,950.00	5,219,250.00	Bal. As per last B/S		275,000.00
Add: Addition during the year	532,300.00				
College Campus Dev. Fund			College Building Extension		
(M.A., M.Com, M.Phil)			411th Plan U.G.C. Grant		
Bal. As per last B/S	275,300.00	319,860.00	Bal. As per last B/S		120,000.00
Add: Addition during the year	41,560.00		College Campus Development		
			Bal. As per last B/S	3,677,947.26	4,145,750.26
Reserve Fund Students welfare Equip.			Add: Addition during the year	267,803.00	
(Exam Fee A/c):-					
Bal. As per last B/S		20,929.00	Books including Library Furniture :		
			As per schedule "3" attached		3,794,890.65
Loans & Advances :-			U.G.C. Grant For Xerox Type Writer,		
Permanent Advance from BPKM		5,000.00	Computer, etc.		
Sundry Credit Balance :-			As per schedule "4" attached		4,088,593.34
As per schedule "1" attached		5,500,373.00	Loans, Deposit & Advances:-		
Income & Expenditure Account			Staff P.F. With Govt. A/c.		
Bal. As per last Bal. Sheet	7,286,367.89		Bal. As per last B/S	38,191,914.72	
Add: Surplus as per income & Expenditure A/c.	1,648,860.77	8,935,048.66	Add: Addition during the year	10,613,401.00	
			College Affiliation Deposit		
			Electricity Deposit		
				48,806,315.72	48,826,328.72
				2,200.00	
				18,813.00	
			Loan to B.P.K.M.		
			Bal. As per last Bal. Sheet	4,513,993.81	5,821,602.58
			Add: Addition during the year	1,307,808.77	



			Cash & Bank Balances:- Petty Cash Cash on hand Bal with S.B.I. Bal with Bank of Baroda	75.00 940.17 133,841.70 272,508.23	407,365.10
Total		68,782,412.38	Total		68,782,412.38

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



(Ashwin, N. Shah)
Partner
M.No. 30214
F.R.N. 107676W

Carli N. Shah
PRESIDENT
Bardoli Pradesh Kelavani Mandal
Bardoli-394 602, Di.Surat.

Shri. K. K. Patel
SECRETARY
Bardoli Pradesh Kelavani Mandal
Bardoli-394 602, Di.Surat.

Place : SURAT
Date : 23/05/2014

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Income & Expenditure A/c for the year ended 31st March, 2014

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
<u>To-Salary</u> As per schedule "1" attached		49 846 962 00	<u>By-College Fees.</u> As per schedule "4" attached		2 382 545 00
<u>To-Contingencies</u> As per schedule "2" attached		599 904 00	<u>By-Government Grants.</u> Direct Salary Grant Government Maint. Grant	49 694 782 00 327 992 00	50 022 774 00
<u>To-Telephone Exps.</u> To College Telephone - " Principal Telephone	16 309 00 1 440 00	17 749 00	<u>By-Miscellaneous Income</u> As per schedule "5" attached		44 660 00
<u>To-Miscellaneous Expenditure</u> As per schedule "3" attached		192 167 00			
<u>To-Rent & Taxes:</u> " College Building Rent " Property Tax	69 939 23 84 237 00	134 176 23			
<u>To-Current Repair:</u> " Furniture Repair " Computer Maintenance	960 00 9 400 00	10 360 00			
<u>By-Surplus Carried over to Balance Sheet</u>		1 648 660 77			
Grand Total		52 449 969 00	Grand Total		52 449 969 00



(2)

As Per Our Report Of Even Date

For C.M. Patel & Associates
Chartered Accountants



(Ashwin, N. Shah)

Partner

M.No. 30214

F.R.N. 107676W



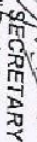
Place : SURAT
Date : 23/05/2014



PRESIDENT

Bardoli Pradesh Kelavani Mandai

Bardoli-394 602, Dt. Surat.



SECRETARY

Bardoli Pradesh Kelavani Mandai

Bardoli-394 602, Dt. Surat.

PRINCIPAL

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI

Receipts & Payment Accounts for the year ended 31st March 2014

RECEIPTS		AMOUNTS		AMOUNTS		AMOUNTS		PAYMENTS		AMOUNTS		AMOUNTS	
		Rs.	Ps.	Rs.	Ps.	Rs.	Ps.			Rs.	Ps.	Rs.	Ps.
1	<u>Cash & Bank Bal. as on 01.04.2013:-</u> Petty Cash Cash on hand Bal with S.B.I. Bal with Bank of Baroda			75.00		224,438.10		1	<u>By- Salary</u> As per schedule "1" attached			49,846,992.00	
				989.17				2	<u>By- Contingencies:</u> As per schedule "2" attached			599,904.00	
				9,473.70				3	<u>By- Telephone Exps.:</u> College Telephone Principal Telephone			16,309.00	
2	<u>To-College Fees:</u> As per schedule "6" attached			213,900.23						1,440.00		17,749.00	
3	<u>To-Government Grants:</u> Direct Salary Grant Government Maint. Grant			49,694,782.00 327,992.00		50,022,774.00		4	<u>By- Current Repair:</u> " Furniture Repair " Computer Maintenance	960.00 9,400.00		10,360.00	
4	<u>To-Miscellaneous Income</u> As per schedule "7" attached					44,650.00		5	<u>By- Miscellaneous Expenditure:</u> As per schedule "3" attached			192,167.00	
5	<u>To-Increase in Fund:</u> Employees P.F.			10,613,221.00				6	<u>By- Rent & Taxes:</u> College Building Rent			134,176.23	
6	<u>C.C.D. Fund:-</u> College M.A. M. Com	532,300.00 41,560.00		573,860.00		11,187,081.00		7	<u>By- Expenditure on Fixed Assets:</u> As per schedule "4" attached			760,382.00	
7	<u>To-Increase in Liabilities:</u> U.G.C. Additional Assist Sch. (Cov.12) U.G.C. 11th Plan Maintenance Equipment Grant(College Development)			110,000.00 7,920.00		117,920.00		8	<u>By- Decrease in Funds & Liabilities</u> As per schedule "5" attached			89,343.00	
								9	<u>By- Loans, Deposits & Advances:</u> Staff P.F. with Govt. A/c. B.P.K.M.	10,613,401.00 1,307,608.77		11,921,009.77	



PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)
Balance Sheet as at 31st March 2014

FUNDS & LIABILITIES		AMOUNT (RS.)	AMOUNT (RS.)	ASSETS		AMOUNT (RS.)	AMOUNT (RS.)
<u>General Funds :-</u>				<u>Basket Ball Ground :-</u>			
Bal. As per last B/S.	6,736,474.49	8,690,944.99		Bal. As per last B/S.		29,263.00	
Add: Surplus as per IRE. A/c.	1,954,470.50						
<u>Reserve Fund :-</u>				<u>Furniture, Equipments & Dead Stock :-</u>			
Bal. As per last B/S.		332,255.60		Bal. As per last B/S.	241,985.65	242,773.65	
				Add: Addition during the year	788.00		
<u>Students & Teachers Welfare Fund :-</u>							
(Previously Known as Student Aid Fund)				<u>Projector :-</u>			
Bal. As per last B/S.	2,660,898.00			Bal. As per last B/S.		14,016.04	
<u>Add: Add. during the year</u>				<u>Generator :-</u>			
College	1,329,850.00			Bal. As per last B/S.		26,066.00	
M.A. M.com Aid Fees	77,550.00						
	4,068,298.00			<u>Computer Time-Table Bell :-</u>			
Less: Aid to Students		3,905,798.00		Bal. As per last B/S.		9,000.00	
Scholarship Paid							
<u>Basket Ball Ground Grant :-</u>							
Bal. As per last B/S.	7,500.00			<u>Loans & Advances :-</u>			
				Bardoli Pradesh Kel Mandali	4,042,965.00		
<u>Poor Boys Fund :-</u>				(As per Schedule Attached)			
Bal. As per last B/S.	13,036.48			TDS on FD Interest	87,347.00		
				Telephone Deposit	500.00		
<u>P.J. Patel Donation for Lib. Books :-</u>				Unl. Exch. Led. Advance	355.00		
Bal. As per last B/S.	35,372.00			Advance to Shri H.B. Desai	10,000.00		
				Unl. Exam Adv. A/c	35,742.50		
<u>Sundry Credit Balance :-</u>				M.A. Sem. 1 Unl. Exam Fee	16,500.00		
As per Schedule Attached	4,371,557.00			M.Com. Sem. 1 Unl. Exam Fee	17,700.00		
						4,210,809.50	
				<u>Capital Exp. Incurred out of Amenities Fees :-</u>			
				As per Schedule Attached		3,044,212.16	
				<u>Other Assets :-</u>			
				As per Schedule Attached		222,063.72	
				<u>Cash & Bank Balances :-</u>			
				As per Schedule Attached		9,568,271.00	
Total	17,356,464.07			Total		17,356,464.07	



(2)

As Per Our Report Of Even Date
For C.M. Patel & Associates
Chartered Accountants



(A.N. Shan)
Partner

M. No. 30214

Firm Reg. No. 107676W


Principal
P.R.B. Arts & P.G.R. Comm. College
Sardar Baug, BARDOLI-394 601.

Place : SURAT
Date : 17/07/2014

PATEL RAMAN BROS. ARTS & PATEL GOPALBHAI RANCHHODJI COMMERCE COLLEGE, BARDOLI
(Gymkhana Vibhag)

Income & Expenditure A/c for the year ended 31st March, 2014

EXPENDITURE	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.	INCOME	AMOUNTS Rs. Ps.	AMOUNTS Rs. Ps.
To- Labour Charges		36,000.00	By-Fees: As Per Schedule -5		2,204,685.00
" Miscellaneous Exps. " Non sports Nurishment " Sports Nurishment Exps.		12,565.00	By-Miscellaneous Income: U.G.C. Library Books Rent Additional Test Fee	4,280.00 5,100.00	
To- Honorarium: As Per Schedule -1		312,600.00	Bank Interest: FD Interest Savings A/c Interest		
To-Tournament Expenses: As Per Schedule -2		227,481.00		6,21,108.00 99,628.00 7,20,736.00	
To-Contingency Expenses: As Per Schedule -3		359,153.50	Less: Scholarship paid	709,561.00	
To-Expenditure Incurred out of Amenity Fees: As Per Schedule -4		68,866.00	Gymkhana Fine College Library Books Rent Misc. Income	12,150.00 9,935.00 25,425.00	
To- Surplus carried over to B/S		1,954,470.50			766,451.00
Grand Total		2,971,136.00	Grand Total		2,971,136.00

As Per Our Report Of Even Date
For G.M. Patel & Associates
Chartered Accountants



(A.N. Shah)
Partner
M.No. 30214
Firm Reg. No. 107676W

Principal
P.R.B. Arts & P.G.R. Comm. College
Sardar Baug, Bardoli-393 601.

ANNEXURE 10: UGC XII PLAN GRANT LETTER

UNIVERSITY GRANTS COMMISSION
Western Regional Office
Ganeshkhind, Pune - 411007

Phone: (020) 25691477
25691178, 25696897
Fax: (020) 25691477
Web site: www.ugc.ac.in

No. F.18-23/13 (WRO) XII Plan.

Dated: 23 JAN 2014

The DDO
University Grants Commission (WRO)
Pune-411 007.

Subject: Release of "Adhoc on Account Grant" under the Scheme of Under Graduate Development Assistance during XII Plan period.

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs.400000/- (Rupees Four lakhs only) to P R B ARTS & P G R COMMERCE COLLEGE, SARDAR BAUG, BARDOLI, SURAT -394601 as an adhoc grant for the XII plan period.

XI Plan Allocation	25% of X Plan Grant	XII Plan Provisional Sanction (Adhoc)	
1600000	400000	Grant-in-aid/Recurring (31)	120000
		Capital Assets (35)	280000
		Total	400000

The sanction amount is debatable to head of account as detailed below.

XII Plan Provisional Allocation	Amount sanction (Rs.)	For SC 15% (Rs.)	For ST 7.5% (Rs.)	For GENERAL (77.5%) (Rs.)
Grant-in-aid/Recurring (31)	120000	18000	9000	93000
Capital Assets (35)	280000	42000	21000	217000

- The sanctioned grant may be treated as "Adhoc On account" grant for XII Plan. The allocation made now is Provisional Allocation and the final allocation would be made on finalization of XII Plan Guidelines. The grants sanctioned now would be adjusted against the XII Plan allocation to be made subsequently.
 - The grant shall not be used for self-financing/ non-grant/unaided courses & teachers.
 - If it come to our notice that the college is Self finance. The entire amount has to be refunded to UCC(WRO), Pune with penal interest @ 10% per annum.
 - The grant can be used for renovation/addition/alteration of building (including renovation of heritage building), books & journals, equipments, laboratory, connectivity, career and counseling cell, cultural activities, day care center, annual maintenance contract and development of ICT, Human Rights & Duties Education (HRDE) and instrumentation Maintenance facilities (IMF).
1. The sanctioned amount is debitable to the major Head 2 (B) for General, 2D(i) for SC, 2D(ii) for ST respectively and is valid for the financial year 2013-14
 2. The amount of the grants shall be drawn by the Account Officer (DDO), UGC (WRO), Pune on the Grants-in-aid bill and shall be disbursed to and credited to the Principal of the college through Electronic mode as per the following details:

a	Details (Name & Address) of Accounts Holder:	The Principal, P R B ARTS & P G R COMMERCE COLLEGE, BARDOLI, SURAT-394601.
b	Account No.:	02660200000128
c	Name & Address of Bank Branch:	BANK OF BARODA, BARDOLI
d	MICR Code:	
e	IFSC Code:	BARB0PARDOL
	Type of Account	Saving Bank Account

File No. 228
Inward 04-08-2014

To
Dr.
Chief
in
Pune
5/1/2014
A

ANNEXURE 11:
AISHE CELL, GUJ., MHRD, DELHI CERTIFICATE (2014-15)

Nodal Officer <snogujarat.rkshah@gmail.com> (3 days ago)

to me

Dear

User,

Your DCF- II of **Patel Raman Brothers Arts & Patel Gopalbhai Ranchhodji Commerce College (Id: C-554)** for the year 2014-15 has been uploaded successfully. We appreciate your sincere effort.

Thank

You.

AISHE Cell Gujarat
MHRD, DELHI PROJECT
R.K. Shah (State Nodal Officer) - 094295 29867
Puja Sharma (Program Officer) - 075748 27481
Hiren Modasiya (Program Officer) - 075748 27472
Clean India, Green India, Keep cleanliness with
Swacch Bharat Abhiyan

LANGUAGE LAB



COLLEGE LIBRARY



NCC ACTIVITIES

REPUBLIC DAY PARADE MEET, DELHI



SPORTS ACTIVITIES



National LEVEL SEMINAR, Physical Education



Invited Lectures



Prof. Ashwini Dev, Dept. of Linguistics, Yale University, U.S.A.

YUVA JAGRUTI



STUDENT ORIENTED PROGRAMS



NSS ACTIVITIES



CULTURAL ACTIVITIES

